

LIONSGATE ACADEMY

101 GRADING SYSTEM AND REPORTING STUDENT ACHIEVEMENT

Original Adoption Date: 09/22/2015

Revision Date(s):

Review Date(s): 9/9/2019, 9/7/2021

I. PURPOSE

The purpose of this policy is to establish effective grading and reporting practices that reflect a student's academic achievement of the course standards for grades 7-12.

II. GENERAL STATEMENT OF POLICY

- A. Lionsgate Academy grading and reporting system shall provide students, parents, teachers, and the community with a framework for accurately reporting student achievement. It is the district's responsibility to the community that all school members will work to challenge and support all students in the pursuit of their highest levels of academic and personal achievement. Therefore, Lionsgate Academy, in order to stimulate achievement, will establish a clear and accurate system of grading and reporting academic achievement.
- B. This system may serve as an open communication link between the school, home, and the community in and outside of Lionsgate Academy. It will provide all parties with awareness of their student's work and an understanding of how the grade reflects their student's achievement.
- C. When the student graduates from Lionsgate Academy, the academic transcript will provide a permanent and accurate accounting of the student's achievement. Employers and postsecondary institutions will be able to rely on the accuracy of this historic document.
- D. Lionsgate Academy is committed to support a system of guiding principles that will be used to arrive at a clear, accurate grading and reporting policy and procedures. In order to realize these goals, the grading and reporting system must:
 - a. reflect academic achievement;
 - b. contain meaningful feedback;
 - c. be honest, fair, transparent, credible, useful and user friendly;
 - d. align with Lionsgate Academy curriculum and State Standards;
 - e. communicate in a clear and timely manner information to parties;
 - f. reflect high expectations of all students across all courses and programs; and
 - g. be developmentally appropriate for all students.

III. COMMUNICATION

- A. A shared understanding between Lionsgate Academy staff, students and parents of Lionsgate Academy's grading and reporting system is essential for effective communication. In order for all parties to understand and trust the student achievement data, Lionsgate Academy will provide all parties with the following:
 - a. a clear purpose for the grading and reporting system;
 - b. a valid and accurate assessment of the student's achievement;
 - c. timely reporting; and

- d. a comprehensive and multifaceted reporting system (i.e., conferences, phone calls, curriculum nights, electronic messages, classroom websites, report cards; mid-term reports).

IV. GRADING SYSTEM

- A. The academic year is divided into four quarters, each standing as their own grading period and representing .25 credit. (1 quarter = .25 credit)
- B. All A, B, C, or D grades are passing and earn credit. NC denotes that no credit was earned for that quarter. An "I" indicates an incomplete. Students with an "I" on a report card may earn credit contingent upon the completion of work.
- C. Parent/guardians should contact their student's teachers to understand the requirements for changing an Incomplete "I" to a grade that indicates credit was earned for that course. All incomplete grades must be cleared within two weeks of the end of the grading period.
- D. An "F" grade denotes that no credit was earned for that quarter.
- E. Specific accommodations listed on a student's IEP may impact how grades and credit are awarded, and how the grading policy is applied.
- F. Courses offered outside of Lionsgate Academy may be considered for credit on a case by case basis. To be considered, a student taking the course outside of Lionsgate Academy must submit a syllabus and curriculum materials and provide such other evidence as required in order to make a proper assessment.

V. REPORT CARDS

- A. Report cards are available electronically following the completion of each quarter.
- B. Questions or concerns regarding a grade on the report card should be addressed to the classroom teacher.
- C. When teachers are no longer on campus at the end of the school year, office personnel will route grade concerns to the teacher, or leave a message for the teacher to contact the student and/or parent when school resumes.

Legal References:

Minn. Stat. 120B.021 Subd. 1-4 (Required Academic Standards)