

LIONSGATE ACADEMY  
 District #4183  
**BOARD MEETING MINUTES**  
*September 18, 6:30 p.m.*

Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343

**PRESENT:** Ali Thorstad, Emy Bachman, Natalie Beazer, Rachel Bell, Laura Cottington, Bradford Gran, Amy Kunkel, Hannah Nelsen, and Steve Sawyer.  
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services

**Call to order:** Hannah Nelsen, acting as chair – 6:30 p.m.

**School Mission Statement:**

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.*

**Comments from Community Members:** None

**Conflict of Interest Declaration:** None declared

**Approval of the Agenda**

<b>Motion:</b> Move to approve agenda.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Kunkel	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
  - i. Policy 906 Concussions
  - ii. Policy 406 Travel Expenses and Reimbursement
  - iii. Policy 606 Distribution of Non-School Sponsored Materials on School District Property by Students and Employees
  - iv. Policy 621 Request to Conduct Research

<b>Motion:</b> Move to approve consent agenda.			
<b>Made by:</b> Kunkel		<b>Seconded by:</b> Cottington	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Student Activity Proposal – (Student Council; Boyack; M Kosher)**

- a. A self-sustaining student activity account for Student Council was proposed to serve both Minnetonka and Shoreview.

<b>Motion:</b> Move to approve the self-sustaining student activity account for student council.			
<b>Made by:</b> Sawyer		<b>Seconded by:</b> Beazer	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

- 3. **Special Education Update - Ryan Rehnstrand**
  - a. Presentation – Fiscal Compliance Review. Corrective actions will be addressed next month.
  - b. NSP – Changes are being reviewed in order to support student schedules
  - c. SHV – Staff is getting to know students, working on transportation
  - d. Rehnstrand will attend a Special Ed Directors Training in January
- 4. **Strategic Planning Update – Dr. Restorff**
  - a. Three initiatives were reviewed – (i) analyze and articulate options for the projected growth of AIM and Lynx, (ii) research and report options for future CTE programs at Shoreview, and (iii) select a tool that will provide a continuous assessment of a student’s progress grades 7 through age 21.
- 5. **Business**
  - 1. Director’s Report - Dr. Restorff
    - i. Student Achievement
      - 1. Completed last year’s MAP data
      - 2. NEO averages our scores over 5 years
    - ii. Personnel
      - 1. Still hiring for 3 EA positions at Minnetonka and 1 Job Coach opening at North St. Paul
      - 2. Benefits – Offering Open Enrollment in November and currently shopping for benefits
  - 2. Foundation Update
    - i. First breakfast meeting has been scheduled for 10/9/18
    - ii. Changes will be made to the Foundation web site
  - 3. Committee Reports
    - i. Governance- Director Bachman
      - 1. Four policies were approved including 906 (concussions), 406 (travel expenses), 606 (Non-school sponsored materials), and 621 (research)
      - 2. Looking for a better way to complete assessment
      - 3. Will be reviewing the mission statement
      - 4. Looking for a Strategic Planning Facilitator
      - 5. Considering ideas for board specific trainings
    - ii. Finance - Ron Berger (report given by Aaron Leisen)
      - 1. Committee Update
        - a. State overpayment complete
        - b. ADM – Off by 15 students
        - c. Field work regarding audit was accomplished
        - d. Approve Food Service Fund subsidy

<b>Motion:</b> To approve transfer of \$32,296.54 for subsidy.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Beazer	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

- e. Approve Fund Balance Reservation – Student Activities
  - i. Pursuant to Policy #413

<b>Motion:</b> To approve fund balance reservations for Fund 11 Student Activities. Minnetonka School Store = \$3,584.33; Minnetonka LGA Café = \$225.67; Minnetonka Art = \$460.00			
<b>Made by:</b> Sawyer		<b>Seconded by:</b> Kunkel	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

2. Financials

<b>Motion:</b> Move to approve August financials as submitted.			
<b>Made by:</b> Bachman		<b>Seconded by:</b> Bell	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b>

iii. Building

1. The rain garden has been filled in
2. Gym is almost complete
3. Glass wall in hallway and wall in art room will be getting a railing for safety
4. Road complete, carpool and van lines have been put in

iv. Executive Director Evaluation

1. Three goals have been established for the year

**6. Review: Next Month's Board Meeting agenda**

**Motion to Adjourn:**

<b>Motion:</b> Move to adjourn at 7:50 p.m.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Sawyer	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *October 16<sup>th</sup> @ 6:30 p.m. North Saint Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109*

**Lionsgate Academy's Authorizer is:**

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123  
 Phone 612-889-2103 Fax 612-870-1200 email [executive.director.neo@gmail.com](mailto:executive.director.neo@gmail.com) <http://www.neoauthorizer.org>