

LIONSGATE
ACADEMY District
#4183
**BOARD MEETING
MINUTES**

July 15th, 2014
6:00pm

Lionsgate Academy 3420 Nevada Avenue N. Crystal, MN
55427

TO: Ryan Weber, Sara Bydzovsky, Tracy Klug, Christine Peper, John Barker, Ali Thorstad, ~~Darren Johnson~~, Chris Kenealy, and Kurt Nisi.
Others: Diane Halpin, Executive Director; Rachel Boyack, Special Education Coordinator; Ron Berger, Director of Finance

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair, 6:04 p.m.

School Mission Statement:

The mission of Lionsgate Academy is to provide a transition-oriented and personalized learning program focused on secondary high-functioning students on the autism spectrum that supports their full potential, participation, and self-determination within their school, family, and community.

To this end, Lionsgate Academy will create an educational environment that will model best instructional practice and research-based techniques so that the graduates will--to the fullest extent possible--live independently, be involved in further education or gainful employment and develop meaningful relationships with others.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

Approval of the agenda: Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Motion: Move to approve consent agenda.			
Made by: Christine		Seconded by: Kurt	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

2. Special Education Update

- a. The special education updated addressed hiring for open special education positions and the logistics of moving to North St. Paul.

3. Strategic Planning Update

- a. Strategic planning meeting will take place on July 19th, Room 25. This is an open meeting and has been posted on the website with the agenda. Mark Wolak will be the facilitator.
- b. Discussion of the mission statement will be part of the planning.

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

4. Business

1. Director’s Report-Diane
 - i. Student Achievement
 1. Discussion on MAP scores deferred until August.
2. Foundation Update
 - i. Approved payment for yearbooks. Senator Klobuchar’s office is willing to reach out to the IRS on the Foundation’s behalf.
3. Committee Reports i.

Governance

 1. Self-Evaluation update:
 - a. The board self-evaluation indicated the following areas for improvement:
 - i. Succession plan for executive director;
 - ii. Job descriptions for board members
 2. Time will be set aside during strategic planning to revisit the wording in the mission statement.

Motion: 2014-2015 Board will focus on 2 items: Succession of Director and Updating Mission Statement to align with state policies			
Made by: Christine		Seconded by: John	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

- ii. Compliance form Signature-give to Klug
- iii. Event Sign Up- Email Klug, she will send out reminders, won’t have official duties while at event
- iv. Booth Law Group Contract

Motion: To sign retainer agreement with Booth Law Group			
Made by: Christine		Seconded by: John	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

1. Set Board Meeting calendar for 2014-15 school year

Motion: Move to approve Board Meeting Calendar			
Made by: Kurt		Seconded by: Sarah	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:
Decision: Unanimously Approved			

4. Finance

1. Committee Update

- a. Synopsis / Recommendations-We received our expected amounts from the state; PSEO skewed ADM, waiting for \$1.4 million; Need to discuss legislative plan for upcoming session.
- b. Audit schedule
- c. North St. Paul accept date-
 - i. Signed the lease, Sept.1. 2014 start paying rent, started occupying yesterday
 - ii. 3 year option to take additional square footage
 - iii. Term is 10 years, option to extend for additional 5 years (give 9 months advance notice)

2. Financials

- a. Board reviewed and approved the financial statement package as presented.

Motion: Move to approve June Financials with Additional Cash flow projections			
Made by: Klug		Made by: Sarah	
Discussion: See Financial Packet & Payment Register.			
Vote:	Yea: 7	Nay:	Abstain:
Decision: Unanimously Approved			

vi. Executive Director Evaluation

- 1. Add to next month agenda

5. Review: August Board Meeting agenda

Motion to Adjourn: 7:10

Motion: Move to adjourn			
Made by: Ali		Made by: Christine	
Discussion:			
Vote:	Yea: 7	Nay:	Abstain:
Decision: Unanimously Approved			

Next Meeting: August 19th, 2014, 6:00 PM (Add student achievement to August)