

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
June 15th, 2021 @ 6:30 p.m.

North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option

TO: Ben Barnes, Rachel Bell, Amiri Brotherson, Molly Figenskau, Lori Fligge, Christine Peper, Heather Reynolds, Janet Ha, Ann Wiesner, and Jason Pusey
Others: Dr. Diane Restorff, Executive Director; ~~Ryan Rehnstrand, Director of Student Services~~; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Resources

FROM: Emy Bachman, Chair

Call to order: Emy Bachman, Chair @ 6:47pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda with the addition of board mentor assignments to the governance report			
Made by: Fligge		Seconded by: Bell	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. Policy 906 Concussions
 - ii. Policy 920 Student pick-up and drop-off
 - iii. Policy 923 Student bus transportation
 - iv. Policy 407 Fundraising and grants

Motion: Move to approve consent agenda			
Made by: Figenskau		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain: 0

2. Special Education Update - ~~Ryan Rehnstrand~~ Dr. Restorff

- a. Executive order for ending distance learning on June 30, 2021 has been rescinded and distance learning can continue thru ESY

3. Business

- a. Director's Report – Dr. Restorff
 - i. Principal/Site Director Update – Dr. Jessica Bjorkman, AIM/Lynx Site Director
 - 1. Transition Programming – more students coming in to AIM from Lynx and other programs - working on appropriate programming for incoming students and moving forward
 - 2. Theme-based learning – quarterly themes – still working on themes – modifying and adjusting on what was successful
 - 3. Lynx students – 28-30 for next year
 - 4. AIM students – 46 for next year
 - ii. News
 - 1. Sensory friendly vaccination clinic
 - a. Hennepin County/Black Nurses Rock held at vaccination clinic at the Minnetonka campus on June 7th – 36 families attended
 - b. 17 LGA staff volunteers
 - c. Next clinic will be on June 28th from 3:30-7pm – NPR will be interviewing attendees
 - 2. LGA Alumni Reunion on June 25th – not sponsored by Lionsgate Academy
 - iii. Strategic Planning Update
 - 1. Equity Dashboard
 - 2. Comparison of LGA to State data
 - 3. Breakdown and Summary of LGA Equity data
 - iv. Student Update
 - 1. NEO Framework
 - a. Academic goals for MAP math and reading - Meeting growth and aggregate growth goals - presented at the May board meeting
 - b. Goal achievement from prior year – overview of the summer curriculum framework work by departments will be presented at the July board meeting
 - 2. Presentation of this year's testing calendar will be during the August board meeting
 - v. Personnel – Gael Braddock, HR Director
 - 1. District Open Positions – Food Service Coordinator, Administrative Assistant – Finance, Administrative Assistant – AIM, Custodian
 - 2. Minnetonka Open Positions – Special Education Assistants, Health Teacher, General Education Spanish Teacher (shared with Shoreview)
 - 3. Shoreview Open Positions – Educational Assistants, Education Assistant – ASL, General Education Science Teacher, General Education Language Arts Teacher, General Education Physical Ed Teacher, General Education Spanish Teacher (shared with Minnetonka), Special Programs Supervisor
 - 4. AIM Open Positions – Special Education Teachers/Case Managers, Job Coaches
 - 5. Lynx Open Positions – Teacher/Case Manager, Mental Health Behavior Aide
 - 6. Hiring Referral Bonus \$500
- b. Foundation Update – nothing to report
- c. Committee Reports
 - i. Finance – Aaron Leisen
 - 1. Committee Update – finance committee met to review May 2021 finances
 - 2. Financials
 - a. ADM – current actual 334.93; from budget 336.00
 - b. Revenues - Total Revenues were \$17,664,954 compared to a year-to-date cash-basis budget of \$17,428,340 for a total favorable variance of \$236,613.
 - i. MDE has updated the current year entitlements based off the FY21 revised budget.

Lionsgate Academy's Authorizer is:

- c. Expenses - Total Expenditures were \$18,778,503 compared to a year-to-date cash-basis budget of \$17,420,879 for a total unfavorable variance of \$(1,357,624).
 - i. This is mostly due to the pay back of the PPP loan and timing of transportation payments.
- d. AIM/Lynx budget will be addressed due to additional students and additional staffing
- e. Transportation – TCT is concerned with not having enough drivers so there could possibly be a time shift to the Minnetonka school day schedule (9-3:50 students and 7:45-4:15 staff) – decision will be made by July 31
 - i. LGA EAs may have the option to drive for TCT again

Motion: Move to approve May 2021 financials.			
Made by: Brotherson		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 6	Nay: 0	Abstain: 1

- ii. Executive Director Evaluation – Director Barnes
 - 1. Evaluation has been completed - new goals will be ready in September
- iii. Diversity, Equity and Inclusion Update – Director Fligge
 - 1. Addition of Board DEI Statement to Board Meeting Agenda
 - a. The Governance Committee suggestion is to include a paragraph from the Board DEI Statement under the school mission statement - the whole statement will be linked to the electric agenda sent to the community
 - b. The statement will not be read aloud at every meeting but will be acknowledged

Motion: Move to include the DEI statement to the monthly board agenda as suggested by the Governance Committee			
Made by: Reynolds		Seconded by: Bell	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Addition of “Gender Identity” to the Board DEI Statement

Motion: Move to add “gender identity” to the Board DEI Statement			
Made by: Reynolds		Seconded by: Bell	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- iv. Ad Hoc Board Diversity Communication Committee Update – Vice Chair Peper
 - 1. Open for input from new board members
- v. Governance – Director Fligge
 - 1. Discuss board of directors self-evaluation process
 - a. The board of directors self-evaluation is required annually by NEO – documentation that it is completed is also required
 - b. Currently the self-evaluation is in the form of a Google Form – 23 questions for each board member to answer
 - i. The Board will continue to use the Google Form at the end of the year and discuss the responses in the next year
 - ii. An email will be sent to all board members with the link to the form
 - 2. Exiting of board members rotating off – Chair Bachman and Director Bell

- a. Resignation of Director Reynolds
- 3. Seating of board members rotating on – Janet Ha, Ann Wiesner, Jason Pusey

Motion: Move to seat the new board members, Wiesner, Pusey, and Ha			
Made by: Fligge		Seconded by: Barnes	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- 4. Nominations of Officers
 - a. Chair – Christine Peper
 - b. Vice Chair – Ben Barnes
 - c. Secretary – Molly Figenskau
 - d. Treasurer – Amiri Brotherson

Motion: Move to accept nomination of officers			
Made by: Fligge		Seconded by: Fig	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- 5. Board member committee assignments
 - a. Governance – Fligge, Figenskau, Barnes
 - b. Finance –Brotherson, Peper, Pusey
 - c. Executive Director Review –Ha, Wiesner, OPEN

Vote: Vote to accept committee assignments			
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- 6. Board Mentor assignments – Facilitated by Vice Chair Barnes
 - a. Barnes mentoring Pusey
 - b. Figenskau mentoring Ha
 - c. Fligge mentoring Wiesner

4. Review: Next Month’s Board Meeting agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:35pm			
Made by: Brotherson		Seconded by: Fligge	
Discussion: None			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: July 20th, 2021 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343 and Virtual Meeting Option