

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
April 19th, 2022 @ 6:30 p.m.

Minnetonka Campus: 5605 Green Circle Drive Minnetonka 55343 and Virtual Meeting Option

TO: Pauline Bangma, Ben Barnes, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Christine Peper, Jason Pusey, and Ann Wiesner
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

FROM: Christine Peper, Chair

Call to order: Christine Peper, Chair @ 6:35pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Bangma		Seconded by: Fligge	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Motion: Move to approve consent agenda			
Made by: Figenskau		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea:	Nay:	Abstain:

2. Special Education Update - Ryan Rehnstrand

- a. English Language/Arts Class Update
 - i. Success and Foundations – Read 180 and System 44
 - ii. Inclusion and Gen Ed – 23-23 school year to look at scheduling for the 23-24 school year.
 - iii. Looking into “writing curriculum”
- b. MDE Update

Lionsgate Academy’s Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

- i. All audit items have been done and are okay
- c. Ratwik, Roszak, Maloney Law Conference – Rehnstrand will attend
- d. MASE Best Practices – networking opportunity – Rehnstrand will attend

3. Business

- a. Director’s Report – Dr. Restorff
 - i. Amend By-laws
 - 1. Indemnification laws in LGA by-laws must align with the charter laws
 - 2. LGA By-laws has an indemnification clause, but we are proposing to add “All indemnification will comply with Minnesota Statutes Section 124E.07, subd 3(c) and any amendments thereto.”

Motion: Move to amend the LGA by-laws to include the statement: “All indemnification will comply with Minnesota Statutes Section 124E.07, subd 3(c) and any amendments thereto.”			
Made by: Ha		Seconded by: Wiesner	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

- ii. Principal/Site Director Update – Rachel Boyack, Mtka Principal
 - 1. Prom 4/23 – will be with SHV students - at SHV
 - 2. 2nd enrollment meetings starting next week
 - 3. Mtka updates to Tiered Support Team process have been successful
 - a. Intervention Specialist, Emily Madsen, has been working with CM to take data and propose interventions
- iii. Restorative Practices Grant – Lynx – submitted by Restorff and Eiselt
 - 1. MDE Grant Competition – submitted last week
 - 2. Non-exclusionary discipline training and support – to train staff on non-exclusionary discipline practices
 - 3. Submitted request for the grant
 - a. Interrupting the Special Education School-to-Prison Pipelines
 - b. *The It-Stopps Project*
 - 4. We anticipate that the use of RP would reduce out of school disciplinary events and improve social skills for our students
- iv. Student Achievement – Meta Thomas
 - 1. MAP - Winter 2022 Reading Results presented
 - 2. MDE visit during MCA testing at MTKA
 - 3. MCAs nearly completed
- v. Strategic Planning Update
 - 1. Proposed Performance Measures for 2022-23 Strategic Initiatives
 - a. Board discussion on proposed performance measures

Motion: Move to approve the proposed performance measures for the 2022-23 Strategic Initiatives: Broaden Literacy Goals/Skills, Hire/Onboard New ED, Manage Transition to New ED, and Health and Safety Procedures			
Made by: Brotherson		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

- vi. Personnel – Gael Braddock, Director of Human Resources
 - 1. Current Open Positions
 - 2. Proposal for Board Approval to Revise 2021-22 initiatives and performance measures:

- a. Current 21-22 initiative – “Ensure an equitable, inclusion, and diverse school culture”
 - b. Proposed 22-23 initiative revision – “Cultivate a culture of belonging in alignment with the school board’s position on Diversity, Equity, and Inclusion”
 - c. Current 21-22 performance measures –
 - i. Establish and implement district-wide DEI professional development plan
 - ii. Complete an internal equity audit of current school policies and procedures and report on findings
 - iii. Develop HR recruitment plan and student recruitment plan with focus on diversity
 - d. Proposed 22-23 revised performance measures –
 - i. Create and organize district DEI committee
 - ii. Report on the high need areas identified from equity audit
 - iii. Formulate and present an implementation plan
 - e. Board discussion on the Proposed Updates
 - f. Braddock and the Minnetonka DEIB committee will work together on the language of the proposed initiative and will bring back at the May 2022 board meeting.
- b. Foundation Update – In-person Breakfast fundraiser held on Friday – Huge Success!
 - c. Committee Reports
 - i. Governance – Director Fligge
 - 1. Reviewing policies and determining if LGA needs any additional policies
 - 2. Board Election
 - a. Voting opens on May 9th; closes on May 20th
 - ii. Finance – Aaron Leisen
 - 1. Committee Update
 - a. Reviewed March 2022 financials
 - 2. Financials
 - a. Actual Current ADM: 369.09; ADM from Budget: 381.0
 - b. Revenue: As of March 31, 2022, Total Revenues: \$16,483,286; Budgeted: \$16,124,674. Favorable variance of \$358,612.
 - c. Expenses: As of March 31, 2022, Total Expenditures: \$15,255,352; Budgeted: \$15,342,584. Unfavorable variance of \$87,232. This is mostly due to timing issues with purchased services.
 - d. Other items reviewed:
 - i. 2023 Budget and Projections
 - ii. IRS Form 990
 - iii. Lease for North St Paul (AIM) Building
 - iv. Contract Agreement for WJR Architects

Motion: Move to approve March 2022 financials			
Made by: Brotherson		Seconded by: Wiesner	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Motion: Move to approve the Original FY 2023 Budget			
Made by: Bangma		Seconded by: Fligge	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Motion: Move to approve the submission of the 2021 IRS Form 990			
Made by: Figenskau		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Motion: Move to approve the AIM building lease agreement with the stipulation that an attorney reviews the lease agreement first			
Made by: Ha		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

Motion: Move to approve the architectural design contract with WJR Architects for the North St Paul Building project			
Made by: Wiesner		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update – Director Ha
 - 1. Working on the report to present to the board at the May board meeting
- iv. Diversity, Equity and Inclusion Committee Update – nothing to report
- v. Ad Hoc Board Diversity Communication Committee Update – nothing to report
- vi. Ad Hoc Executive Director Search Committee Update – Treasurer Brotherson
 - 1. Timeline and any additional items that need whole board approval or input will be reported each month at the board meeting
 - 2. Any areas that include costs will be reviewed by the whole board
 - 3. An external search firm is being considered
 - 4. Hire date and Start date – determining if there is an opportunity for overlap
- vii. Authorizer Report - Adam Myhand, NEO
 - 1. On track for 5-year renewal
 - 2. Website is up-to-date
 - 3. Requirements are met

4. Review: Next Month’s Board Meeting agenda

- a. Will need to have a closed portion of the May meeting for the ED evaluation report

Motion to Adjourn:

Motion: Move to adjourn @ 9:00pm			
Made by: Brotherson		Seconded by: Fligge	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: *May 17th, 2022 @ 6:30 p.m. at the Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55343 and Virtual Meeting Option*