

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

April 16th , 2013 6:00pm
Lionsgate Academy 3420 Nevada Avenue N. Crystal, MN 55427

TO: Nicole Cleland, Meta Pautsch, ~~Bob Radspinner~~, Ryan Weber, Twila Jensen, Joan Steinmann, Meg Fuller, Anne Sarles. Stan Hacker.
Others: Diane Halpin, Director, Rachel Boyack, Special Education Coordinator, Chris Wood, Dean of Students and Business Manager, Drake Willis, Operations Manager, Gyade Badio, Community Member, Oscar Prill, Nominations Committee member and LGA staff, Ron Berger, SBS.

FROM: Joan Steinmann, Chair

Call to order: 6:07pm by Joan Steinmann, Chair

School Mission Statement:

The mission of Lionsgate Academy is to provide a transition-oriented and personalized learning program focused on secondary high-functioning students on the autism spectrum that supports their full potential, participation, and self-determination within their school, family, and community.

To this end, Lionsgate Academy will create an educational environment that will model best instructional practice and research-based techniques so that the graduates will--to the fullest extent possible--live independently, be involved in further education or gainful employment and develop meaningful relationships with others.

Approval of the agenda: Meg, 2nd Meta

Approval of Prior Meeting Minutes: Ryan, 2nd Anne

Model:

1. Board Education/Community Connections

- a. MACS Charter School Legal Seminar- Thursday, April 18th, 2013. See Flyer.
- b. Volunteer appreciation at Family Picnic Event- June 9th
- c. Graduation- June 11th
- d. Transitions Fair- May 9th 4:30-7:00PM

2. Special Education Update-Emily/Rachel

- a. AIM Staff Met with Transitions staff to collaborate on make a smooth transition into AIM for students who will be attending AIM in the Fall.
- b. AIM Open House – an informal event for families who are interested in having their student attend AIM. Will be held on May 15th during club time (3:30-4:30).
- c. In the last steps of submitting compliance corrections. The report will come in June.
- d. MCA testing began today. There was issues with the website at the state level so 10th grade students could not test.

3. Monthly Topic

- a. Strategic Planning Meeting- 4/20/13 8:00am-5:00pm
 - i. Mark Wolak will facilitate the meeting using Balanced Scorecard Process.
- b. Discuss Staff and Parent Surveys- have been updated and will be sent out soon.
- c. PBIS Training Update- the group has been meeting and is preparing to present to staff. The board will be updated on what was presented to staff at the May Board Meeting.
- d. Stan's continued involvement with LGA- Stan has continued to work with the leadership team upon their request as a volunteer. The board supports his involvement.

4. Business

- a. Director's Report-Diane
 - i. Drake Willis- Brokers Estimate/Opinion of Value- see handout
 1. Steve Chambers from Cornerstone Church will be sending their Appraisal this week to Drake Willis.

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- ii. PAC/SEAC was snowed out last week and was rescheduled for this week. Diane will give an update at the May Board Meeting.
- iii. Diane has been asked back to the Office of Special Education Programs to review grants.
- iv. MDE/Office of Human Rights(OHR) Complaints Update
 - 1. Cultural sensitivity complaint- the matter is closed from MDE.
 - 2. Enrollment discrimination complaint- OHR was contacted by the family. Laura Booth complied documents to send to OHR. Once OHR makes determination the family can file a lawsuit on the school. This process may take several months to a year.
 - 3. The attendance and enrollment policies are looking at being reviewed using materials provided by Laura Booth. Discussion was had around whether these policies should wait to be updated until after OHR makes their determination, but it was determined that updates do not have to wait. These updates will come before the board at the May Board Meeting.
- v. Employee Matter- Chris Wood
 - 1. Michael Wilson agrees and understands his position was eliminated on April 15th, 2013. Mr. Wilson has signed the agreement on April 9th.

Motion: Move to eliminate one school social work position, of the least senior social worker, Michael Wilson.			
Made by: Anne		Seconded by: Nicole	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

Motion: Move to approve settlement agreement as summarized by Chris Wood.			
Made by: Anne		Seconded by: Twila	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

- vi. ASPIRE Follow-up
 - 1. The Foundation approved the formation of a summer program directed by Therese O'Meara.
 - 2. The program is separate completely from LGA. LGA's role is to lease the building to the summer camp. Marketing has gone beyond LGA's population to attract other students in the area.
 - 3. Joan is concerned that ASPIRE is running at the same time as LGA Extended School Year. She feels students may feel coming to LGA would separate them, a 2-teired feeling between the Extended School Year(ESY) and ASPIRE.
 - 4. Anne commented that this is a very similar issue that many families face in other districts with summer camps and community education. Even having ESY and community education in the same building. Ryan also commented that parents have to make the choice between ESY and other opportunities if their students qualify for ESY.
 - 5. Meta stated that she feels this is not a board issue because the camp is separate from the school.
 - 6. Drake and Stan felt that in the future the camp may want to look at space outside of Lionsgate and look at weeks that don't conflict with ESY.
 - 7. Joan had questions about ESY and the qualifications.
- b. Foundation Update-Nicole
 - i. New website is underway.
 - ii. 501C3 is still pending approval.

c. Committee Reports

i. Director Evaluation Update

1. Twila and Anne met and have decided upon a format where not all staff and board members will be interviewed. Interviewees will be randomized from departments with the help of Alyssa Otieno.

ii. Governance-Joan

1. School Board Nominations Committee & Election Process --Stan
 - a. Meet & Greet on 4/19/13 from 6:00-6:30 at the start of the Art Showcase.
 - b. Results of the Election will be shared before the May Board Meeting.
 - c. New board members will be seated at the end of the June Board Meeting. July will be the first Board Meeting for new members.
2. Community Board Member Vacancy
 - a. Twila will resign effective at the May Board Meeting.
 - b. Gyade Badio, Twila's coworker, has shown interest in becoming a director of the board to fill the community member position.

Motion: Move to accept the resignation of Twila Jensen effective at the May Board Meeting.			
Made by: Ryan		Seconded by: Anne	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

Motion: Move to appoint Gyade Badio effective at the May Board Meeting into the open community member director seat.			
Made by: Meg		Seconded by: Meta	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

3. Attendance Policy & Enrollment Policy- will be discussed next month.

iii. Finance-Chris

1. See Finance Committee Meeting/ Board Meeting Agenda handout.
2. March Financial Report/SBS

Motion: Move to approve March Financials.			
Made by: Ryan		Seconded by: Twila	
Discussion: See financial dash board and handout.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

3. Board members signed Board Assurances for FY-14 Lease Aid
4. At May meeting board members will be asked to approve the updated FY13 and FY14 budgets. The board requests that they will be provided a summarized of the detailed budget, without individual salaries listed.

Motion: Move to approve LGA 990 Income Tax Form			
Made by: Ryan		Seconded by: Twila	
Discussion: See Tax Form.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

5. Review: May Board Meeting agenda

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Comments from Community Members

- Gyade made a suggestion that the facilitator for the Strategic Planning provide examples of final products produced by similar facilities to help guide the Board at Saturday's meeting.

Motion to Adjourn: 8:36pm Meg, 2nd Ryan

Next Meeting: May 21st, 2013, 6:00 PM

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