

LIONSGATE ACADEMY  
District #4183  
**BOARD MEETING MINUTES**  
*October 16, 2018, 6:30 p.m.*

*North Saint Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109*

**PRESENT:** Ali Thorstad (absent), Emy Bachman (absent), Natalie Beazer, Rachel Bell, Laura Cottington, Bradford Gran, Amy Kunkel, Hannah Nelsen, and Steve Sawyer.  
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Ron Berger, Director of Finance and Operations

**Call to order:** Hannah Nelsen, Vice Chair – **6:30**

**School Mission Statement:**

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.*

**Comments from Community Members:** None

**Conflict of Interest Declaration:** None declared

**Approval of the Agenda** – (addition to Governance to choose days per Nelsen)

<b>Motion:</b> Move to approve agenda.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Kunkel	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
  - i. Policy 406 Travel Expenses and Reimbursements
  - ii. Policy 906 Concussions
  - iii. Policy 923 Student Transportation
  - iv. Policy 920 Student Pick-up
  - v. Policy 212 Annual Mission Statement Review

<b>Motion:</b> Move to approve consent agenda.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Cottington	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Student Activity (Extra-curricular) – Robotics Team** (A Lenhardt, 10<sup>th</sup> grader from MTKA presented)

- a. There are 11 students on the team
- b. They are proposing the build of an 11” x 11” robot

<b>Motion:</b> Move to approve a student activity account for robotics.			
<b>Made by:</b> Sawyer		<b>Seconded by:</b> Beazer	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

**3. Special Education Update - Ryan Rehnstrand**

- a. Rehnstrand introduced Krystal DeGraw, Special Education Coordinator at NSP
  - i. AIM enrollment is at 38, still looking for additional AIM staff
  - ii. Lynx enrollment is at 10 with 1 student transitioning to Shoreview
- b. SHV - doing great
- c. NSP – Has higher needs students; new staff are learning the Lionsgate way
- d. MTKA - doing great

**4. Strategic Planning Update – Dr. Restorff**

- a. Discussed how the opening of SHV will eventually expand the AIM and Lynx program
- b. A Doodle survey was conducted regarding the annual retreat.

<b>Motion:</b> Move to hold the annual retreat on 1/26 from 8:00 a.m. to 4:00 p.m. at Shoreview.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Kunkel	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

**5. Business**

- a. Director’s Report – Dr. Restorff
  - i. Student Achievement
    - 1. Spring 2018 MCA scores were discussed
      - a. Fewer proficient students than the state
      - b. 95% of our population receives special education services
      - c. Meet once a month to discuss student achievement
  - ii. Personnel – Amy Christensen-Bruce
    - 1. MTKA - Fully staffed
    - 2. SHV - Needs one EA
    - 3. NSP - Has a few openings
    - 4. Open Enrollment will be held 10/29 – 11/12
    - 5. Notice of retirement was given by Ron Berger, Director of Finance & Operations
      - a. A team will be created to replace this position. One board member was needed to join this team. Steve Sawyer volunteered to assist.
  - iii. Dr. Restorff met with Dunwoody to explore a relationship with them. They will tour Minnetonka.
  - iv. The Mayor of Shoreview along with a dozen other city staff will tour Shoreview on 11/5
  - v. Parent information meetings will be held on 10/27 and 12/1
  - vi. Current waitlist is at 290
- b. Foundation Update – Dr. Restorff
  - i. The Metropolitan was selected as the venue for the Foundation breakfast. The theme will be Learning Today, Leading Tomorrow. The next meeting is scheduled for November.
- c. Committee Reports
  - i. Governance – Director Gran
    - 1. Several policies were approved
    - 2. A board chair succession plan is being discussed as Chairperson Thorstad’s term ends June 30<sup>th</sup>.
  - ii. Finance – Ron Berger
    - 1. Committee Update
      - a. Interest rate has increased to 6.25%

**Lionsgate Academy’s Authorizer is:**

- b. Updated budget – will be ready by the December board meeting
- c. Health insurance carriers were discussed. Health Partners was recommended.

<b>Motion:</b> Move to approve the selection of Health Partners as our insurance carrier.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Cottington	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

2. Financials

<b>Motion:</b> Move to approve September financials as submitted.			
<b>Made by:</b> Sawyer		<b>Seconded by:</b> Cottington	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

iii. Building – Ron Berger

- 1. The lease aid application board member certification was signed by all board members present.
- 2. Waiting on a build date for the basketball hoops, which must be in place prior to the floor being finished.

iv. Executive Director Evaluation

- 1. The group met 10/16 and discussed the next round
- 2. Dr. Restorff’s goals will be reviewed next month

6. **Review: Next Month’s Board Meeting agenda** – Add meeting for World’s Best Work Force to December meeting

<b>Motion:</b> Move to adjourn.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Kunkel	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 7	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Motion to Adjourn:** 8:02 p.m.

**Next Meeting:** November 20, 2018 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343