

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
March 17th, 2020 @ 6:30 p.m.

Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell, Lori Fligge, Bradford Gran, Sal Lopiano , Christine Peper, Heather Reynolds, and Steve Sawyer
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

Call to order: Emy Bachman, Chair @ 6:33pm

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.

Comments from Community Members: None.

Conflict of Interest Declaration: None declared.

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Reynolds		Seconded by: Bell	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 203 Board Member Training
 - ii. Policy 206 Evaluation and Supervision of the Executive Director
 - iii. Policy 209 Development, Adoption and Implementation of School Board Policies
- d. Approval of Bylaws

Motion: Move to approve consent agenda.			
Made by: Bell		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand

- a. Notification of Year Three Status for Significant Disproportionality in Racial and Ethnic Groups in Special Education
 - i. LGA encourages all ethnicities to apply to the lottery
 - ii. 15% of funds of this grant are used for mental health services – approximately 15% of \$16,000
- b. COVID-19 and special ed
 - i. All students IEPs will be followed
 - ii. Adding “least restrictive environment” language to all IEPs – recommended by OSEP (Office of Special Education Programs)

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
 Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

- iii. District wide – all IEP team members have been collaborating on the best ways to provide services through distant learning.

3. Business

- a. Director's Report – Dr. Restorff
 - ~~i. Principal/Site Director Update~~
 - ~~ii. Student Achievement~~
 - ~~iii. Strategic Planning Update~~
 - ~~1. Approval of Strategic Plan~~
- iv. LGA Response to COVID-19
 - 1. Executive order from Governor Walz 20-02:
 - a. School closure March 18-27 for school staff to plan for distance learning
 - b. All employees directed to report to work
 - i. Exceptions include those in high risk categories: pregnancy, diabetes, heart disease, etc.
 - ii. Staff will maintain regular working hours
 - iii. Staff will be paid
 - iv. EAs will be utilized in many ways – delivering meals, preparing learning materials, cleaning, researching, etc.
 - v. If staff have leave, they are welcome to use the leave
 - c. Districts will not have to make up the 2 week planning period
 - d. Schools are required to provide meals to all students
 - i. Costs of meals will be reimbursed by the state
 - e. Ensure continuity of mental health services
 - f. Must provide child care for children (12 years old and younger) of health care workers
 - i. LGA may be able to accommodate some students with EAs providing the care – this includes children of LGA staff
 - g. No distance learning within the 2 weeks of planning
 - h. Distance learning does not mean just computer learning
 - 2. Guidance for schools:
 - a. Guiding Principles – including (but not limited to):
 - i. Practice servant leadership
 - ii. Treat everyone with respect and dignity
 - iii. Do the right thing
 - iv. Be accessible, transparent, and accountable
 - b. Priorities
 - i. Children and families
 - ii. Equity and inclusion
 - iii. Thriving communities
 - iv. Fiscal accountability and measurable results
 - c. Purpose – Ensure that every student receives an equitable education and has equal access to learning and instruction during COVID-19 pandemic
 - d. Overview
 - i. Meaningful, relevant learning to take place while schools are closed
 - ii. All Minnesota students continue to receive an education
 - e. Distance Learning – students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their licensed teachers
 - f. Requirements:
 - i. Equal access to required materials and technology
 - ii. Effectively support the student's needs – differentiated instruction, 1:1 support, etc.
 - iii. IEPs, 504s, and English Language Learner plans must be followed

Lionsgate Academy's Authorizer is:

- iv. Provide training to staff, students, and parents on implementation of the distance learning plan and the district's expectations
 - v. Provide programming options for school nurses, support staff, EAs, etc.
 - g. What materials may look like:
 - i. Paper packets, worksheets, kits – distributed by bus or central location – could be daily or weekly drop off and/or pick up
 - ii. Textbooks
 - iii. Telephone instruction
 - iv. Online – most LGA families have broadband internet access – tech is working on ideas to get internet to those families who do not have access
- 3. MDE update on March 17th
 - a. Update included directions to post Lionsgate's distance learning plan on the Lionsgate website
 - b. The Board discussed the statement from MDE that all staff are required to report to work
- 4. Lionsgate's plan:
 - a. LGA elected to not have students on March 16th and 17th
 - b. March 30 will be the first day of distance learning
 - c. Divide and conquer – licensed and non-licensed staff joined together to plan for distance learning and to deep clean the building
 - d. Schedules - building wide schedules so all classes/teachers are on the same schedules – will most likely follow an A/B schedule
 - e. Trial runs of distance learning will be held on Tuesday of next week – teachers and EAs will test the system
 - f. Food (breakfast and lunch) can be picked up at school campuses this week - food will be delivered to students starting next week
- 5. Ideas discussed by the Board:
 - a. Flip Grid and blogs
 - b. Platforms such as – screencastify, google meet, voice thread, safari montage – that teachers can use to present new materials
 - c. Create times (like clubs/PAAWS) where EAs can engage and communicate with students for socializing – an incentive/excitement for the end of the day
- 6. Additional items to note:
 - a. Enrollment meetings will be conducted over the phone
 - b. Shoreview open house cancelled
 - c. No outside people allowed in our buildings
 - d. March 30th staff in-service cancelled
 - e. Spring break is still as scheduled to keep duty days the same
- v. Personnel-
 - 1. Many open positions for 2020-21 school year. Most open positions are at Shoreview due to additional student growth
 - 2. Still some open positions for 2019-20 in Minnetonka and Lynx
 - 3. PayCom conversion rescheduled to begin first payroll to July 1 instead of May 1
- b. Foundation Update
 - i. May reschedule Breakfast for May 29th
 - ii. Looking at dates to reschedule Pickin' For Autism
- c. Committee Reports-
 - i. Governance – Director Gran
 - ii. Finance – Aaron Leisen
 - 1. Current ADM 294 on budget of 297
 - 2. Revenue - \$620 total favorable variance
 - 3. Expenses – Total unfavorable variance of \$14,798 due to one month lag in billing for transportation expenses

Lionsgate Academy's Authorizer is:

Motion: Move to approve February 2020 financials as submitted.			
Made by: Bell		Seconded by: Fligge	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

iii. Executive Director Evaluation

1. Board member completed surveys were collected

4. Review: Next Month's Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:37pm.			
Made by: Bell		Seconded by: Gran	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Next Meeting: April 21st, 2020 @ 6:30 p.m. Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126

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