

LIONSGATE ACADEMY  
District #4183  
**BOARD MEETING MINUTES**  
*February 18<sup>th</sup>, 2020 @ 6:30 p.m.*

*North Saint Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109*

**PRESENT:** Christine Peper, Ben Barnes, Rachel Bell, Lori Fligge, Bradford Gran, Sal Lopiano, ~~Emy Bachman, Heather Reynolds, and Steve Sawyer~~  
Others: Dr. Diane Restorff, Executive Director; ~~Ryan Rehnstrand, Director of Student Services~~; Aaron Leisen, Director of Finance and Operations

**Call to order:** Christine Peper, Vice Chair @ 6:30pm

**School Mission Statement:**

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.*

**Comments from Community Members:** None.

**Conflict of Interest Declaration:** None declared.

**Approval of the Agenda**

<b>Motion:</b> Move to approve agenda.			
<b>Made by:</b> Fligge		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
  - i. Policy 103 Family Engagement
  - ii. Policy 104 Pledge of Allegiance
  - iii. Policy 106 Student Promotion and Retention
  - iv. Policy 201 Board of Directors Committees
  - v. Policy 302 Facility Usage by Non-Affiliated Groups
  - vi. Policy 402 Fund Balance

<b>Motion:</b> Move to approve consent agenda.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Gran	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Special Education Update - Ryan Rehnstrand (presented by Dr. Restorff)**

- a. MASE (Minnesota Association for Special Education)
  - i. Review of MASE Legislative Platform 2019-20, which includes:
    1. Increase Educational Efficiency
    2. Recruit and Retain Qualified Teachers
    3. Equitable and Sustainable Funding Systems

### 3. Strategic Planning Update

- a. Lionsgate Academy Transition Guide (presented by Emily Selbitschka)
  - i. Created to provide navigational tools for families/students
  - ii. The guide contains:
    1. Contacts, introduction, and planning tools
    2. Social Security information and guardianship resources
    3. MA and county funded services
    4. Mental health services
    5. Housing options
    6. Employment and VRS (Vocational Rehabilitation Services)
    7. Transportation, disability resources and adaptive recreation & leisure
- b. Updated Balanced Scorecard draft – will bring to March 17<sup>th</sup> board meeting for board approval

### 4. Business

- a. Director's Report – Dr. Restorff
  - i. Noteworthy News –
    1. LGA Minnetonka in Spain – February 14<sup>th</sup> – February 24<sup>th</sup>
      - a. 3 staff and 9 students now traveling in Spain
      - b. Travel log and pictures shown
    2. NEO formal site visit update
    3. Minnetonka Open House was January 23<sup>rd</sup> – largest turnout to date
    4. Freshman and senior orientation and PSEO information sessions
      - a. Minnetonka was on January 30<sup>th</sup>
      - b. Shoreview was on February 6<sup>th</sup>
    5. Minnetonka School play – was February 7<sup>th</sup> -9<sup>th</sup>
  - ii. Principal/Site Director Update – Dr. Bjorkman
    1. Lynx - 3 new students – 16 total students
      - a. 7 students in communications program
      - b. 1 student transitioning to Shoreview
      - c. Still working on Thematic Teaching and Project Based Learning
    2. AIM – current enrollment is 30 students
      - a. Open House this Thursday, February 20<sup>th</sup> at 6-8pm
      - b. AIM school dance was February 7<sup>th</sup>
  - iii. Student Achievement
    1. MAP testing
      - a. A comparison of winter vs. spring testing achievement will be given at the March 17<sup>th</sup> board meeting
      - b. Reading testing complete
      - c. Still working on math testing
      - d. Science testing starting this week
    2. Student behavior update
  - iv. Personnel Updates
    1. Minnetonka –
      - a. Open positions for 2020-21 school year
        - i. Educational assistants
        - ii. Spanish Teacher (.5 FTE Shoreview, .5 FTE Minnetonka)
        - iii. Case manager
    2. Shoreview –
      - a. Open positions:
        - i. Now posting for 2020-21 school year
    3. AIM/Lynx –
      - a. Open positions:

**Lionsgate Academy's Authorizer is:**

- i. Job coach (offer in progress)
  - ii. DCD resource room special education teacher
  - iii. MHBA
- v. Other HR Updates
  - 1. Conversion to PayCom – May 1<sup>st</sup> will be the first payroll through PayCom
  - 2. Compensation letters in process

<b>Motion:</b> Move to approve revised 2019-20 academic calendar to show weather cancellation day on February 13th.			
<b>Made by:</b> Bell		<b>Seconded by:</b> Fligge	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- vi. Upcoming Events –
  - 1. AIM Open House – Thursday, February 20<sup>th</sup>
  - 2. PAC/SEAC meeting – Friday, February 28<sup>th</sup>
    - a. Reviewing MASE platform
  - 3. Shoreview school play – The Hobbit – March 5<sup>th</sup> – 7<sup>th</sup>
  - 4. Minnetonka Polar Plunge – Lake Riley – March 7<sup>th</sup>
- b. Foundation Update – Dr. Restorff
  - i. Breakfast - registration now open
  - ii. Pickin for Autism - bands confirmed
- c. Committee Reports
  - i. Governance – Director Gran
    - 1. Policies reviewed/revised
    - 2. Bylaws revised – will be on March consent agenda for board approval
    - 3. Working to recruit board members – one solid lead
  - ii. Finance – Aaron Leisen
    - 1. Committee Update
      - a. Reviewed January month end financials
      - b. ADM – 296.64, budget on 297
      - c. Revenue (as of January 31<sup>st</sup>, 2020)
        - i. Total revenues \$8,434,284 (budget of \$10,119,641)
        - ii. \$1,685,358 unfavorable variance
        - iii. \$2.3 mil payment from lease aid received on February 15<sup>th</sup>
        - iv. CSP grant reimbursement request ready for submission
      - d. Expenses (as of January 31<sup>st</sup>, 2020)
        - i. Total expenditures \$9,732,759 (budget of \$9,761,782)
        - ii. \$29,023 favorable variance
      - e. Discussed the need to stay at 90% special education to keep current funding
    - 2. Financials

<b>Motion:</b> Move to approve financials for the period ending January 30 <sup>th</sup> , 2020.			
<b>Made by:</b> Barnes		<b>Seconded by:</b> Bell	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- iii. Executive Director Evaluation
  - 1. Reviewed all surveys and updated as appropriate.
  - 2. Parent surveys will be handed out and collected at March parent/teacher conferences.

3. Board surveys were handed out at this meeting - will collect at the March 17<sup>th</sup> board meeting.
4. Staff surveys will be handed out at individual site staff meetings and collected by the middle of March.
5. Executive Director Evaluation Admin surveys to be provided within two weeks and collected by the middle of March.

**5. Review: Next Month's Board Meeting agenda**

**Motion to Adjourn:**

<b>Motion:</b> Move to adjourn @ 8:01pm			
<b>Made by:</b> Bell		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *March 17<sup>th</sup>, 2020 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343*

**Lionsgate Academy's Authorizer is:**

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