

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
August 20, 2019 @ 6:30 p.m.

Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell, Laura Cottington (absent), Lori Fligge, Bradford Gran, Christine Peper, Heather Reynolds, and Steve Sawyer (absent)
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

Call to order: Emy Bachman, Chair – **6:30pm**

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.

Comments from Community Members: None

Conflict of Interest Declaration: None declared

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Bell		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 605 LGA’s Crisis Management Policy

Motion: Move to approve consent agenda.			
Made by: Bell		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

2. Special Education Update - Ryan Rehnstrand

- a. 3rd party billing procedures are being worked on to make the process smoother
- b. Lynx building update and partnering with Shoreview 7-12
- c. A Home/Family Social Development Questionnaire was updated to make the evaluation process smoother
- d. Parent/Guardian Transition Survey was shared. This is part of the evaluation process.

3. Strategic Planning Update

- a. Sped funding update and request for support from stakeholders
- b. Transitions assessment (3 of 3)
 - i. Tabled until next meeting

4. Business

- a. Director’s Report – Dr. Restorff
 - i. Parent email discussion

- ii. Principal/Site Director Updates – Brandy Schwab
 - 1. Staffing
 - 2. Opened more classrooms at SHV and will be welcoming more students for this school year
 - 3. SHV will be a jobsite for AIM program to sell leftover donated furniture
 - 4. SHV and Lynx programs have been working together in preparation for the Lynx program to move to SHV.
- iii. Student Achievement
 - 1. Discussed our contract with NEO and what is needed to renew the contract
- iv. Personnel
 - 1. Staffing update
 - 2. Discussed student family handbook updates

Motion: Move to approve student family handbook with commitment to revisit the attendance per quarter to receive credit.			
Made by: Fligge		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

- 3. Discussed employee handbook

Motion: Move to approve employee handbook as edited.			
Made by: Bell		Seconded by: Reynolds	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

- b. Foundation Update
 - i. Members from the foundation will be speaking at each of the programs’ Back to School Night
- c. Committee Reports
 - i. Governance – Director Gran
 - 1. Planning ahead for the year
 - 2. Board member exit interviews will be conducted soon
 - ii. Finance – Aaron Leisen
 - 1. Committee Update
 - 2. Financials
 - a. Discussed line of credit
 - b. Current MDE issues
 - i. Closed time and effort
 - ii. Closed inventory
 - iii. Waiting on two invoices
 - c. TCT contract and driver retention

Motion: Move to approve the July financials as submitted.			
Made by: Reynolds		Seconded by: Fligg	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

- iii. Building – Rehnstrand
 - 1. Gave a tour of the new Lynx space after the board meeting.
- iv. Executive Director Evaluation
 - 1. Will meet next month

5. Review: Next Month's Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn at 8:27 p.m.			
Made by: Bell		Seconded by: Fligge	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain:

Next Meeting: *September 17th, 2019 @ 6:30 p.m. Location: 5605 Green Circle Drive, Minnetonka, MN 55343*

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>