

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
May 18th, 2021 @ 6:30 p.m.

Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343 and Virtual Meeting Option

PRESENT: Emy Bachman, Ben Barnes, Rachel Bell (virtual), Amiri Brotherson, Molly Figenskau (virtual), Lori Fligge, Christine Peper, and Heather Reynolds (virtual)
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services (virtual); Aaron Leisen, Director of Finance and Operations

Call to order: Emy Bachman, Chair @ 6:33pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: None.

Conflict of Interest Declaration: None declared.

Approval of the Agenda

Motion: Move to approve agenda with the following additions: updating the capitalization threshold (finance); depository designee for deposits and electronic funds transfers (finance); and update to the 2020-2021 academic calendar (governance).			
Made by: Barnes		Seconded by: Reynolds	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 210 Conflict of Interest of Board Members
 - ii. Policy 212 Annual Mission Statement Review
 - iii. Policy 904 Athletic Participation
 - iv. Policy 909 Extracurricular participation

Motion: Move to approve consent agenda.			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand

- a. Comp Ed vs. COVID-19 Comp Ed
 - i. Compensatory Education Services
 - ii. MDE Guidance
 - iii. COVID-19 Compensatory Services are appropriate – address if there is any significant loss in skills
- b. ESY and Enrichment
 - i. Students can qualify for ESY and enrichment under unique needs as determined by case managers
 - ii. EAs needed for ESY

3. Business

- a. Director’s Report – Dr. Restorff
 - i. MDE requires an appointed IOwA and must be approved by the board

Motion: Move to designate Dr. Diane Restorff as the Identified Official with Authority (IOwA) to authorize user access to State of Minnesota Education secure websites for Lionsgate Academy			
Made by: Reynolds		Seconded by: Fligge	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

- ii. MDE Review and Comment on NEO Performance Framework
 - 1. To comply with NEO reviews, our bylaws must be revised to include “as set forth in MN Stat 317A”

Motion: Move to make an amendment to the bylaws – Article IX-Amendments to include the phrase “as set forth in MN Stat 317A”			
Made by: Reynolds		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

- iii. Family Satisfaction Survey sent today with Election Runner
- iv. Candidates for teacher and parent positions – still in need of a community member candidate
- v. Washington, DC family centered trip planned for spring 2023
- vi. Graduations
 - 1. MTKA – May 26th
 - 2. SHV – May 27th
 - 3. AIM send off – June 1st
- vii. Principal/Site Director Update – Minnetonka Principal Boyack
 - 1. Learning Teams wrap up at all campuses
 - 2. All staff are involved in learning teams
- viii. Student Achievement
 - 1. Student ACT Scores – scores reviewed and compared to past scores
- ix. Strategic Planning Update
 - 1. Initiative – Research and report options for future CTE programs at SHV
 - a. Greenhouse has been ordered
 - b. DEED is funding a WBL credential for any licensed special education teacher
 - c. Sara Bydzovsky is stepping in for Kristi Person as the Perkins representative
- x. Personnel – Gael Braddock, Director of HR
 - 1. Open Positions – many open positions throughout the district, including licensed and unlicensed staff, custodians, part-time payroll, and part-time food service.

- b. Foundation Update
 - i. Breakfast Fundraiser launched on May 7th – still need more donations to reach the goal
- c. Committee Reports
 - i. Governance – Director Fligge
 - 1. Lionsgate Academy Board Member Code of Conduct

Motion: Move to approve and implement the Lionsgate Academy Board Member Code of Conduct for all board members			
Made by: Barnes		Seconded by: Figenskau	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

2. 2021-22 Board Meeting Dates and Locations

Motion: Move to approve July, August and September dates and revisit the proposed 2021-2022 board meeting dates and locations with the new board members			
Made by: Fligge		Seconded by: Reynolds	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

3. 2020-2021 Academic Calendar

Motion: Move to approve the updated 2020-21 Academic Calendar to show the change to April 30 th to an instructional day from a staff in-service day			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

ii. Finance – Aaron Leisen

- 1. Committee Update
 - a. Finance committee reviews April 2021 financials
- 2. Financials
 - a. Total current ADM: 334.93; ADM from budget: 336
 - b. Revenue – total revenues were \$16,035,800 compared to budget of \$15,842,172 for a total favorable variance of \$193,628. MDE has updated the current year entitlements based off the FY21 revised budget.
 - c. Expenses – total expenses were \$17,546,037 compared to budget of \$16,193,014 for a total unfavorable variance of \$(1,353,022). This is mostly due to the pay back of the PPP loan and timing of transportation payments.
 - d. The Cash Flow Projection
 - i. reflects the FY21 Revised Budget approved in December 2020, adjusted to reflect timing of payments from MDE.
 - ii. Includes the PPP loan that was received in April 2020 and was paid back in October 2020.

Motion: Move to approve April 2021 financials as submitted.			
Made by: Figenskau		Seconded by: Brotherson	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

3. Aaron will be collecting Conflict of Interest forms for annual audit that all board members must sign
4. Aaron will be collecting Conflict of Interest forms for lease aid application that all board member must sign

Motion: Move to update capitalization threshold from \$2,000 to \$5,000			
Made by: Reynolds		Seconded by: Peper	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to approve Choice Bank as depository designee and approve Aaron Leisen to make deposits and electronic funds transfers.			
Made by: Brotherson		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

- iii. Diversity, Equity and Inclusion Update
 1. Peper and Bachman led – next training next week
 2. Board members will receive a survey to complete and CEUs for DEI training
- iv. Ad Hoc On-boarding Committee Update
 1. Met goals and objectives and can dissolve the ad hoc on-boarding committee

Motion: Move to dissolve the ad-hoc on-boarding committee			
Made by: Fligge		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

- v. Ad Hoc Board Diversity Communication Committee Update
 1. Board DEI Statement – will be posted on the LGA website
 2. Governance committee will discuss how/where to include the statement
 - a. Will be added to the June governance agenda to discuss

Motion: Move to approve and implement the Board DEI Statement			
Made by: Bell		Seconded by: Peper	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

- vi. Executive Director Evaluation
 1. Closed meeting

Motion: Move to close the board meeting @ 8:09pm			
Made by: Reynolds		Seconded by: Fligge	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

Motion: Move to re-open the board meeting @ 9:20pm			
Made by: Bell		Seconded by: Barnes	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

4. Review: Next Month’s Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn @ 9:22pm			
Made by: Bell		Seconded by: Brotherson	
Discussion: None			
Vote: 0	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: June 15th, 2021 @ 6:30 p.m. North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option