

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
August 18, 2020 @ 6:30 p.m.
Virtual Meeting

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell, Amiri Brotherson, Molly Figenskau, Lori Fligge, Sal Lopiano, Christine Peper, and Heather Reynolds
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Resources

Call to order: Emy Bachman, Chair @ 6:32pm

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.

Comments from Community Members:

Three parents spoke of their individual concerns about the needs of their children and the concerns of their students not having the option for in-person learning to begin school this fall. They voiced many different reasons for their concern and disappointment that their students will not be offered in-person learning. Five teachers shared their stories and reasons that they stand behind Lionsgate Academy’s decision to begin the year in distance learning. The comment period was ended after 21 minutes.

Conflict of Interest Declaration: None declared.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 902 Student Attendance
 - ii. Policy 924 Social Media
 - iii. Policy 410 Student Fees
 - iv. Policy 901 Enrollment

Motion: Move to approve the amended consent agenda to include the revised Policy 901 Enrollment			
Made by: Fligge		Seconded by: Reynolds	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand, Director of Student Services

- a. Washburn
 - i. Lionsgate is continuing to work with Washburn but the contract has been adjusted – they will see the same amount of students, but will not be coming in to the building as often.

- ii. Washburn will provide services virtually this fall
- b. Targeted Services
 - i. The goal is to bring targeted students into the building to provide them FAPE and to work on meeting IEP goals.
 - ii. Currently working to identify which students will need the targeted services and what those services will entail.
 - iii. Working on getting proper PPE in to the buildings – plexiglass, masks, gowns, etc. and creating a safe plan to bring those students into the building.
- c. Sped Forms
 - i. Contingency plan – this will allow hybrid or learning model changes without having additional IEP meeting every time the learning models change.
- d. ESY Update
 - i. Overall successful distance learning ESY

3. Business

- a. Director's Report – Dr. Restorff
 - i. Principal/Site Director Update – deferred until September BOD meeting
 - ii. Strategic Planning Update
 - 1. LGA retained Second Layer Consulting for cultural competency training
 - 2. Admin and BOD will have the same requirements including:
 - a. IDI assessment
 - b. Consultation
 - c. 10 hours of work
 - 3. Board will need to schedule 3 2-hour sessions
 - 4. January board retreat will be a time to do some training
 - iii. Student Achievement
 - 1. MAP testing – working on conducting testing in a distance learning format – all 7th and 8th graders and any new students will take MAP testing in the fall
 - 2. Distance Learning Updates
 - a. Student/staff schedules for all campuses
 - b. Making improvements and lessons learned during spring distance learning
 - c. Lessons will be recorded for students that cannot be present during the live classes
 - 3. Dialing Back – Shifting Models
 - a. Models, model effective dates and decision dates
 - b. Two week case rate trends graph
 - c. Criteria for a less restrictive model
 - i. 3 consecutive data points showing declining case rate AND
 - ii. 2 week case rate is below the 3rd quartile
 - 1. Below 25 for hybrid
 - 2. Below 8 for in-person
 - iii. School data from districts that are open show that mitigation strategies for secondary schools are effective and school data do not support a higher infection rate than general population for that area.
 - iv. Staffing members are sufficient to support the model.
 - iv. Personnel Updates – Gael Braddock, Director of Human Resources
 - 1. District-wide openings
 - a. Part-time Food Service Coordinator
 - 2. Shoreview openings
 - a. Art Teacher
 - b. Inclusion Math Teacher
 - c. EA (hiring freeze during distance learning)
 - 3. Lynx openings
 - a. Teacher/Case Manager

Lionsgate Academy's Authorizer is:

- b. Mental Health Behavior Aide
- 4. AIM openings
 - a. Teacher Case Manager
 - b. Job Coaches (hiring freeze during distance learning)
- 5. Minnetonka openings
 - a. Long term Substitute Case Manager
 - b. DCD Teacher/Case Manager
 - c. EA (hiring freeze during distance learning)
- b. Foundation Update – deferred until September BOD meeting
- c. Committee Reports
 - i. Governance – Director Fligge
 - 1. Revisions to the Policy 901 Enrollment
 - a. Change to the “definition of enrollment”
 - b. Removed statement “Employees who wish to enroll their children at Lionsgate Academy using this preference must maintain with the organization through the child’s first complete year of school.”
 - c. Replaced “the child of the employee with the most seniority has preference and is awarded the placement.” with “the child of the employee with the lowest lottery number (first drawn) has preference and is awarded placement.”
 - d. Removed “When a student is admitted based on this priority, the parent must remain employed at Lionsgate Academy for the first full year of the student’s attendance at the school.”
 - e. Still need to get clarity on the additional details needed in the grade placement/documentation section of the policy

Motion: Move to approve the amended Policy 901 Enrollment			
Made by: Bell		Seconded by: Reynolds	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

- ii. Finance – Aaron Leisen, Director of Finance and Operations
 - 1. Committee Update
 - 2. Financials
 - a. ADM – Actual Current ADM: TBD, ADM from budget: 341
 - b. Revenue (as of July 31, 2020)
 - i. Total Revenues - \$1,493,859
 - ii. YTD Case-basis budget of \$1,601,310
 - iii. Unfavorable variance of \$107,451
 - c. Expenses (as of July 31, 2020)
 - i. Total Expenses - \$708,997
 - ii. YTD Cash-basis budget of \$921,306
 - iii. Favorable variance of \$212,309
 - d. Cash Flow
 - i. Cash Flow projection reflects the FY21 Original Budget approved in May 2020, adjusted to reflect timing of payments from MDE
 - ii. Cash Flow projection includes the PPP loan that was received in April 2020
 - e. Maintenance of Effort – must spend the same as previous years

Motion: Move to approve July 2020 financials as submitted.			
Made by: Bell		Seconded by: Figenskau	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

iii. Executive Director Evaluation – Director Barnes

1. Committee went through procedures and timelines and how to improve for this year
2. How will distance learning impact evaluation process?
 - a. Surveys may be sent through email

4. Review: Next Month’s Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn @ 7:54pm			
Made by: Fligge		Seconded by: Brotherson	
Discussion: None			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Next Meeting: *September 15, 2020 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343*

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
 Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>