

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
June 19th, 2018, 6:00 p.m.

Lionsgate Academy 5605 Green Circle Drive, Minnetonka, MN 55343

TO: Jim Harms, Bradford Gran, Hannah Betz, Amy Kunkel, Emy Bachman, Ali Thorstad, Steve Sawyer, Liz Wielinski, Natalie Beazer, Rachel Gulbranson, and Laura Cottington.
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance and Operations

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair **6:06 p.m.**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

Conflict of Interest Declaration - None

Approval of the Agenda

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|----------------------------------------|---------------|--------------------------|-------------------|
| Motion: Move to approve agenda. | | | |
| Made by: Wielinski | | Seconded by: Betz | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- ~~c. Approval of Policies~~

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|------------------------------------------------|---------------|----------------------------|-------------------|
| Motion: Move to approve consent agenda. | | | |
| Made by: Cottington | | Seconded by: Kunkel | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

2. Board Recognition of retiring Board Members

- a. Dr. Restorff thanked Directors Harms, Wielinski, and Bachman for their time serving this term. Backman will continue another term as Community Representative.

3. Seating of the newly elected Board Members

- a. Chair Thorstad welcomed new Board Members Directors Beazer (Parent) and Rachel Gulbranson (Staff).

4. Special Education Update- Ryan Rehnstrand

- a. Still looking to hire additional EAs
- b. ESY will be four weeks this year. Sarah Hauer is coordinating
- c. Rehnstrand and Restorff attended fundraiser for Lakeland STAR schools – our “sister school” in Minocqua, WI

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
 Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

5. Strategic Planning Update

- a. Initiative: Learning Community Resources. It was recommended that the item be moved forward to next year as the new Transition Coordinator will be a great help with this.

6. Business

1. Director’s Report-Dr. Restorff –

- 1. There was a smooth end to the school year, graduation went well as did the AIM send-off. Thank you to the board members who attended.
- 2. We moved from TIES to Region One for our platform and have sent a demand letter to TIES for \$10K. They have until 6/20 to respond.
- 3. The LEO program was reviewed, as was the CSP grant.
- 4. Schwab will be done on August 3rd. Dr. Restorff will take over at Shoreview. Dr. Bjorkman will go on leave for 12 weeks at Thanksgiving during which time Dr. Restorff will also work out of the North St. Paul campus.
- 5. We’ve had a request for research from Binghamton University in NY. Per our policy, we’ll ask for the IRB prior to approving.

ii. Student Achievement

- 1. Need to continue to improve success of students attaining their IEP Goals.

iii. Personnel

- 1. No terms
- 2. Hiring process continues. EAs are needed.

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| Motion: To approve Binghamton, NY research request pending receipt of IRB | | | |
| Made by: Wielinski | | Seconded by: Bachman | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

2. Foundation Update

- i. There will be a social hour at the home of the Welters on July 12
- ii. The breakfast post mortem meeting was held at Dr. Restorff’s. The date will be April 5th and the theme will be, “Learning Today, Leading Tomorrow”.

3. Committee Reports

i. Governance- Director Bachman

- 1. NEO Assessment Report
 - a. We fared well. In the future, if there is a money vote, we refer to MN Stat 13D.
 - b. There were no marks on (against us) on our audit.
- 2. NEO meeting update
 - a. The board performance assessment was sent out.
- 3. Charities review council will be discussed at next meeting.

ii. Finance- Ron Berger

- 1. Committee Update
 - a. The state is sending the money we’re owed.

- b. Washington and Ramsey Counties are excited about our grant opportunity
- 2. Financials
 - a. We have less than \$5K out on our LOC. Wpll be paid by the state on 6/20.
 - b. CSP grant review went well.
- 3. Budget update (MDE)

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| Motion: Move to approve financials. | | | |
| Made by: Wielinski | | Seconded by: Kunkel | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

- iii. Building
 - 1. The walk through has been scheduled
 - 2. The gym construction is underway but the rain isn't helping. We're still on schedule for completion by 10/1.
 - 3. The Big Picture Charter School closed and gave us furniture, books, etc.
 - 4. A generous donor gave us 8 vans.
- iv. Executive Director Evaluation

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| Motion: Move to go into close session pursuant of Minnesota State Statute 13D.01Sub 3 to conduct the Executive Director Evaluation. | | | |
| Made by: Wielinski | | Seconded by: Kunkel | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

- 1. The meeting went into closed session at 7:25 p.m.

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| Motion: Move to re-open the meeting to adjourn | | | |
| Made by: Cottingham | | Seconded by: Harms | |
| Discussion: None. | | | |
| Vote: | Yea: 9 | Nay: 0 | Abstain: 0 |

~~7. Review: Next Month's Board Meeting agenda~~

Next Meeting: July 17th @ 6:30 p.m. TBD (Please note time change- with location determined soon)