

LIONSGATE ACADEMY
District #4183
BOARD MEETING AGENDA

January 17, 2012 6:00pm
Lionsgate Academy 3420 Nevada Avenue N. Crystal, MN 55427

PRESENT: Ron Berger, Brandy Dougherty, Meta Pautsch, , Jonathan Scharlau, Joan Steinmann, Bob Radspinner, Meg Fuller. Others: Stan Hacker, Director, Wyayn Rasmussen, Transition Coordinator; Joe Falkner, Clinical Director; Amanda Siewert, Teacher; Oscar Prill, Technology Coordinator; Diane Elkerton, Sped Director; Dave Reinke, Business Manager.

ABSENT: None

Call to order: Called to order at 6:03pm, by Ron Berger, Chair.

School Mission Statement:

The mission of Lionsgate Academy is to provide a transition-oriented and personalized learning program focused on secondary high-functioning students on the autism spectrum that supports their full potential, participation, and self-determination within their school, family, and community.

To this end, Lionsgate Academy will create an educational environment that will model best instructional practice and research-based techniques so that the graduates will--to the fullest extent possible--live independently, be involved in further education or gainful employment and develop meaningful relationships with others.

Approval of the agenda: Brandy, 2nd Meta

Approval of Prior Meeting Minutes: Jonathan, 2nd Meg

1. Board Governance discussion:

- a. Ron and Joan met with Ellen McVeigh about Board Governance and Ron spoke with Bryan Rossi, Novations and Eugene Piccolo.
- b. Federal law does say that a person cannot serve if related to staff.
- c. Marc Berris and Hemlal Kafle have resigned effective immediately.

2. Model:

a. Student Individual Learning Plans

- i. Performance Indicators: School Wide Goals-see handout
- ii. Required for Novations, LGA authorizer.
- iii. Realistic, small goals for LGA to progress in small increments

3. Business

a. Director's Report-Stan

- i. Case of "Whooping Cough/Pertussis" has been identified. A letter has been emailed to staff and parents. School Nurse
- ii. Para-professional week is this week. LGA is serving them breakfast and giving them certificates for their valuable work.
- iii. Snowball Dance last Friday was well attended and many students
- iv. Jan. 24th the 7th/8th graders are presenting a "Puppet Show" at 6pm in the Worship Center.
- v. End of the quarter is next week and planning for 2nd Semester has begun
- vi. Case manager resigned over the holidays, moved the LA Inclusion to the Case Manager position and an EA who is licensed is now working as the LA Inclusion teacher.
- vii. Lead Case Manager has returned from maternity leave.

- viii. Science teacher resigned and the short-term substitute has agreed to stay on for the rest of the year as a long-term substitute for the rest of the year.
- b. Review 2012-13 School Calendar
- c. Foundation Update-Jonathan
 - i. Dave resigned as Treasurer, Nicole Cleland accepted the position as Treasurer, Meta Pautsch is Secretary, Vice Chair will need to be filled
 - ii. Cost for the annual breakfast will be more this year – up to \$10,000 needs to be reserved (Tentatively April 20th)
 - iii. Pursue grant writing and to contact stakeholders
 - iv. Process is in place
 - v. Fundraising Committee is sub-committee of Foundation
 - vi. Paypal is up and running on website
- d. Committee Reports
 - i. Executive Director Search Committee
 - 1. Discussed Executive Director Job Description-see handout
 - 2. Looking at a July 2, 2012 start date and will invite them to start earlier if possible
 - 3. Will have one more meeting to go over any changes in job description and look at posting it by the end of January.
 - 4. Board training for Executive Director interview March 6, 2012 at 5:30; MPR Room
 - ii. Growth of School Committee
 - 1. Discussed the 18+ program-AIM and sending out a survey to parents and case managers to get a better feel internally how many students will be entering the program.
 - 2. General agreement to keep to one school, not a lot of interest in a second charter at this time.
 - 3. Discussed school size and the facility; on how school can possibly be reconfigured; looking at different options.
 - 4. Discussed the max amount of students that the facility could manage (possibly 200), but need to consider the amount of staff (possibly 150).
 - 5. Next meeting is February 6, 2012 at 6pm at LGA.
 - iii. Governance-Joan
 - 1. Bylaws update
 - a. Discussed and reviewed redline suggestions/edits
 - b. Discussion on election process/procedure and when the newly elected Directors would be seated – suggested to have them begin the first meeting of the new fiscal year
 - c. Will vote on the bylaws next meeting -February
 - 2. Discuss Election Process
 - a. Will need to recruit members for the election process and nomination process will be discussed at next Governance meeting
 - iv. Finance-Dave/Jonathan
 - 1. MDE Update:
 - a. Meeting Tuesday, January 17, 2012 with Tom Melcher, George Holt, and Carol Hokenson.
 - b. See spreadsheet

- c. MDE felt money/payments were a timing issue, such as how 1:1's are entered into EDRS and this will be corrected for next year, benefits were higher than original projections, Lease Aid Appeal – numbers will more/less match
 - d. General Ed. Appeal- there was a concern for the jump in appeal and explained the hiring of staff, grants that are no longer in budget.
 - e. By the end of February, from MDE's standpoint, payments will be corrected and will get a large payment.
 - f. From a budget and communication standpoint, we will know more about the systems and processes that will be need to meet the deadlines.
 - g. Data clean, good track record with them, but just need to communicate better
2. December Financial Report

Motion: Move to approve December financials			
Made by: Jonathan		Seconded by: Joan	
Discussion: See dashboard and detailed income statement handouts. Food service is much less than it has been in the past. Transportation is a cash flow issue, because we will eventually get reimbursed.			
Vote:	Yea: 6	Nay: 0	Abstain:
Decision: Unanimously Approved			

- e. Reviewed: February board meeting agenda

Comments from Community Members: None
Motion to Adjourn: Bob, Brandy 2nd at 7:41pm
Next Meeting: February 14, 2012, 6:00 PM