

LIONSGATE ACADEMY  
 District #4183  
**BOARD MEETING MINUTES**  
*February 15<sup>th</sup>, 2022 @ 6:30 p.m.*  
*Virtual Meeting Option ONLY*

**TO:** Pauline Bangma, Ben Barnes, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Christine Peper, Jason Pusey, and Ann Wiesner  
 Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Gael Braddock, Director of Human Resources

**FROM:** Christine Peper, Chair

**Call to order:** Christine Peper, Chair @ 6:31pm

**School Mission Statement:**

*The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.*

**Comments from Community Members:** Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

**Conflict of Interest Declaration**

**None.**

**Approval of the Agenda**

<b>Motion:</b> Move to approve agenda			
<b>Made by:</b> Wiesner		<b>Seconded by:</b> Bangma	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

<b>Motion:</b> Move to approve consent agenda			
<b>Made by:</b> Ha		<b>Seconded by:</b> Barnes	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**2. Special Education Update - Ryan Rehnstrand**

- a. English Language Arts (ELA) – revamp how special education classes receive direct instruction while receiving standards based education
  - i. Reading programs that will work with students who are below grade level
  - ii. Focus on: goals, programs, class schedules
  - iii. Will be implemented next school year

**3. Business**

- a. Director’s Report – Dr. Restorff
  - i. Principal/Site Director Update – Rachel Boyack, Minnetonka Principal
    - 1. Successful Open House on January 20<sup>th</sup>
    - 2. “It’s Cool to be Kind” – presentation to staff by Emily Madsen, Resource Room Case Manager and Intervention Specialist
    - 3. Temporary distance learning – went well and transition back to in person went well
    - 4. Minnetonka play performance Feb 25-27 – will be in-person
    - 5. Parent Teacher Conference – in-person - March 3-4
  - ii. Student Achievement
    - 1. MAP testing almost complete
    - 2. MCA/MTAS preparations
  - iii. Strategic Planning Update
    - 1. Balanced Scorecard

<b>Motion:</b> Move to approve the 2022-2023 Balanced Scorecard with new strategic planning initiatives			
<b>Made by:</b> Barnes		<b>Seconded by:</b> Fligge	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- iv. Updates
  - 1. Vaccine booster clinic – in Shoreview on March 4<sup>th</sup> – 2-6pm
  - 2. Lynx SRO Family Meet and Greet
    - a. New SRO will be at the March board meeting
- v. Personnel – Gael Braddock, Director of Human Resources
  - 1. Open Positions -
    - a. Minnetonka – Sped EA (5), CNA Sped EA (1)
    - b. SHV – EA (6), Sped EA – ASL (1), ELL Support (1 part-time)
    - c. AIM – Job Coaches (3), Social Worker (1 temp)
    - d. Lynx – MHBA (1)
  - b. Foundation Update – Director Brotherson
    - i. Next meeting Feb. 22 in Minnetonka
    - ii. Breakfast planning committee meeting every two weeks – moving forward with plans for in-person breakfast on April 15th
  - c. Committee Reports
    - i. Governance – Director Fligge
      - 1. Creation of Ad-hoc Executive Director Search Committee

<b>Motion:</b> Move to form an Ad-hoc “Executive Director Search Committee”			
<b>Made by:</b> Ha		<b>Seconded by:</b> Pusey	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- 2. Board volunteers for the ED Search Committee – meet before March Board Meeting
  - a. Secretary Figenskau
  - b. Treasurer Brotherson
  - c. Director Pusey
- 3. New and Returning Board Member Team Building (2022-23)
  - a. June 14<sup>th</sup> at 6pm-7pm – virtual meeting
- 4. BOD Election Schedule
- 5. Next Governance meeting – March 1st

- ii. Finance – Aaron Leisen
  - 1. Committee Update – Committee met today to review January 2022 financials
  - 2. Financials
    - a. ADM – Actual Current: 369.10; From Budget: 381.0
    - b. Revenues –
      - i. Total Revenues were \$12,712,188
      - ii. Year-to-date cash-basis budget of \$12,536,427
      - iii. Favorable variance of \$175,761.
      - iv. MDE has updated the current year entitlements based off the FY22 Original Budget.
    - c. Expenses –
      - i. Total Expenditures were \$11,252,860
      - ii. Year-to-date cash-basis budget of \$11,481,335
      - iii. Favorable variance of \$228,474.
      - iv. This is mostly due to timing issues with purchased services

<b>Motion:</b> Move to approve the January 2022 financials			
<b>Made by:</b> Brotherson		<b>Seconded by:</b> Wiesner	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- iii. Executive Director Evaluation Committee Update
    - 1. Committee met today to finalize surveys
    - 2. Surveys will be sent out on Feb 22<sup>nd</sup> and ending on March 11<sup>th</sup>
  - iv. Diversity, Equity and Inclusion Committee Update – Gael Braddock, Director of HR
    - 1. Strategic planning initiative for DEI was renewed in January
      - a. Updated objectives and performance measures will be shared with the board for approval at the March 2022 board meeting
    - 2. Due to COVID and scheduling conflicts the district level DEI committee was delayed, will be revising plans for the rest of the year
    - 3. Site level DEI committees are continuing to work through resources and planning outreach efforts for employees/students for Black History Month
  - v. Ad Hoc Board Diversity Communication Committee Update – Director Barnes
    - 1. Committee on pause for now
  - vi. Authorizer Report – no report
- 4. Review: Next Month’s Board Meeting agenda**
- a. Add agenda line for Executive Director Search Committee Update

**Motion to Adjourn:**

<b>Motion:</b> Move to adjourn @ 7:45pm			
<b>Made by:</b> Brotherson		<b>Seconded by:</b> Fligge	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *March 15th, 2022 @ 6:30 p.m. at the North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option*