

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

June 21st, 2022 @ 6:30 p.m.

North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option

TO: Pauline Bangma, Ben Barnes, Amiri Brotherson, Molly Figenskau, Lori Fligge, Janet Ha, Jason Pusey, and Ann Wiesner
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

FROM: Christine Peper, Chair

Call to order: Christine Peper, Chair @ 6:39pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty one (21) minutes. **None.**

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda with moving the Governance Committee Update to the last agenda item of the meeting			
Made by: Wiesner		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Model:

1. **Consent Agenda**
 - a. Approval of Prior Meeting Minutes
 - b. Governance Committee Report
 - c. Approval of Policies

Motion: Move to approve consent agenda			
Made by: Fligge		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

2. **Special Education Update – Ryan Rehnstrand**
 - a. MDE Reports (district wide)
 - i. Disciplinary Incident Report: 40 OSS, 2 ALO (alternative learning option)
 1. 27 total students

- ii. Seclusion: 1; Restriction: 3
 - b. Recovery Services – 40 qualified – 34 will receive RS during ESY
- 3. **Business**
 - a. Director's Report – Dr. Restorff
 - i. Principal/Site Director Update – Dr. Jessica Bjorkman, AIM Site Director
 - 1. AIM Expansion Update – Lease will be signed on Aug 13th
 - 2. PIE currently moving out
 - 3. Space planning has been mapped out
 - 4. Move in date of July 11th to start setting up classrooms
 - 5. Board tour of the new space
 - ii. Student Achievement – Meta Thomas
 - 1. Overview of the summer curriculum mapping work by department
 - a. June 6-8: Science, LEO
 - b. June 13-15: Transitions (AIM next year)
 - c. 3 days or 24 hours
 - d. Goals – framework and courses
 - iii. Strategic Planning Update
 - 1. Proposed DEI position
 - 2. Need to Discuss with School Finance
 - 3. Need board volunteers for a separate working meeting
 - iv. Personnel Update
 - 1. Open Positions
 - a. AIM – Job Coaches (multiple due to program growth), Teacher/CM (multiple due to program growth), Teacher/CM – WBL, Social Worker
 - b. Lynx – Mental Health Behavior Aide
 - c. Shoreview – Sped Teacher ELA, Sped Teacher Resource Room, Inclusion Science Teacher, Special Educational Assistant
 - d. Minnetonka – Sped CM, Sped Teacher ELA, Special Educational Assistant, School Social Worker
 - iv. Foundation Update
 - 1. Next meeting Wed, June 29th at 6:30pm
 - 2. Seeking Leadership
 - 3. Pickin' for Autism raised nearly \$10,000
 - b. Committee Reports
 - i. ~~Governance – Director Fligge~~
 - 1. ~~Board of Directors Calendar (update)~~
 - 2. ~~Land Acknowledgement~~
 - 3. ~~Discuss Board of Directors self-evaluation process~~
 - 4. ~~Exiting of Board Members Rotating Off~~
 - 5. ~~Seating of Board members Rotating On~~
 - 6. ~~Election of Officers~~
 - 7. ~~Board Member Committee Assignments~~
 - 8. ~~Board Buddies~~
 - ii. Finance – Aaron Leisen, Director of Finance
 - 1. Committee Update
 - 2. Financials
 - a. ADM - Actual Current: 368.07; From Budget: 381.00
 - b. Revenue – as of May 31, 2022
 - i. Total revenues \$20,244,203
 - ii. Budget of \$19,712,921
 - iii. Total favorable variance \$531,281

Lionsgate Academy's Authorizer is:

- c. Expenses – as of May 31, 2022
 - i. Total expenditures \$18,742,355
 - ii. Budget of \$19,305,337
 - iii. Total unfavorable variance of (\$437,018)
- 3. Depository Designation
 - a. In accordance with Minnesota Statute 118A.02, the Board of Education for Lionsgate Academy, designates the following depositories of public funds for FY22: *Choice Bank Checking, ICS Sweep, and Line of Credit*
- 4. Electronic Funds Transfers
 - a. In accordance with Minnesota Statute 471.38, the Board of Education for Lionsgate Academy, delegate’s authority to its Director to make electronic funds transfers. All electronic funds transfers shall be known and approved by the individual authorized. Electronic disbursement payments shall be processed through the accounts payable procedures. All electronic transfer transactions shall be included in the financial reports submitted to the Board.
- 5. Revised FY22 Budget
 - a. ADM % increase: 11%
 - b. Cost % increase/PY: 10%

Motion: Move to approve May 2022 financials			
Made by: Brotherson		Seconded by: Barnes	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Motion: Move to approve EFT and bank authority			
Made by: Ha		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea:	Nay:	Abstain:

Motion: Move to approve FY22 Revised Budget			
Made by: Bangma		Seconded by: Barnes	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update
 - 1. Dr. Restorff accepted evaluation – no further updates
- iv. Diversity, Equity, Inclusion and Belonging Committee Update
 - 1. No Administrative Updates
 - 2. No Board Updates
- v. Ad Hoc Board Diversity Communication Committee Update
 - 1. Committee is in holding pattern – no updates
- vi. Ad Hoc Executive Director Search Committee Update – Brotherson
 - 1. Met with a perspective search firm that specializes in charter schools
- iv. Authorizer Report - None

v. Governance – Director Fligge

1. Board of Directors Calendar (update)
2. Land Acknowledgement
3. Discuss Board of Directors self-evaluation process
4. Exiting of Board Members Rotating Off – Thank you: Dr. Christine Peper, Ben Barnes, and Lori Fligge
5. Seating of Board members Rotating On – Welcome: Andrew Birnstengel “Birnie”, Jeff Nickolas, and Rachel Osband
6. Election of Officers
7. Board Member Committee Assignments
8. Board Buddies

Motion: Move to read the Land Acknowledgement at the start of each board meeting beginning with the July 2022 meeting			
Made by: Fligge		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Motion: Move to update the 2022-2023 board meeting calendar to have the May 2023 board meeting to begin at 5:30pm			
Made by: Wiesner		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Motion: Move to seat the following new board members: Teacher Director - Andrew Birnstengel “Birnie” Parent Director - Rachel Osband Community Member Director - Jeff Nickolas			
Made by: Wiesner		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Motion: Move to approve the following 2022-2023 board officers: Chair – Ann Wiesner Vice Chair – Pauline Bangma Secretary – Molly Figenskau Treasurer – Amiri Brotherson			
Made by: Ha		Seconded by: Osband	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Motion: Move to approve the 2022-2023 Board Committees as follows: Executive Director Evaluation – Pusey, Birnie, Osband Governance – Figenskau, Wiesner, Ha Finance – Brotherson, Bangma, Nickolas			
Made by: Brotherson		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

- 4. Review: Next Month’s Board Meeting agenda**
a. Add Land Acknowledgement to Agendas moving forward

Motion to Adjourn:

Motion: Move to adjourn @ 9:07pm			
Made by: Ha		Seconded by: Birnie	
Discussion: None.			
Vote:	Yea: 6	Nay: 0	Abstain: 0

Next Meeting: *July 19th, 2022 @ 6:30 PM at the Minnetonka Campus: 5605 Green Circle Drive Minnetonka, MN 55343 and Virtual Meeting Option*