

LIONSGATE ACADEMY  
 District #4183  
**BOARD MEETING MINUTES**  
*January 19, 2021 @ 6:30 p.m.*  
*Virtual Meeting*

**PRESENT:** Christine Peper, Ben Barnes, Rachel Bell, Amiri Brotherson, Molly Figenskau, Lori Fligge, ~~Emy Bachman~~, and Heather Reynolds  
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Resources

**Call to order:** Christine Peper, Chair @ 6:31pm

**School Mission Statement:**

*The mission of Lionsgate Academy is to foster self-determination by providing a transitions-focused, personalized learning program for all students, specializing in educating students on the autism spectrum.*

**Comments from Community Members:** None.

**Conflict of Interest Declaration:** None declared.

**Approval of the Agenda**

<b>Motion:</b> Move to approve amended order of agenda to add the Financial Audit before the Special Education Update.			
<b>Made by:</b> Reynolds		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
  - i. Policy 102 Graduation Requirements
  - ii. Policy 504 Employee Benefits
  - iii. Policy 620 Visitor Policy
  - iv. Policy 618 Animals in School
  - v. Policy 916 PSEO Access to Building and Technology

<b>Motion:</b> Move to approve consent agenda.			
<b>Made by:</b> Brotherson		<b>Seconded by:</b> Fligge	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Financial Audit Presentation - by Bill Lauer from MMRK**

- a. Year ended June 30, 2020
- b. Auditor's Role
  - i. Opinion on basic financial statements
  - ii. Test internal controls and compliance
    1. Financial statement audit

- 2. State laws and regulations
- c. Results
  - i. Internal control - No findings for 2020
  - ii. Compliance – No findings for 2020
  - iii. Minnesota laws – No findings for 2020
  - iv. General Fund Financial Position –
    - 1. \$2,187,609 additional funds compared to 2019 due to total fund balances - governmental funds
    - 2. 17% increase in ADM and pupil units
    - 3. Under budget in Revenue
    - 4. Under budget in Expenses
  - v. Statement of Net Position
    - 1. \$(581,375) change in total net position for 2019 – mostly due to PERA and TRA pension-related balances

<b>Motion:</b> Move to accept the 2020 Year-End Financial Audit as presented by Bill Lauer from MMRK			
<b>Made by:</b> Bell		<b>Seconded by:</b> Figenskau	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

**3. Special Education Update – Ryan Rehnstrand**

- a. Lynx Max Capacity
  - i. With current staffing, maximum student capacity is 29 students (upstairs-17/downstairs-12)
  - ii. 2020-21 enrollment is at 22 students
  - iii. If adding a license staff member to each program, maximum student capacity (upstairs-23/downstairs-18)
  - iv. Program capacity maximum – 40 students
- b. Targeted Services
  - i. Minnetonka – Tier 1 begins Jan 21, Tier 2 begins Feb 8
  - ii. Shoreview – Tier 1 begins Jan 26, Tier 2 begins Feb 8
  - iii. AIM/Lynx – Tier 1 begins Jan 26, Tier 2 begins Feb 16

**4. Business-**

- a. Director’s Report – Dr. Restorff
  - i. Principal/Site Director Update – Principal Boyack
    - 1. Minnetonka and Shoreview combined to hold 2 virtual prospective family info sessions this fall.
      - a. October session had 6-8 attendees
      - b. December session had about 40 attendees
    - 2. Currently planning for next year’s enrollment
    - 3. Will be holding 9<sup>th</sup> and 12<sup>th</sup> grade orientations on Jan 28
      - a. Virtually
      - b. Minnetonka and Shoreview will be combined
      - c. Also PSEO info session required for PSEO students
    - 4. Minnetonka’s virtual play is Feb 5<sup>th</sup> and 6<sup>th</sup>
    - 5. AIM’s virtual Open House – Thurs, Feb 18<sup>th</sup> at 6-7:30
  - ii. Student Achievement
    - 1. ACT testing will be scheduled on site this spring
    - 2. Virtual MAP testing begins Tues, Jan 26<sup>th</sup> and continues through Feb 8th. Some students will be taking the 2 through 5 MAP test
  - iii. Strategic Planning Update
    - 1. All members will receive a copy of the Balanced ScoreCard later this week

2. Virtual board annual meeting is Saturday, Jan 30<sup>th</sup>. Kathy Carlson will moderate the Balanced ScoreCard/Strategic Planning portion, Richard Webb will moderate the Cultural Competency portion
- iv. Other News
  1. Request for approval of research project by LGA staff, Catie Backstrom

<b>Motion:</b> Move to approve research project by LGA staff, Catie Backstrom			
<b>Made by:</b> Barnes		<b>Seconded by:</b> Figenskau	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

2. FOI (Freedom of Information) Request for all Lionsgate Contracts
  - a. List is extensive
  - b. Working with Laura Booth to ensure compliance
3. Vaccine Opportunity – Gael Braddock/Pia Prenevost
  - a. Lionsgate has been granted 5 vaccines as of Jan 17<sup>th</sup>
  - b. Will be given to staff with underlying conditions or working in-person for targeted services
4. AGRI Grant – Tanner Berris
  - a. Urban Agriculture grant proposal submitted last Wednesday – if awarded, the \$20,000 grant will be used to purchase a greenhouse in Shoreview
- v. Personnel Update – Gael Braddock
  1. Open Positions
    - a. AIM – 1 job coach for in-person learning, 1 teacher/case manager
    - b. Lynx – no openings
    - c. Shoreview – 4 Education Assistants for in-person learning
    - d. Minnetonka – 2.5 Special Education Assistants for in-person learning
    - e. District – Facilities Technician
  - b. Foundation Update
    - i. Diane and Aaron have upcoming meeting with the Foundation
  - c. Committee Reports
    - i. Governance – Director Fligge
      1. Open Parent Position – Director Bachman will reach out to a couple people – this will be an appointed position to fill open board seat
    - ii. Finance – Aaron Leisen
      1. Committee Update – reviewed December financials
      2. Financials
        - a. Current ADM – 336.59
        - b. Lease Aid approved by MDE – will include lease aid revenue into entitlement payments starting in Jan or Feb
        - c. Had mid-year review with MDE
        - d. Next month with include 2022 budget proposal to bring to the board

<b>Motion:</b> Move to approve December 2020 financials			
<b>Made by:</b> Brotherson		<b>Seconded by:</b> Reynolds	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

- iii. Executive Director Evaluation – Director Barnes
  1. Committee met with Dr Restorff to discuss goals

- 2. Survey to stakeholders will go out in March
- iv. Diversity, Equity and Inclusion Update – Vice Chair Peper
  - 1. Meeting with Richard Webb tomorrow to start planning Diversity, Equity and Inclusion training
    - a. Will be meeting the 3<sup>rd</sup> Tuesday in Feb, March, April and May
- v. Ad Hoc On-boarding Committee Update – first meeting next Monday

**5. Review: Next Month’s Board Meeting agenda**

**Motion to Adjourn:**

<b>Motion:</b> Move to adjourn @ 8:02pm			
<b>Made by:</b> Fligge		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None			
<b>Vote:</b>	<b>Yea:</b> 6	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *February 16, 2021 @ 6:30 p.m.*

*Virtual Meeting*