

LIONSGATE ACADEMY
 District #4183
BOARD MEETING AGENDA
December 15, 2020 @ 6:30 p.m.
Virtual Meeting

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell, ~~Amiri Brotherson~~, Molly Figenskau, Lori Fligge, ~~Sal Lopiano~~,
 Christine Peper, and ~~Heather Reynolds~~
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron
 Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Resources

Call to order: Emy Bachman, Chair @ 6:32pm

School Mission Statement:

The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.

Comments from Community Members: None.

Conflict of Interest Declaration: None declared.

Approval of the Agenda

Motion: Move to appoint an Ad Hoc On-boarding Committee			
Made by: Peper		Seconded by: Barnes	
Discussion: The committee is needed to develop a process and procedures for training and on-boarding of new board members. There are board member volunteers to participate in the committee.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Motion: Move to add Diversity, Equity and Inclusion as a standing line item on the Agenda.			
Made by: Peper		Seconded by: Fligge	
Discussion: This addition to the agenda will provide an update to board members as to the work the school and the board of directors are doing in respect to Diversity, Equity and Inclusion.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Motion: Move to approve agenda			
Made by: Bell		Seconded by: Figenskau	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 204 Dissolution of Corporation
 - ii. Policy 517 Student Teaching and Clinical Internships
 - iii. Policy 519 Purchase of Group Health Plan Coverage

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
 Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

Motion: Move to approve consent agenda			
Made by: Bell		Seconded by: Figenskau	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand

- a. MA Billing – It's the Law – MN Statutes 125A.21, subd.2(a)
 - i. Third Party Reimbursement – to offset the cost of tuition billing to home districts
 - ii. Areas at Lionsgate that are allowable for third party billing:
 1. SLP – Teletherapy Services - Evaluations
 2. OT – Evaluations – Teletherapy Services
 3. Nursing – Evaluations
 4. School Psychologist – Evaluations
 5. PCA – None
 6. Transportation – None

3. Business

- a. Director's Report – Dr. Restorff
 - i. Principal/Site Director Update – Shoreview Principal Schwab
 1. Staff Recruitment and Student
 - a. Quarter 1 - Two teachers resigned due to COVID reasons
 - b. Quarter 2 – permanent teachers hired
 - c. 6 EAs hired since start of school
 - d. Next year: new positions – EAs - 20-25; licensed staff – 2-4 (OT, Case Manager, Social Worker?)
 2. Student Recruitment/Enrollment
 - a. Parent Informational Meetings
 - i. Oct 2020 – 8 families attended virtually
 - ii. Dec 2020 – 40 families attended virtually
 - b. Enrollment projections 2021-22
 - i. MTKA: 7th grade – 25 and backfill where needed
 - ii. SHV: 7th grade – 30-35; 8th grade - 3-5; 9th grade – 3; 10th grade – 5
 1. 8-10th depends on how many we can enroll this current school year
 - ii. Strategic Planning Update - Annual Report and World's Best Force
 1. School Enrollment and Attrition – 4% - number of students that unenroll after Oct 1st
 2. Staffing Attrition: 13% - number of employees voluntarily leaving after 6 months of employment/total employees for year.
 - a. Overall staffing attrition: 17% – including involuntary separation and employed < 6 months
 3. Governance
 4. Management
 5. Innovative Practices – Data tracking tool
 6. Future Plans
 - a. Continue with Balanced ScoreCard
 - b. Integrate Distance Learning into Transition Program
 - c. Equity Audit
 - iii. Student Achievement
 1. Close the Achievement Gap – compare MCA scores with resident districts
 2. All Students Career and College Ready – meeting math and reading assessments
 3. All Students Graduate – 97.1% graduation rate

Lionsgate Academy's Authorizer is:

Motion: Move to approve the 2019-2020 Annual Report			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Motion: Move to approve the 2021-2022 Academic Calendar			
Made by: Barnes		Seconded by: Fligge	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- iv. Personnel Update – Gael Braddock, Director of Human Resources
 - 1. Open Positions:
 - a. AIM – job coach (2 for in-person learning)
 - b. Lynx – Mental Health Behavioral Aides (3 total for in-person learning) and Special Education Teacher/Case Manager
 - c. Shoreview – Special Education Assistants (2 for in-person learning)
 - d. Minnetonka – Special Education Assistants (1.5 FTE needed for in-person learning)
 - e. District – Facilities Technician
 - b. Foundation Update
 - i. Fall Giving Letters Sent
 - ii. Receipt of \$ for Give to the Max
 - iii. Recruiting for help
 - c. Committee Reports
 - i. Governance – Director Fligge
 - 1. 2021-2022 Academic Calendar – discussed and approved in Director’s Report
 - 2. Resignation of Director Sal Lopiano – Board will recruit to fill the open parent board member seat
 - ii. Finance – Aaron Leisen
 - 1. Committee Update – Reviewed November financials
 - 2. Financials
 - a. ADM: Actual Current: 336.59; Budgeted: 341.00
 - b. Revenue: Actual: \$8,035,816; Budgeted: \$7,554,430; Variance of \$(481,386) mostly due to lease aid
 - c. Expenses: Actual: \$8,288,027; Budgeted: \$6,874,407; Variance of \$(1,413,619) mostly due to the pay back of the PPP loan

Motion: Move to approve the November 2020 financials as submitted.			
Made by: Bell		Seconded by: Figenskau	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation – Director Barnes
 - 1. Surveys will go out electronically this year
- iv. Diversity, Equity and Inclusion Update – Chair Bachman
 - 1. January Board Retreat date to be determined
 - 2. Dec 1st training of Diversity, Equity and Inclusion:
 - a. Need for additional on-boarding for new board members

- b. 4 more trainings to be led by Chair Bachman and Vice Chair Peper to focus on how to integrate more Diversity, Equity and Inclusion into the board and the school

Motion: Move to approve 4 additional board trainings led by Chair Bachman and Vice Chair Peper, advised by Richard Webb of Second Layer Consulting			
Made by: Figenskau		Seconded by: Fligge	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- v. Onboarding Committee – Ad Hoc Sub Committee
 - 1. Committee will meet to work on onboarding process and procedures of new board members – the first meeting will be scheduled in January
 - 2. Board members volunteering for the Committee – Figenskau, Bell, Brotherson, Bachman, and Peper

4. Review: Next Month’s Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn December School Board Meeting @ 7:38pm			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Next Meeting: *January 19, 2021 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343*