

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
July 20th, 2021 @ 6:30 p.m.

Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343 and Virtual Meeting Option

TO: ~~Christine Peper, Vice Chair~~, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Christine Peper, Jason Pusey, and Ann Wiesner
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Services

FROM: Ben Barnes, Vice Chair

Call to order: Ben Barnes, Vice Chair @ 6:31pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

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|--|---------------|----------------------------|-------------------|
| Motion: Move to approve agenda. | | | |
| Made by: Figenskau | | Seconded by: Fligge | |
| Discussion: None | | | |
| Vote: | Yea: 6 | Nay: 0 | Abstain: 0 |

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

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|--|---------------|-------------------------------|-------------------|
| Motion: Move to approve consent agenda. | | | |
| Made by: Ha | | Seconded by: Figenskau | |
| Discussion: None | | | |
| Vote: | Yea: 6 | Nay: 0 | Abstain: 0 |

2. Special Education Update - Ryan Rehnstrand

- a. ESY – at Shoreview, Lynx, AIM and DL
 - i. July 6 - July 30, 8am-12pm; Enrichment 12pm-2pm
 - ii. Total students – 68; Enrichment students - 56
 - iii. Staff – 8 teachers, 27 EAs, 2 SRTs

- iv. For next year - possibly adding tours of the hosting campus for students (and families) who have not seen the campus

3. Business

a. Director’s Report – Dr. Restorff

i. News

- 1. Successful vaccination clinics with Hennepin County and Black Nurses Rock
- 2. Transportation Times and Timelines
 - a. Working with TCT to come up with different options to deal with hiring difficulties at TCT – potential shift in time for Minnetonka campus – 9am – 3:50pm; Shoreview will remain the same; Lynx and AIM – TBD
- 3. New Student Visits at School – in the next 2 weeks, new Minnetonka families are invited to tour the campus – student council students will be helping with tours.
 - a. Open House – new families from both last year and this year will be invited to the Open House tour in August
- 4. OSEP Review – Diane reviewed grants from major universities across the county
- 5. Blueprints for Lionsgate – Joe Timmons writing briefs about perspectives and practices at Lionsgate Academy
- 6. Greenhouse is set up in Shoreview - greenhouse was funded by a grant awarded from the Department of Agriculture - written by Berris and Restorff
- 7. Distance Learning – some school districts are offering distance learning options – Lionsgate is not going to continue the distance learning or hybrid option this fall – communications to parents will go out soon

ii. Principal/Site Director Update – Rachel Boyack, Minnetonka Principal

- 1. Minnetonka Restorative Practices – facilitated by Mann and Sinclair-Wood
 - a. Created routine and prompts for Prides to use to check in each day
 - b. Will continue as a committee moving forward

iii. Strategic Planning Update

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|--|---------------|-------------------------------|-------------------|
| Motion: Move to approve the 2021 Strategic Plan | | | |
| Made by: Fligge | | Seconded by: Figenskau | |
| Discussion: None | | | |
| Vote: | Yea: 4 | Nay: 0 | Abstain: 2 |

iv. Student Achievement

- 1. Presentation of Testing Calendar – MAP, MCA, MTAS, ACT, ACCESS for EL

v. Personnel – Gael Braddock, Director of Human Resources

- 1. Open Positions
 - a. District and Minnetonka positions nearly all filled
 - b. Shoreview – needs 16 EAs, 1 case manager, 1 social worker
 - c. AIM – 3 teacher/case managers, 2 job coaches
 - d. Lynx – 6 mental health behavior aides, 1 teacher/case manager
- 2. Updated Staff Handbook – changes to handbook include:
 - a. language regarding building hours
 - b. staff hours – to reflect change to student hours
 - c. types of leave – 80 hours of PTO instead of 40 sick, 40 annual
 - d. updated Mission Statement, Vision, and Diversity Statement

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|--|---------------|--------------------------------|-------------------|
| Motion: Move to approve the updates to the 2021-2022 Staff Handbook | | | |
| Made by: Wiesner | | Seconded by: Brotherson | |
| Discussion: None | | | |
| Vote: | Yea: 6 | Nay: 0 | Abstain: 0 |

Lionsgate Academy’s Authorizer is:

- b. Foundation Update
 - i. Annual Breakfast Fundraiser will return to the Metropolitan Club and Ballroom – scheduled for Friday, April 15th
 - ii. Next Foundation Meeting to be scheduled
- c. Committee Reports
 - i. Governance – Director Fligge
 - 1. Next Meeting – Aug 3 @ 4:45
 - ii. Finance – Aaron Leisen
 - 1. Committee Update – reviewed June 2021 Financials
 - 2. Financials
 - a. Actual Current ADM: 334.56; ADM from Budget: 336.00
 - b. Revenues - As of June 30, 2021, Total Revenues were \$19,237,853 compared to a year-to-date cash-basis budget of \$19,014,509 for a total favorable variance of \$223,344.
 - i. MDE has updated the current year entitlements based off the FY21 Revised Budget and will make adjustments after year-end.
 - c. Expenses - As of June 30, 2021, Total Expenditures were \$20,410,325 compared to a year-to-date cash-basis budget of \$19,176,243 for a total unfavorable variance of \$(1,234,082).
 - i. This is mostly due to the pay back of the PPP loan.

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| Motion: Move to approve June 2021 financials. | | | |
| Made by: Brotherson | | Seconded by: Ha | |
| Discussion: None | | | |
| Vote: | Yea: 6 | Nay: 0 | Abstain: 0 |

- iii. Executive Director Evaluation – Director Barnes
 - 1. Peper and Barnes handed off information to new committee members, Ha and Wiesner
- iv. Diversity, Equity and Inclusion Update
 - 1. Equity Audit
 - a. LA Novels review – Who’s stories are we telling?
 - b. Next month – Staff audit
 - v. Ad Hoc Board Diversity Communication Committee Update
 - 1. No new business – on hold currently

4. Review: Next Month’s Board Meeting agenda

- a. Will need to approve board meeting calendar at August meeting
- b. Board members should arrive at 6pm to get their photos taken for the website

Motion to Adjourn:

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| Motion: Move to adjourn@ 8:22pm | | | |
| Made by: Ha | | Seconded by: Figenskau | |
| Discussion: None | | | |
| Vote: | Yea: 6 | Nay: 0 | Abstain: 0 |

Next Meeting: August 17th, 2021 @ 6:30 p.m. Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126 and Virtual Meeting Option