

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
October 20, 2020 @ 6:30 p.m.
Virtual Meeting

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell, Amiri Brotherson, Molly Figenskau, Lori Fligge, Sal Lopiano, Christine Peper, and Heather Reynolds
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Resources

Call to order: Emy Bachman, Chair @ 6:32pm

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.

Comments from Community Members: None.

Conflict of Interest Declaration: None declared.

Approval of the Agenda

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|---|---------------|------------------------------|-------------------|
| Motion: Move to approve agenda with addition of staff research project to the director’s report. | | | |
| Made by: Peper | | Seconded by: Reynolds | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 514 Return to Work Policy – Workers Compensation
 - ii. Policy 608 Gender Inclusion
 - iii. Policy 914 Search of Student Lockers, Desks, Personal Possessions, Student Vehicles and Student’s Person
 - iv. Policy 903 Anti-bullying
 - v. Policy 901 Enrollment

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|--|---------------|----------------------------|-------------------|
| Motion: Move to approve consent agenda. | | | |
| Made by: Bell | | Seconded by: Barnes | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

2. Special Education Update - Ryan Rehnstrand

- a. CPI Training – staff training on how to deal with student behaviors and escalated situations
- b. PCM training was on hold due to COVID – still working to get all staff trained
- c. Update on Tier 1 Targeted Services
 - i. Students are able to get support services – speech, DAPE, etc
 - ii. Number of students currently receiving Targeted Services

1. 4 students at Minnetonka, 7 students at Lynx, 15 students at Shoreview, 4 students at AIM
- d. Tier 2 Targeted Services
 - i. Working to determine the qualifying factors and the scope of needs
 - ii. Goal to begin Tier 2 quarter 2 – Nov 6th

3. Business

- a. Director’s Report – Dr. Restorff
 - i. Principal/Site Director Update – Jessica Bjorkman
 1. What it takes to increase safety – PPE
 2. If a student has a mask exemption or toileting needs - staff working with that student will have additional PPE such as: googles, masks, face shields, scrubs, gowns and gloves.
 - ii. School Learning Model
 1. 3 week declining case rate – plus current indications
 2. Staffing models
 3. School spread
 4. October 30th is the next date for a decision on the learning model
 - iii. Student Achievement
 1. MAP Testing completed for all new students and all 7th and 8th grade students
 2. ACT took place at the Minnetonka campus – 6 students took the ACT
 - iv. Strategic Planning Update
 1. NEO made some revisions of the Contract Version of Performance Framework

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|--|---------------|---------------------------|-------------------|
| Motion: Move to approve revised Contract Version of the Performance Framework | | | |
| Made by: Bell | | Seconded by: Peper | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

- v. Research Project Proposal by staff member – “Before and After Measure of Peers Curriculum”

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|--|---------------|------------------------------|-------------------|
| Motion: Move to approve staff research project proposal | | | |
| Made by: Peper | | Seconded by: Reynolds | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

- vi. Personnel Update – Gael Braddock – Director of Human Resources
 1. AIM openings
 - a. 1 Spec Ed/CM
 - b. 2 job coaches
 2. Lynx openings
 - a. 3 MHBA
 3. Shoreview openings
 - a. 1 LA teacher
 - b. 2 EA
 4. Minnetonka openings
 - a. Spec Ed EA
 5. District openings
 - a. Facilities Technician
- b. Foundation Update
 - i. Omnibus request for reimbursement pending
 - ii. November letter writing campaign
- c. Committee Reports

- i. Governance – Director Fligge
- ii. Finance – Aaron Leisen
 - 1. Committee Update
 - a. Review of September Finances
 - b. Review of Lease Aid Application
 - i. Lease and taxes of buildings:
 - 1. Minnetonka - \$891,662
 - 2. Shoreview - \$839,460
 - 3. Lynx - \$222,404
 - 4. AIM - \$216,383
 - ii. Aaron will send each Board member a Conflict of Interest form to sign - each must be submitted with the Lease Aid Application
 - 2. Financials
 - a. Actual Current ADM: 323.32; ADM for Budget: 341.00
 - b. Revenue
 - i. Total Revenues \$4,512,897; Budgeted \$4,813,685
 - ii. Total Unfavorable variance of \$(300,788)
 - iii. This is mostly due to lease aid
 - c. Expenses
 - i. Total Expenditures \$2,607,112; Budgeted \$3,331,320
 - ii. Total Favorable variance of \$724,208
 - iii. This is mostly due to transportation expenses not yet paid for the year
 - d. Cash Flow
 - i. Cash Flow projection reflects the FY21 Original Budget approved in May 2020, adjusted to reflect timing of payments from MDE
 - ii. Cash Flow projection includes the PPP loan that was received in April 2020 and is projected to be paid back in November 2020

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|--|---------------|----------------------------|-------------------|
| Motion: Move to approve September 2020 financials | | | |
| Made by: Brotherson | | Seconded by: Barnes | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

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|--|---------------|----------------------------|-------------------|
| Motion: Move to approve Lease Aid Application | | | |
| Made by: Brotherson | | Seconded by: Fligge | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

- iii. Executive Director Evaluation
 - 1. Closed Meeting for goal setting

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|--|---------------|----------------------------|-------------------|
| Motion: Move to close the Board Meeting @7:42pm | | | |
| Made by: Reynolds | | Seconded by: Barnes | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

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|--|---------------|----------------------------|-------------------|
| Motion: Move to reopen the Board Meeting @ 8:20pm | | | |
| Made by: Peper | | Seconded by: Fligge | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

4. Review: Next Month's Board Meeting agenda

Motion to Adjourn:

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|---|---------------|--------------------------------|-------------------|
| Motion: Move to adjourn @ 8:23pm | | | |
| Made by: Bell | | Seconded by: Brotherson | |
| Discussion: None | | | |
| Vote: | Yea: 8 | Nay: 0 | Abstain: 0 |

Next Meeting: *November 17, 2020 @ 6:30 p.m. Virtual Meeting*