LIONSGATE ACADEMY

District #4183

# BOARD MEETING MINUTES

July 20, 2017, 6:00 pm

Lionsgate Academy 5605 Green Cir Dr, Minnetonka, MN 55343

**TO:** Jim Harms, Sarah Hauer, Jo Sander (ab), Amy Kunkel, Ali Thorstad, Emy Bachman (ab), Steve Sawyer, Liz Wielinski and Laura Cottington.

Others: Diane Halpin, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance & Operations

**FROM**: Ali Thorstad, Chair

**Call to order:** Ali Thorstad,Chair 6:01 pm

**School Mission Statement***:*

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.*

**Comments from Community Members:** Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None**

**Conflict of Interest Declaration: None**

* Jo Sander submitted resignation from Lionsgate Board of Directors.

**Approval of the Agenda**

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| **Motion:** Move to approve agenda. | | | |
| **Made by:** Wielinski | | **Seconded by:** Sawyer | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

**Model:**

1. **Consent Agenda**
   1. Approval of Prior Meeting Minutes 6-15-2017
   2. ~~Governance Committee Report~~
   3. ~~Approval of Policies~~

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| **Motion:** Move to approve consent agenda. | | | |
| **Made by:** Harms | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

1. **Special Education Update**
   1. ESY 2017
      1. Thank you to Sarah Hauer for her work with coordinating ESY
      2. Head counts: GCD 41 students, AIM 18 students, LYNX 4 students – Overall attendance is up
      3. Schedule was changed to 8:00-12:00, three weeks instead of four
   2. Transportation issue: Osseo did not appeal court decision. We will re-work IEP language.

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| **Motion:** Move to accept Sarah and Amy to the Board. | | | |
| **Made by:** Wielinski | | **Seconded by:** Sawyer | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

1. **Strategic Planning Update (Will Be Covered Under the Director’s Report)**
2. **Business**
   1. Director’s Report-Diane
      1. Student Achievement
         1. Updates were made to Staff Handbook

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| **Motion:** Move to approve updates to Staff Handbook. | | | |
| **Made by:** Cottington | | **Seconded by:** Kunkel | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + - 1. Discussed student achievement and reviewed LGA data scores
      2. Authorizer approves our overall numbers
  1. Foundation Update
     1. Hauer gave update
        1. Looking for fall fundraiser ideas
        2. Annual breakfast will be 3/23
  2. Committee Reports
     1. Governance
        1. Discussion on Election of Officers & Committee Assignments
           1. Finance: Harms, Wielinski, Sawyer
           2. Governance: Hauer, Bachman
           3. Executive: Cottington, Kunkel
           4. Treasurer: Wielinski
           5. Secretary: Cottington
           6. Vice Chair: Bachman

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| **Motion:** Move to accept Wielinski as Treasurer. | | | |
| **Made by:** Sawyer | | **Seconded by:** Harms | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

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| **Motion:** Move to accept Cottington as Secretary. | | | |
| **Made by:** Thorstad | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

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| **Motion:** Move to accept Bachman as Vice Chair. | | | |
| **Made by:** Thorstad | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

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| **Motion:** Move to accept Thorstad as Chair. | | | |
| **Made by:** Wielinski | | **Seconded by:** Harms | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + - 1. Special Approval of NSP Health Coordinator/Lunch Service
         1. Discussed nepotism policy

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| **Motion:** Move to accept new hire for NSP Health Coordinator/Lunch Service. | | | |
| **Made by:** Cottington | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + - 1. Discussion of modification to 2017-2018 School Calendar
         1. Discussed schedule for the last day of school

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| **Motion:** Move to have ½ day for students on Friday, with case managers and inclusion teachers being excluded from Field Day. | | | |
| **Made by:** Harms | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + - 1. Consideration of Change of Date for Board Meetings
         1. Meetings changed to 3rd Tuesday except September will be 4th Tuesday

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| **Motion:** Made to change board meeting dates to 3rd Tuesday (except Sept). | | | |
| **Made by:** Hauer | | **Seconded by:** Kunkel | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + - 1. Strategic Planning Date
         1. Strategic Plan distributed in June
         2. Opened to discussion (of initiatives)
         3. Members are to check their calendars

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| **Motion:** Made to accept updated initiatives. | | | |
| **Made by:** Sawyer | | **Seconded by:** Wielinski | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + 1. Finance
       1. Committee Update
          1. Auditors compliance memo – completed by all
          2. Reviewed engagement letter from Booth Law
          3. Grants – no change in status
       2. Financials

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| **Motion:** Move to approve financials. | | | |
| **Made by:** Sawyer | | **Seconded by:**Thorstad | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

* + 1. Building
       1. We’re focused on 599 Cardigan Road
       2. Ron reviewed architect’s plans
          1. 2 story atrium to be preserved if possible
          2. 84,000 square feet
          3. Goal – 200 students
          4. Goal – to have an 80% plan to city by mid-August, city gets 2 months to approve, hope it to begin permitting in Nov/Dec
    2. ~~Executive Director Evaluation~~

1. **Review: August’s Board Meeting agenda**

**Motion to Adjourn:**

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| **Motion:** Move to adjourn.  . | | | |
| **Made by:** Wielinski | | **Seconded by:** Kunkel | |
| **Discussion:** None. | | | |
| **Vote:** | **Yea:** 6 | **Nay:** 0 | **Abstain:** 0 |

**Next Meeting:** August 15, 2017, 6:00 pm