

**LIONSGATE ACADEMY District #4183
BOARD MEETING MINUTES**

October 17, 2017, 6:00 pm

North St. Paul Campus 2342 Helen Street North, North St. Paul 55109

TO: Jim Harms, Sarah Hauer, Amy Kunkel (absent), Emy Bachman, Steve Sawyer (absent), Liz Wielinski, Hannah Betz, and Laura Cottington.
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance & Operations, Jessica Bjorkman, Site Director AIM & Lynx, Brandy Schwab, Principal - Shoreview

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair **6:06 p.m.**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.
- None.

Conflict of Interest Declaration - None.

Approval of the Agenda Model:

Motion: Move to approve agenda.			
Made by: Wielinski		Seconded by: Bachman	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

1. Consent Agenda

- a) Approval of Prior Meeting Minutes 9-27-2017
- b) Governance Committee Report
- c) Approval of Policies

Motion: Move to approve consent agenda.			
Made by: Cottington		Seconded by: Wielinski	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update- Ryan Rehnstrand

- a) MDE has requested review of 12 files all GCD students. MDE will visit 1/31/18.
- b) AIM – Work based learning coordinators are visiting various companies to develop new partnerships.
- c) Lynx – Implementing use of the Level System, to ensure consistency with other programs.
- d) MASE Training- Ryan Rehnstrand will be attending the event in Brainard with other Directors throughout the state.
- e) Speech Pathologists will be attending national training for certification in November.

3. Strategic Planning Update – Dr. Jessica Bjorkman, NSP Campus Director

- a) Ensuring Consistent Practices Across Campuses
 - i) Presented on aligning language, procedures, and practices with GCD Campus.

- (1) Focus on transitioning students to and from programs at NSP utilizing outcomes and timelines.

4. Business

- a) Director’s Report-Dr. Diane Restorff
 - i) Student Achievement
 - (1) Science MAP testing complete
 - (2) LGA will offer ACT for 11th and 12th grade students in April.
 - ii) Personnel
 - (1) Human Resources search still ongoing
 - (2) New Occupational Therapist hired
 - iii) Enrollment Updates
 - (1) LGA East is offering enrollment event on 10/28
 - iv) 2017-18 Charter School Assurances
 - (1) Must state we have no religious affiliations or activities
 - (2) We use lottery system
 - (3) Only modification was Policy 901 – we added foster children
- b) Foundation Update- Sarah Hauer
 - i) Jennifer Leslie has accepted lead for breakfast
 - ii) John Villarius and Maryrose Dolezal preparing for GTTM
- c) Committee Reports
 - i) Governance
 - (1) Annual strategic planning meeting scheduled for 1/6/18
 - (2) Board Self Evaluation
 - ii) Finance
 - (1) Committee Update
 - (a) Review financial projections for the next 4 years
 - (b) No compliance issues with MDE
 - (2) Financials
 - (a) Review audit report
 - (i) Bill Lauer with MMKR gave audit summary
 - 1. Audit went well, records in good shape/were well prepared
 - 2. LGA received a clean report card
 - 3. Board needs to be aware of a new standard for 2018

Motion: Move to approve financials.			
Made by: Wielinski		Seconded by: Thorstad	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to approve report of ADM Operating Cost Sheet			
Made by: Wielinski		Seconded by: Betz	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

iii) Building

- (1) Presented “Letter of Intent” for LGA East (Shoreview)
 - (a) Once planning/zoning approved, it will go to Shoreview City Council
 - (b) Anticipating permits in Jan., with 4-5 mos. of construction process
 - (c) Completion anticipated by July 31st
- (2) Review preliminary building plans- Brandy Schwab

Motion: Motion to authorize Dr. Restorff to sign Letter Of Intent			
Made by: Bachman		Seconded by: Harms	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Motion: Motion to appoint Ron Berger, Dr. Diane Restorff, Liz Wielinski, and Ali Thorstad to finalize Shoreview lease			
Made by: Harms		Seconded by: Cottington	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

iv) Executive Director Evaluation

- (1) Approval of Assurances

Motion: Motion to approve Charter School Assurances			
Made by: Bachman		Seconded by: Wielinski	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

5. Review: November’s Board Meeting agenda

- a) World’s Best Workforce will need a special meeting prior to next meeting.

Motion to Adjourn: 8:27 p.m.

Motion: Move to adjourn.			
Made by: Cottington		Seconded by: Betz	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: November 21, 2017, 6:00 p.m. Green Circle Drive Campus

Lionsgate Academy’s Authorizer is:

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Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>