

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
August 21, 2018, 6:30 p.m.
 Location: Shoreview Campus

TO: Emy Bachman – **absent**, Rachel Bell, Natalie Beazer, Amy Kunkel, Laura Cottingham, Bradford Gran, Hannah Nelsen, and Steve Sawyer.
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Ron Berger, Director of Finance and Operations, **NEO members Adam Myhand and Tony Vu**

FROM: Ali Thorstad, Chair

Call to order: Ali Thorstad, Chair **6:31**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

Conflict of Interest Declaration - None

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Cottingham		Seconded by: Kunkel	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- e. ~~Approval of Policies~~

Motion: Move to approve consent agenda			
Made by: Kunkel		Seconded by: Nelsen	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update- Ryan Rehnstrand

- a. **Shoreview** – Doors open in a week and a half
- b. **Mental Health Service Provider** – Ending relationship with POR and starting relationship with Washburn
- c. **Training** – All special education staff will be doing training on 8/23/18
- d. **Goals** – Increase student independence, reading skills, and communication with parents
- e. **Special Education Finance Audit** – Five areas in which corrective action is needed. Meeting with MDE on 9/11/18 to clarify what is needed

3. Strategic Planning Update

- a. **Lionsgate East (now Shoreview)** – Tours have been given to students and families
- b. **District Transition Coordinator** – This new position will help coordinate the transitions program from 7th grade through the AIM program

4. Business

1. Director’s Report- Dr. Restorff
 - i. Student Achievement – More to come on MAP scores in the future
 - ii. Personnel – Amy Christensen-Bruce
 1. Still hiring for EAs and payroll specialist
 2. \$500 referral bonus has been offered to staff – \$250 on first day, with another \$250 after 180 days of the new hires satisfactory employment (no disciplinary actions)
 - iii. Student Handbook updates
 - iv. General
 1. Back to School Night will be at all three campuses next week
 2. SRO contract with Ramsey County Sheriff’s Department
 3. Considering moving to bi-weekly payroll which will help pay any overtime more accurately and efficiently
 4. Family Handbook updates

Motion: To approve changes to Staff and Family Handbooks			
Made by: Gran		Seconded by: Kunkel	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- ~~2. Foundation Update~~
3. Committee Reports
 - ~~i. Governance~~
 - ii. Finance- Ron Berger
 1. Committee Update – Reviewed cash position
 2. Financials – Reviewed financial statement package

Motion: Move to approve financial statements as submitted			
Made by: Cottington		Seconded by: Thorstad	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

3. Audit Engagement Letter

Motion: Move to appoint MMKR as our auditors			
Made by: Sawyer		Seconded by: Cottington	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- iii. Building
 1. Received the Certificate of Occupancy for Shoreview - Phase 1
 2. Gym - Phase 2 – Certificate of Occupancy expected during September
 - a. The gym will be complete and available for student use by 10/1
 3. Shoreview green space soil conditions are causing increased costs, however, Ramsey County Watershed will ask for additional funds to cover those costs
- iv. Executive Director Evaluation
4. Board to move to closed session pursuant of Minnesota State Statute 13D.01Sub 3 to plan for the upcoming year’s Executive Director Evaluation goal.

Motion: Move to closed session			
Made by: Cottington		Seconded by: Nelsen	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

5. Review: Next Month's Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn at 8:22			
Made by: Cottington		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: September 18, 2018 @ 6:30 p.m. Minnetonka campus: 5605 Green Circle Drive, Minnetonka, MN 55343

Lionsgate Academy's Authorizer is:

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