

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
September 21st, 2021 @ 6:30 p.m.

North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option

TO: Ben Barnes, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Christine Peper, Jason Pusey, and Ann Wiesner
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations; Gael Braddock, Director of Human Services

FROM: Christine Peper, Chair

Call to order: Christine Peper, Chair @ 6:31pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda.			
Made by: Fligge		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Motion: Move to approve consent agenda.			
Made by: Ha		Seconded by: Brotherson	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

2. Special Education Update - Ryan Rehnstrand, Director of Student Services

- a. SHV Center Based Program
 - i. Classroom 1: 9 students; Classroom 2: 7 students; Classroom 3: 7 students
 - ii. Education Assistance Needed: 15
- b. Lynx –
 - i. 25 students

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

- ii. Still need 5 MHBAs
- iii. 2 students transitioned to SHV and MTKA
- iv. 2 students left the program
- v. Re-evaluating how many staff we need to hire as we move forward.

Motion: Move to close enrollment at the Federal Setting 3 Center Based Program at Shoreview until we are fully staffed.			
Made by: Wiesner		Seconded by: Fligge	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

3. Business

- a. Director's Report – Dr. Restorff
 - i. Principal/Site Director Update – Dr. Jessica Bjorkman, AIM Site Director
 - 1. Lynx Transition Program (LTP)
 - a. In full swing – work in progress and collaboration of efforts throughout the program
 - 2. Growth for next year
 - a. Would like to move LTP to AIM next year
 - b. 13 students leaving AIM
 - c. 32 students graduating or turning transition age this year (not all will go to AIM/LTP) – working to gauge how many students to plan
 - d. 31 expected to continue from this year to next year
 - e. Growth will impact many things such as transportation and staffing
 - ii. Request for Research – Michelle Kirchoff
 - 1. 6-week Research project - Self monitoring checklist to increase goal achievement
 - a. 7 students on her caseload will participate
 - b. Parents have option to participate or withdraw – no names associated – no access to the data

Motion: Move to approve Michelle Kirchoff's research project – self monitoring checklist to increase goal achievement			
Made by: Ha		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- iii. Student Achievement – 2021 MCA math results – Meta Thomas
 - 1. Held during hybrid schooling
 - 2. 73% participation - 9.8% taking MTAS
 - 3. Based on NEO Framework: LGA compared to state and LGA compared to Minneapolis
 - 4. MTAS/MCA reports will be provided at PT conferences next week – if not attending conferences, reports will be mailed
- iv. Strategic Planning Update – Plan for Next Strategic Plan – Need to secure a Moderator and a date in January – will send Doodle poll for date
- v. Personnel – Gael Braddock, Director of Human Resources
 - 1. Open positions:
 - a. MtkA – 7 Sped EAs
 - b. SHV – 13 EAs, 1 EA-ASL, 1 Sped Social Studies teacher, 1 Sped CM
 - c. AIM – 1 Sped Teacher/CM, 2 Job Coach

- d. Lynx – 5 MHBAs, 1 Teacher.CM
- e. District - Nurse/COVID Coordinator
- vi. Director’s Notes
 - 1. Covid Events – 5 quarantines – 1 partial closure of Lynx
 - a. All programs are over 70% vaccination of staff and students combined
 - b. Staff that are not vaccinated are required weekly screening tests
 - 2. Border Proposal – future boundary proposals and maps
 - a. All current students will be grandfathered in
 - 3. Data Practices Training- BOD required to have this training
- b. Foundation Update
 - i. 1st in-person meeting for Sept 28th
 - ii. Breakfast will be held in-person at the Metropolitan on April 15th
- c. Committee Reports
 - i. Governance – Director Fligge
 - 1. BOD Calendar Approval

Motion: Move to approve School Board Meeting Calendar with change of December date and January and February locations.			
Made by: Figenskau		Seconded by: Barnes	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

- ii. Finance – Aaron Leisen
 - 1. Committee Update
 - a. Reviewed August 2021 Financials
 - 2. Financials
 - a. Actual Current ADM: TBD; ADM from Budget: 381
 - b. Revenues
 - i. Total Revenues were \$3,510,115 compared to a year-to-date cash-basis budget of \$3,588,247
 - ii. Total unfavorable variance of \$(78,132)
 - iii. MDE has updated the current year entitlements based off the FY22 Original Budget
 - c. Expenses
 - i. Total Expenditures were \$1,340,800 compared to a year-to-date cash-basis budget of \$2,302,846
 - ii. Total favorable variance of \$962,048 - mostly due to timing issues with purchased services
 - d. Cash Flow:
 - i. According to current cash flow the maximum usage of the Line of Credit is \$0.
 - ii. The School has a line of credit with Choice Bank for \$1,450,000.
 - iii. The Cash Flow Projection reflects the FY22 Original Budget, adjusted to reflect timing of payments from MDE.
 - e. Possible budget revision – federal grants available due to COVID – will incorporate new ADM and adjust for staff shortage

Motion: Move to approve August 2021 financials	
Made by: Brotherson	Seconded by: Wiesner
Discussion: None.	

Vote:	Yea: 7	Nay: 0	Abstain: 0
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- iii. Executive Director Evaluation
 - 1. The Committee has met with Dr Restorff and the goals are in development and on track
 - 2. Anticipate to share goals in October for feedback
- iv. Diversity, Equity and Inclusion Update
 - 1. HR Update
 - a. Program-based DEI Committees kicking off this month – committee at each campus
 - b. District Committee will hold first meeting in October – liaison between site committee and district committee
 - c. Intercultural Development Inventory – Gael will train in IDI and continue coaching with RW
 - 2. Board Update
 - a. Virtual Training with RW next Tuesday; will receive agenda next Monday
 - i. Peper and Barnes will facilitate with RW
 - v. Ad Hoc Board Diversity Communication Committee Update – Fligge and Barnes
 - 1. Still ad hoc – no updates at this time
- 4. Review: Next Month’s Board Meeting agenda**
 - a. Add border proposal to the October agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:16pm			
Made by: Fligge		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: *October 19th, 2021 @ 6:30 p.m. Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343 and Virtual Meeting Option*