

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
December 18th, 2018 @ 6:30 p.m.
Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126

PRESENT: Ali Thorstad, Emy Bachman (absent), Natalie Beazer, Rachel Bell, Laura Cottington, Bradford Gran, Amy Kunkel, Hannah Nelsen, and Steve Sawyer.
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Ron Berger, Director of Finance and Operations

Call to order: Ali Thorstad, Chair **6:38 p.m.**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students with autism spectrum disorders.

Comments from Community Members: Comments were made by Lisa Moss, LGA parent/staff member requesting review of the phrase “students with autism spectrum disorders” in our mission statement. She would like to see LGA use “students on the autism spectrum” as it feels more positive and is more representative of how LGA views its students.

Conflict of Interest Declaration: None declared

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Cottington		Seconded by: Beazer	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 506 Mandatory Reporting for Violations/Disciplinary Actions to MN Board of Teaching
 - ii. Policy 904 Athletic Participation
 - iii. Policy 909 Extracurricular Participation
- d. Approval of 2019-20 Academic Calendar

Motion: Move to approve consent agenda.			
Made by: Bell		Seconded by: Nelsen	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand

a. Presentation: Expanding Student Options

- i. Current Lynx program is at North St Paul campus where there are 12 students enrolled.
- ii. Two to three students across the district require a higher level of care.
- iii. Concerns with current Lynx space include no room for expansion, no P.E. space, no teacher space and narrow hallways.
- iv. Proposed site is the unleased space at Shoreview.

1. The same architects who did Minnetonka and Shoreview locations would be used.
2. Site gives almost three time the amount of space.
3. Lynx students will have access to Shoreview's gym and green space
4. This re-location allows for more space at North St Paul for future AIM students
5. Proposed architectural drawings were shared with the board by Ron Berger with an anticipated completion date of August 2019, presuming board approval at an upcoming meeting.

3. Strategic Planning Update – combined with the Special Education Update

4. Business

- a. Director's Report – Dr. Restorff
 - i. Continuing Education Presentation given by Principal Brandy Schwab
 1. Bylaws need to be updated
 2. Governance will review then add to consent agenda for January
 - ii. Student Achievement
 - iii. Personnel
 1. Dr. Restorff is helping support other charter school leaders and is also “of council” in regard to the MN State Autism Council and will participate as needed.
 2. Amy Christensen-Bruce reported on personnel changes, including openings for Director of Finance (district), Science Teacher (Shoreview), MHBA and Work Based Learning Coordinator (North St. Paul).
 3. Changes were made to the Staff Handbook.
 - a. The plural pronouns (they, them) will be used as opposed to him or her.
 - b. Staff that work privately for LGA families need a written conflict of interest statement.
 - c. Staff must not have or must declare a conflict of interest when working with vendors.

Motion: Move to accept changes to Staff Handbook.			
Made by: Bell		Seconded by: Cottington	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- b. Foundation Update
 - i. New members added
 - ii. This year's breakfast has the potential to sell out!
- c. Committee Reports
 - i. Governance – Director Gran
 1. Spent time on policy review
 2. Board retreat will be held on Saturday, January 26th
 - ii. Finance – Ron Berger
 1. Committee Update
 - a. No issues with MDE
 - b. Grant applications were discussed
 - c. Current ADM is at 251.6. Had to stop pulling students from lottery due to our Lynx program being full.
 2. Financials

Motion: Move to approve November financials as submitted.			
Made by: Sawyer		Seconded by: Kunkel	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

3. Revised Fiscal Year Budget
 - a. Proposed revised FYE 2019 budget

Motion: To approve proposed revised FYE 2019 Budget. General Fund Revenues and Expenditures equaling \$16,544,794 and \$16,453,646, respectively, and Food Service Fund Revenues and Expenditures equaling \$235,727 and \$235,727 respectively.			
Made by: Cottington		Seconded by: Sawyer	
Discussion: None			
Vote:	Yea:	Nay:	Abstain:

- b. Projections for FYE 2020 and 2021
 - iii. Building – Ron Berger
 - iv. Executive Director Evaluation
 1. Working on surveys in February, they will go out in March.

5. Review: Next Month’s Board Meeting agenda

- a. Add to consent agenda: Continuing Ed bylaws change

Motion to Adjourn: 8:06 p.m.

Motion: Move to adjourn.			
Made by: Cottington		Seconded by: Nelsen	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain:

Next Meeting: January 15th, 2019 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343