

LIONSGATE ACADEMY  
District #4183  
**BOARD MEETING AGENDA**  
*August 17<sup>th</sup>, 2021 @ 6:30 p.m.*

*Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126 and Virtual Meeting Option*

**TO:** Ben Barnes, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Christine Peper, Jason Pusey, and Ann Wiesner  
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

**FROM:** Christine Peper, Chair

**Call to order:** Christine Peper, Chair @ 6:31pm

**School Mission Statement:**

*The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.*

**Comments from Community Members:** Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

**Conflict of Interest Declaration**

**None.**

**Approval of the Agenda**

|  |               |                            |                   |
|--|---------------|----------------------------|-------------------|
| <b>Motion:</b> Move to approve agenda. |               |                            |                   |
| <b>Made by:</b> Fligge                 |               | <b>Seconded by:</b> Barnes |                   |
| <b>Discussion:</b> None                |               |                            |                   |
| <b>Vote:</b>                           | <b>Yea:</b> 5 | <b>Nay:</b> 0              | <b>Abstain:</b> 0 |

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
- d. Approval of BOD Meeting Calendar

|  |               |                               |                   |
|--|---------------|-------------------------------|-------------------|
| <b>Motion:</b> Move to approve consent agenda. |               |                               |                   |
| <b>Made by:</b> Barnes                         |               | <b>Seconded by:</b> Figenskau |                   |
| <b>Discussion:</b> None                        |               |                               |                   |
| <b>Vote:</b>                                   | <b>Yea:</b> 5 | <b>Nay:</b> 0                 | <b>Abstain:</b> 0 |

**2. Special Education Update - Ryan Rehnstrand**

- a. CLP – Contingency Learning Plan
  - i. Spring 2020, MDE directed all school who have students on IEPs to have a distance learning plan
  - ii. Fall 2020, MDE directed all schools who have student on IEPs to have a CLP
  - iii. Sped Forms created a form for CLPs

**Lionsgate Academy’s Authorizer is:**

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123  
Phone 612-889-2103 Fax 612-870-1200 email [executive.director.neo@gmail.com](mailto:executive.director.neo@gmail.com) <http://www.neoauthorizer.org>

- iv. PWNs are sent to parents to confirm what was on the CLPs
- v. Extra work for CMs
- vi. MDE is not standing by CLPs
- vii. We will be shutting off the CLP feature on Sped Forms
- b. Students who have a medical concern, will go on homebound
  - i. IEP team decision
  - ii. Minimum of 1 hour a day of services
- c. Students who are quarantined
  - i. Schools will follow the same protocol as if the student had the flu
  - ii. Students who are quarantine for over 15 days will be placed on homebound

### 3. Business

- a. Director's Report – Dr. Restorff
  - i. Principal/Site Director Update – Principal Brandy Schwab - Shoreview
    - 1. SHV is growing to 169 students and 95 staff
    - 2. What's new?
      - a. Grade level teams
      - b. Greenhouse – will be set up soon on the west side of building
        - i. Will be available to be used by AIM, SHV and Mtka
      - c. AIM will have work boxes in the loading dock area
      - d. Ceramics will be added to the art curriculum
      - e. Last year of significant growth – will now be leveling out – 30-35 students per class
      - f. New position
        - i. Special Programs Supervisor – Student Services - Amanda Trunzo
      - g. 10 new teachers this year – training and mentorship for new teachers
  - ii. COVID Update
    - 1. Decisions will be made at local level – at this point
    - 2. Masking for LGA
      - a. Optional masking for programs that achieve 80% vaccination rate AND CDC spread moderate or below
    - 3. Staff vaccination data will only be available to Human Resources
    - 4. Student vaccination data will come from the MIICs database and only available to the Health Office
  - iii. Online and Blended Learning Update
    - 1. Provisional approval application for distance learning only
      - a. Allows schools to have DL to be used as an emergency in case schools, class, or grade will close for COVID
  - iv. Student Achievement
    - 1. Summer Curriculum Mapping – June 2021
      - a. Departments participating and their outcomes:
        - i. Art – Curriculum Framework, Creative Studio Units
        - ii. Business – Curriculum Framework
        - iii. PE/Health – Curriculum Framework
  - v. Strategic Planning Update - reported under DEI – Equity Audit
  - vi. Personnel Update – Gael Braddock, Director of Human Resources
    - 1. Open Positions
      - a. Minnetonka – Special Education Assistants (6)
      - b. Shoreview – EA (10-12)
      - c. AIM – Job Coaches (2), Teacher/Case Manager (1)
      - d. Lynx – Mental Health Behavior Aide (6), Teacher/Case Manager (1)
    - 2. Recruitment incentive for current staff - \$1000
    - 3. All staff training in Minnetonka next Wednesday
- b. Foundation Update –

**Lionsgate Academy's Authorizer is:**

- i. Foundation meeting tomorrow
- ii. Treasurer Brotherson will be the Board representative at the Foundation meetings.
- c. Committee Reports
  - i. Governance – Director Fligge
    - 1. Next meeting Sept 7<sup>th</sup>
    - 2. Board Meeting Schedule will be discussed at the September meeting
  - ii. Finance – Aaron Leisen
    - 1. Committee Update
      - a. Reviewed July financials (first month of fiscal year)
    - 2. Financials
      - a. ADM: Actual Current – TBD; From Budget – 381.0
      - b. Revenue: As of July 31, 2021, Total Revenues were \$1,734,996 compared to a year-to-date cash-basis budget of \$1,794,124 for a total unfavorable variance of \$(59,128). MDE has updated the current year entitlements based off the FY22 Original Budget.
      - c. Expenses: As of July 31, 2021, Total Expenditures were \$627,426 compared to a year-to-date cash-basis budget of \$954,940 for a total favorable variance of \$327,514. This is mostly due to timing issues with purchases services.

|  |               |                            |                   |
|--|---------------|----------------------------|-------------------|
| <b>Motion:</b> Move to approve July 2021 financials. |               |                            |                   |
| <b>Made by:</b> Brotherson                           |               | <b>Seconded by:</b> Barnes |                   |
| <b>Discussion:</b> None                              |               |                            |                   |
| <b>Vote:</b>   | <b>Yea:</b> 5 | <b>Nay:</b> 0              | <b>Abstain:</b> 0 |

- iii. Executive Director Evaluation – Director Ha
  - 1. Committee met about goal setting for this year
- iv. Diversity, Equity and Inclusion Update
  - 1. New board members met with Richard Webb and completed the IDI
    - a. Will meet with Richard as a whole group to discuss goals for the year
      - i. Chair Peper proposed Sept 28<sup>th</sup> for first training session (virtual meeting)
  - 2. Equity Audit
    - a. Goal Achievement
    - b. Graduation Rates
- v. Ad Hoc Board Diversity Communication Committee Update – Vice Chair Barnes, Director Fligge
  - 1. On hold until after training session with new members

**4. Review: Next Month’s Board Meeting agenda**

**Motion to Adjourn:**

|   |               |                               |                   |
|---|---------------|-------------------------------|-------------------|
| <b>Motion:</b> Move to adjourn @ 7:41pm |               |                               |                   |
| <b>Made by:</b> Ha                      |               | <b>Seconded by:</b> Figenskau |                   |
| <b>Discussion:</b> None                 |               |                               |                   |
| <b>Vote:</b>                            | <b>Yea:</b> 5 | <b>Nay:</b> 0                 | <b>Abstain:</b> 0 |

**Next Meeting:** September 21<sup>st</sup>, 2021 @ 6:30 p.m. North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option