

## **LIONSGATE ACADEMY**

### **620 VISITOR POLICY**

*Original Adoption Date: 12/11/2007 (903 Visitors to School Building)*

*Revision Date(s): 1/20/2015*

*Review Date(s): 2/17/2009, 1/1/2018, 1/5/2021*

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#### **I. PURPOSE**

The purpose of this policy is to inform the school community and the general public of the position of Lionsgate Academy on visitors to the school.

#### **II. GENERAL STATEMENT OF POLICY**

- A. Lionsgate Academy encourages interest on the part of families of students and community members in school programs and student activities. Lionsgate Academy welcomes visits to the school building by families of students and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school .
- B. Lionsgate Academy reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

#### **III. VISITOR LIMITATIONS**

- A. An individual or group may be denied permission to visit the school or such permission may be revoked if the visitor(s) does not comply with the school procedures and regulations or if the visit is not in the best interest of students, employees or the school.
- B. Visitors are authorized to park vehicles on school property at times and in locations authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school property; or
  - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.