

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

July 17th, 2018, 6:30 p.m.

Lionsgate Academy 5605 Green Circle Drive, Minnetonka, MN 55343

TO: Emy Bachman, Natalie Beazer (absent), Hannah Betz, Amy Kunkel, Laura Cottington, Bradford Gran, Rachel Gulbranson, and Steve Sawyer.
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Special Education Director; Ron Berger, Director of Finance and Operations

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair **6:32**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

Conflict of Interest Declaration – None

Approval of the Agenda

Motion: Move to approve agenda with addition – auditor’s compliance report			
Made by: Sawyer		Seconded by: Betz	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Approval of 2018-19 Board Meeting Schedule
- ~~c. Governance Committee Report~~
- ~~d. Approval of Policies~~

Motion: Move to approve consent agenda			
Made by: Sawyer		Seconded by: Kunkel	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update- Ryan Rehnstrand

- a. Still hiring positions
- b. Second enrollment meetings are being conducted
- c. ESY is going well, with the exception of a few transportation issues

3. Strategic Planning Update

- a. Fiscal year begins this month
- b. Focusing on the two objectives (see plan)
- c. Monthly strategic updates will occur

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

4. Business

- a. Director’s Report-Dr. Restorff
 - i. Student Achievement
 - ii. MAP testing results were reviewed
 - iii. Action item – Review Foundations and Success programs with a goal of reaching a year and a half worth of growth
 - iv. AIM Student Created Goods Presentation – Bobby Wielinski (AIM student) and Chad Damerow
 - 1. A request for start-up funds in the amount of \$600 was made to operate a school store
 - 2. Items made by students will include cards, t-shirts and buttons
 - 3. Goals include providing students the opportunity to learn new skills and bringing the campuses together.

Motion: Move to approve student activity			
Made by: Bachman		Seconded by: Gulbranson	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- b. Personnel – Amy Christensen-Bruce
 - i. GCD
 - 1. Still hiring for EAs and a payroll specialist
 - ii. NSP
 - 1. 4 job coach positions available
 - 2. MHBAs are still needed
 - iii. SHV
 - 1. Seeking Art teacher, 2 case managers, and 5 EAs
- c. Foundation Update
 - i. The evening at the Welter’s home was a success.
 - ii. Marcy Joseph and Kristi Person will be leaving in the fall
 - iii. A foundation rep will attend each Back to School night.
- d. Committee Reports
 - i. Governance- Director Bachman
 - 1. Election of Officers and Committee Assignments
 - a. Officers

Motion: Move to appoint Steve Sawyer as treasurer			
Made by: Thorstad		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to appoint Rachel Gulbranson to be secretary			
Made by: Thorstad		Seconded by: Bachman	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to appoint Hannah (Betz) Nelson as vice chair			
Made by: Cottington		Seconded by: Bachman	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to appoint Ali Thorstad as chair			
Made by: Cottington		Seconded by: Kunkel	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Committee Assignments
 - a. Rachel Gulbranson – Finance
 - b. Natalie Beazer – Governance (pending acceptance)
3. Discuss and approve board meeting locations for the 2018-19 school year

Motion: Move to hold ½ of yearly board meetings at Minnetonka, the rest to be split between Shoreview and North St. Paul			
Made by: Kunkel		Seconded by: Gulbranson	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- ii. Finance- Ron Berger
 1. Board members declared in writing that they have no conflict of interest regarding auditors
 2. Committee Update
 - a. Received \$1.5 million from the State of MN on July 15th
 - b. Overpayment from the state for fiscal year 2017 has been resolved
 - c. Did not need LGA’s line of credit this year
 3. Charity Review Council
 - a. A non-profit that provides a method of evaluation regarding other non-profits that donors can depend upon.
 - b. By being accepted by this council improves LGA’s credibility as a financial organization
 - c. The board will consider applying for membership and will discuss at August meeting.
 4. Financials

Motion: Move to approve financials.			
Made by: Sawyer		Seconded by: Betz	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- iii. Building
 1. Inspections are nearly complete
 2. Certificate of occupancy will be obtained once kitchen passes inspection, August 1st
 3. Rent begins August 1st
 4. The gym is scheduled to be complete on October 1st
 5. Making progress on the watershed grant
 6. Spent \$2500 at auction and purchased furniture valued at \$65000
- iv. Executive Director Evaluation
 1. The board shared an overview of the executive director evaluation, which was completed in June
 2. The board will have a closed meeting in August to discuss adding a goal for the executive director

5. Review: Next Month’s Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn at 8:27			
Made by: Sawyer		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: *August 21st @ 6:30 p.m. at Shoreview Campus, 599 Cardigan Road, Shoreview, MN*

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