

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
March 20, 2018, 6:00 p.m.

Lionsgate Academy 5605 Green Circle Drive, Minnetonka, MN 55343

TO: Jim Harms, Bradford Gran, Hannah Betz, Amy Kunkel, Emy Bachman, Ali Thorstad, Steve Sawyer, Liz Wielinski, and Laura Cottingham.
Others: Diane Restorff, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance and Operations

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair **6:05**

Welcome Habitudes Students and Lionsgate Authorizer NEO

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

Conflict of Interest Declaration - None

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Wielinski		Seconded by: Betz	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. 509 - Family Medical Leave
 - ii. 401 - Acceptance of Gifts
 - iii. 601 - Closing of School
- d. Approval of 2018-19 Updated Strategic Plan

Motion: Move to approve consent agenda.			
Made by: Cottingham		Seconded by: Kunkel	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

2. Special Education Update- Ryan Rehnstrand

- a. The Minnesota Dept. of Education will be report the end of April on the status of LGA Monitoring Progress.

3. Strategic Planning Update- Ryan Rehnstrand

- a. Stakeholders have been meeting monthly
- b. Several transition assessments have been reviewed.
- c. A transition flow chart has been created
- d. The need for a district wide transition specialist has been identified
- e. Strategic Planning update will be given by Jessica Bjorkman next month.

4. Business

1. Director’s Report- Dr. Diane Restorff

i. Student Achievement

- 1. Dr. Diane Restorff and Ryan Rehnstrand presented at the Booth Leadership & Law Seminar
- 2. ACT Exam will be administered the week following spring break
- 3. MCA Testing will take place in April
- 4. NEO created a summary regarding performance
- 5. Director Harms shared a concern about the proposed Bill SF 2487, in regards to disciplinary action for teachers.
- 6. Dr. Restorff shared with the Board about SF file 2698 which proposes a study designed to find ways to reduce costs for Special Education.
- 7. LEO Program’s Habitudes Class was featured on MPR
- 8. Staff training will occur on 3/26
 - a. Parent panel will speak
 - b. Jeff Jorgensen will present

ii. Personnel

- 1. Openings across the district

2. Foundation Update

i. Breakfast will be held on this coming Friday

- 1. 220 attendees, including Shoreview families
- 2. Special thanks to Ms. Person, Ms. Hauer and Ms. Moss for coordinating.
- 3. \$25K already received in sponsorship

ii. Seeking committed people for the Foundation Board

3. Committee Reports

i. Governance

- 1. Bachman noted that 6 policies were reviewed
- 2. An application is being created for board candidates
- 3. April meeting will be on the 27th.
- 4. Cottington stated that March 5, 2018 was added to the calendar as a snow day.

Motion: Move to approve revised calendar			
Made by: Wielinski		Seconded by: Gran	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

ii. Finance

1. Committee Update

- a. \$1.1 million in checking
 - b. LGA received state payment on Feb. 15th, but did not receive expected payment on Feb. 28th.
 - c. Ramsey and Washington Counties have been great partners in working on enhancements at the Shoreview campus.
 - d. City of Minnetonka paid Hennepin County Youth Sports grant money for gym facilities improvements and equipment LGA installed last May/June.
 - e. Approval pending for Ramsey/Washington County Watershed grant to build rain garden at Shoreview campus.
2. Financials
- a. ADM 188.3
 - b. Cash balance projection-expect to use line of credit in May and June
 - c. Venture Bank line of credit request of \$1.2 million which is in accordance with projections for next year (based on opening Shoreview).
 - i. SFY 2018 includes a number of “one time” expenses. We expect to have lower “cost per student” in 2019.
 - d. Medical Assistance Revenue will come from the state at the end of the year.
 - e. Expenses are on track for this time of year.

Motion: Move to approve financials.			
Made by: Wielinski		Seconded by: Bachman	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

- iii. Building
 - 1. Shoreview Campus
 - a. Accumulating furnishings and flooring, need carpet and vinyl tile
 - b. Second floor rooms nearly done, painters will begin this week
 - c. Building is on time and on budget
- iv. Executive Director Evaluation
 - 1. Finishing family surveys
 - 2. Survey will go out to the board
 - 3. Admin will be interviewed as part of a 360 review for the evaluation
 - 4. Staff evaluations will go out on 3/26

5. Review: Next Month’s Board Meeting agenda

Addition: Proposal that going forward, board meets at all three campuses

Motion to Adjourn:

Motion: Move to adjourn			
Made by: Wielinski		Seconded by: Kunkel	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Next Meeting: April 17th @ 6:00p.m., North St. Paul Campus, 2342 Helen Street North, North St. Paul, MN 55109