

LIONSGATE ACADEMY  
 District #4183  
**BOARD MEETING MINUTES**  
*September 17<sup>th</sup>, 2019 @ 6:30 p.m.*  
 Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343

**PRESENT:** Emy Bachman, Ben Barnes, Rachel Bell, Laura Cottington, Lori Fligge, Bradford Gran, Christine Peper, Heather Reynolds, and Steve Sawyer  
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

**Call to order:** Emy Bachman, Chair – 6:34 p.m.

**School Mission Statement:**

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.*

**Comments from Community Members:**

1. Comment was made that there was good board attendance to this meeting.

**Conflict of Interest Declaration**

1. Cottington resignation due to conflict of interest – Family member employed by Lionsgate.

**Approval of the Agenda**

<b>Motion:</b> Move to approve agenda with the addition of “Board Appointment.”			
<b>Made by:</b> Reynolds		<b>Seconded by:</b> Fligge	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
  - i. Policy 520 Employee Performance
  - ii. Policy 101 Grading System and Reporting Student Achievement

<b>Motion:</b> Move to approve consent agenda.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Special Education Update - Ryan Rehnstrand**

- a. New Lynx – Program is running exactly how it was envisioned.
- b. MDE forums – Directors have attended. Legislation still requiring that FBAs are not standalone and in order to conduct one it needs to be part of an evaluation. Parents/case managers can work together before scheduling conciliation meetings.

**3. Strategic Planning Update**

- a. Transitions assessment (3 of 3) - Bydzovsky
  - i. TAGG - not a great overall comprehensive assessment. Some assessments are appropriate for one student, but not another student. Researching more assessments before decisions are made.

**4. Business**

- a. Director’s Report – Dr. Restorff
  - i. Binghamton University survey by grad student doing research.

<b>Motion:</b> To approve the Survey to go out to families to participate.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Sawyer	
<b>Discussion:</b> Some questions about details on survey questions and length			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

- ii. Inservice details – keynote speaker on trauma - Nov 26<sup>th</sup>
  - iii. Email issue meant for staff but went to parents – Dr. Restorff will send out email explaining.
  - iv. School Board Portal – Visual tour of the portal
  - v. Principal Highlight – Boyack
    - 1. Learning Teams
    - 2. PAWS
    - 3. Building Update - Boyack’s new certifications, Great start to school year, new EAs hired
  - vi. Student Achievement
    - 1. MAP testing occurring now. Talking with NEO about Feb/Mar MAP testing – possibly cutting out Spring MAP testing if adequate progress is being made.
  - vii. Personnel
- b. Foundation Update – Dr. Restorff
  - i. Foundation awarded \$75,000 to use for SHV kitchen equipment and towards the general fund.
  - ii. Looking into post transition scholarship program
  - iii. Looking at providing staff support to teachers working in licensure programs for special education programs
  - iv. Secured Breakfast date and speaker - Greg Walker – March 27<sup>th</sup> – at Metropolitan
- c. Committee Reports
  - i. Governance – Director Gran
    - 1. Board Appointment – A parent board appointment is needed. Director Cottingham will be stepping off the board due to a conflict of interest as a family member is to be employed by Lionsgate.
    - 2. Board assessment complete
    - 3. Election reflection
    - 4. Exit interviews still in progress
  - ii. Finance – Aaron Leisen
    - 1. Committee Update
    - 2. Financials
      - a. On track with revenue

<b>Motion:</b> Move to approve the August financials as submitted.			
<b>Made by:</b> Sawyer		<b>Seconded by:</b> Peper	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

- 3. Audit – Working on finalizing the report
  - 4. Transportation
    - a. TCT requesting 2% increase and addendum – amount is within budget but close to requiring board approval
    - b. Overall increase in cost, but lower cost per student
  - iii. Building – Aaron Leisen

1. Received temporary Certificate of Occupancy at Lynx the day before school started– still working through code on egress. Working with architect and inspector to get the final Certificate of Occupancy which is needed for the lease aid application. Hope to bring to board for approval next month.
  2. SHV Tech spending – 7-9 more classrooms, carpet, whiteboards, etc.
  3. SHV Rain Garden Project was awarded a Green Award by Shoreview City Council – the award will be displayed in the rain garden.
  4. With Lionsgate retiring some vans, we are in need of new vans. Looking for free, reduced or donated vans.
- iv. Executive Director Evaluation
1. Closed Meeting

<b>Motion:</b> Move to go into close session at 7:50 p.m. pursuant of Minnesota State Statute 13D.01Sub 3 to conduct the Executive Director Evaluation.			
<b>Made by:</b> Reynolds		<b>Seconded by:</b> Cottington	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

<b>Motion:</b> Move to re-open the meeting at 8:45 p.m.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Sawyer	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

#### 5. Review: Next Month’s Board Meeting agenda

##### Motion to Adjourn:

<b>Motion:</b> Move to adjourn at 8:58 p.m.			
<b>Made by:</b> Cottington		<b>Seconded by:</b> Peper	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 8	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *October 15<sup>th</sup>, 2019 @ 6:30 p.m. North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109*