

LIONSGATE ACADEMY

517 STUDENT TEACHING AND CLINICAL INTERNSHIPS

Original Adoption Date: 10/21/2014

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I. PURPOSE

The purpose of this policy is to encourage the utilization of student teachers or clinical internships through agreements with approved teacher or clinical preparation institutions.

II. GENERAL STATEMENT OF POLICY

Lionsgate Academy is committed to providing future educators or clinicians with quality experiences in an educational setting supported by competent and compassionate mentor teachers or mentor clinical personnel while fostering positive community and post-secondary school relations, cooperation, and understanding.

A. Admission to Student Teaching or Clinical Internship at Lionsgate Academy

1. All requests for student teaching or clinical internship at Lionsgate Academy shall be made to the Human Resource Director.
2. An applicant for a student teaching or clinical internship opportunity in the district shall:
 - a. Have completed the necessary requirements of an approved teacher education or clinical program;
 - b. Comply with the Minnesota Code of Ethics for each licensure program for teachers or clinical personnel;
 - c. Have and maintain throughout the student teaching or clinical internship experience good academic standing at the cooperating teacher or clinical preparation institution;
 - d. Meet all requirements of the cooperating teacher or clinical supervisor, and preparation institution for participation in its student teacher program.
3. Lionsgate Academy reserves the right to deny a student teaching or clinical internship opportunity to an applicant.
4. The executive director or designee shall collaborate with appropriate departments to determine the placement of all student teachers or clinical internships.

III. PERFORMANCE OF THE STUDENT TEACHER AND CLINICAL INTERN

- A. A student teacher or clinical intern shall, during the course of the student teaching or clinical internship experience, be exposed to and given an opportunity to participate in the duties and activities of the teaching or clinical experience given the time available, including primary responsibility for substantial meaningful classroom and clinical instruction and its attendant preparation and evaluation.
- B. A student teacher or clinical intern shall not act as a substitute for the supervising teacher, clinical supervisor or other personnel at Lionsgate Academy. This provision shall not be construed to preclude a student teacher or clinical intern from performing teaching or clinical services alone in a classroom as a part of the student teaching or

clinical internship experience so long as the student teacher or clinical intern remains under general supervision as provided in Section III–C.

- C. While student teaching or clinical internship at Lionsgate Academy, a student teacher or clinical intern shall be under the supervision of a fully qualified teacher or clinical employee and licensed administrator.
- D. A copy of any written evaluation generated from Lionsgate Academy which is intended to contribute to a student's grade or evaluation for the course or program at the institution may, at the option of the evaluator, be provided to the student teacher or intern. Otherwise, the availability of the evaluation shall be determined by the preparation institution.

IV. CONDUCT OF THE STUDENT TEACHER/CLINICAL INTERN

- A. While serving as a student teacher or clinical intern at Lionsgate Academy, the student shall:
 - 1. Obey all reasonable directives of administrative and supervisory personnel;
 - 2. Obey all Lionsgate Academy rules, regulations, policies (including the Lionsgate Social Media policy as outlined in the Employee Handbook), and directives;
 - 3. Not engage in conduct which disrupts, or could reasonably be expected to disrupt the educational process, or which is detrimental to the educational process

V. TERMINATION OF ASSIGNMENT

- A. Lionsgate academy has the right to terminate the assignment of a student teacher or clinical intern at any time.

VI. BACKGROUND CHECK

- A. Lionsgate Academy shall perform the background check as required by Minnesota law for district employees. The cost of the background check shall be paid by the student teacher, clinical intern or the placing institution, in accord with Lionsgate Academy's agreement with the respective placing institution.

VII. COPY OF POLICY

- A. A student teacher or clinical intern shall be provided a copy of this policy upon acceptance for a student teaching or clinical internship experience at Lionsgate Academy.

VIII. FINANCIAL ARRANGEMENTS

- A. Stipends to supervising teachers or clinical interns from cooperating colleges and universities will be paid in accordance with the agreement that Lionsgate Academy has with the cooperating college and university. The amount of payment may vary depending on the policy of the college.