

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
May 15th, 2018, 6:00 p.m.

Lionsgate Academy 5605 Green Circle Drive, Minnetonka, MN 55343

TO: Jim Harms, Bradford Gran, Hannah Betz, Amy Kunkel, Emy Bachman (absent), Ali Thorstad (absent), Steve Sawyer, Liz Wielinski, and Laura Cottingham.
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance and Operations

FROM: Ali Thorstad, Chair

Call to order: Laura Cottingham, Secretary **6:02**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **(None)**

Conflict of Interest Declaration (None)

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Wielinski		Seconded by: Harms	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 917 Religious Accommodations

Motion: Move to approve consent agenda.			
Made by: Wielinski		Seconded by: Sawyer	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update- Ryan Rehnstrand

- a. Findings of the Minnesota Department of Education review have been received. There were zero corrective actions.
 - i. The MDE did state however, there are too many Caucasian students in the Setting 4 Program.
 1. LGA is unable to choose which students apply and are accepted in the lottery.
 2. Students come to LGA with existing IEP's from other districts that we must administer.
- b. Rehnstrand will represent charter schools on a future State Stakeholder's Committee.
- c. Third party billing is changing. LGA will now need to ensure that IEP's reflect medical need for transportation services to be billable (ex. wheelchair lift, one to one support, medical devices)
- d. MASE conference
 - i. The Moundsview Special Education Director is looking forward to Lionsgate Shoreview opening its doors.
 - ii. Rehnstrand will review some of our policies with the information he gained at the Conference.
 - iii. The MASA Conference reinforced that Lionsgate is doing well.
- e. Lionsgate Family Picnic will be held on Sunday, May 20th at Round Lake Park in Eden Prairie.

3. Strategic Planning Update – Malai Turnbull, Special Education Coordinator at Shoreview Campus

- a. Shoreview hiring is almost complete- 70 students have been enrolled
 - i. Focus groups were created with stakeholders, with communication determined to be an area of need.
 1. Top channels included email, department meetings and staff meeting notes
 2. Actionable items included updating email groups, start page links and sharing district information across all campuses.
 3. Findings
 - a. Not all families have access to electronic information
 - b. Improved training required for new staff
 - c. Clarify who can access information
 - d. There was a correlation between the size of a team and the satisfaction with communication
 4. Action steps
 - a. Admin to review email groups
 - b. New staff will be addressed at August training

4. Business

1. Director's Report-Dr. Restorff
 - i. Student Achievement
 1. Testing
 - a. Five students have taken the ACTs and earned good scores
 - b. All students scheduled to take the MCAs have done so
 - c. Seventeen students have completed the MTAs
 - d. Spring MAPS – make up tests occurring
 - i. It has been suggested to discontinue spring MAP testing and instead measure fall to fall
 1. Board discussion included concern about doing only fall testing.
 - a. The ability to measure growth from beginning of year to end of year influences our grant.

Lionsgate Academy's Authorizer is:

- b. Our scores and rankings would be impacted when compared to majority schools that align with LGA.
 - ii. Staff Appreciation
 - 1. Minnetonka parents provided lots of food, gift cards and event for Education Week. More involvement from NSP families would be welcome.
 - iii. Gov. Scott Walker (WI) visited Minnetonka for one hour. Students and parents presented information about LGA in support of the startup cooperative school in Minoqua, WI.
 - iv. Dr. Restorff presented on the PEERS program at the U of M.
 - v. Meet & Greets for Shoreview families went well. A large number of soon-to-be Shoreview staff turned out at the events.
 - vi. Five LGA staff members attended the Women in Education Leadership Conference.
 - vii. MPR Reporter did a story on the LEO program and wanted to discuss special education funding. Berger and Boyack were interviewed and Dr. Restorff will be notified when story will broadcast.
 - viii. AIM Send Off will be held on May 29th at North St. Paul.
 - ix. Graduation will be held May 31st at Minnetonka at the Minneapolis Marriott Southwest. Board members are expected to attend.
 - x. Personnel
 - 1. Majority of staff will be returning. Seven “nos”, with good reason (moving,etc.)
 - 2. One termination
 - 3. 56 open positions, including 24 EAs
- 2. Foundation Update
 - i. Pickin’ for Autism raised \$9K.
 - ii. Breakfast raised almost \$70K. Post mortem meeting will be held on June 3rd.
 - iii. Foundation will host an evening event for those interested in joining the foundation and to acknowledge donors
- 3. Committee Reports
 - i. Governance
 - 1. Tabled policy 917
 - 2. LGA received high marks across the board on the NEO assessment
 - 3. Elections are upcoming
 - 4. Governance needs to look at meeting time change
 - ii. Finance- Ron Berger
 - 1. Committee Update
 - a. Revolving Line of Credit increased from a maximum of \$900,000 to a maximum of \$1,200,000; commitment fee will remain the same, at 0.5%. Ratified LOC renewal.

Motion: Ratify LOC renewal as presented			
Made by: Wielinski		Seconded by: Betz	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Financials

- a. Currently at 188.1 ADM with an enrollment of 193. ADM for PSEO and/or late enrollment account for the difference between ADM and enrollment.
- b. The school store turned a profit this year. Kudos to Ms. Person for her work on this project.

Motion: Move to approve financials			
Made by: Sawyer		Seconded by: Harms	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

iii. Building

Still continue to accumulate furnishings. Second floor is ready for millwork. First floor scheduled to be ready for millwork on June 1st. Project is on time, slightly over budget.

- 1. August 1st – Scheduled to take possession of classroom spaces.
- 2. October 1st – The gym is expected to be completed.
- 3. Grant applications for watershed funds are underway
- 4. Food & Nutrition Services review was completed

iv. Executive Director Evaluation Update

- 1. Survey data was pulled in from staff, board members and families
- 2. Dr. Restorff is conducting a self-evaluation
- 3. June meeting will be a closed session to review.
- 4. Harms agreed to bring recorder to June Board meeting for closed session.

Motion: To consider Dr. Restorff's daughter for employment without a conflict			
Made by: Kunkel		Seconded by: Harms	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:

5. Review: Next Month's Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn. 7:13 p.m.			
Made by: Wielinski		Seconded by: Kunkel	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain:

Next Meeting: June 19th @ 6:00 p.m. Lionsgate Academy 5605 Green Circle Drive, Minnetonka, MN 55343