

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
August 16th, 2022 @ 6:30 p.m.

Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55343 and Virtual Meeting Option

TO: Pauline Bangma, Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, Jeff Nickolas, Jason Pusey, and Rachel Osband,
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations.

FROM: Ann Wiesner

Call to order: Ann Wiesner @ 6:31pm

School Mission Statement: *The Mission of Lionsgate Academy is to foster self-determination by providing a transition focused, personalized education for all, specializing in educating learners on the autism spectrum.*

Lionsgate Academy Board Land Use Acknowledgement Statement: *The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.*

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Bangma		Seconded by: Brotherson	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Motion: Move to approve consent agenda			
Made by: Brotherson		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

2. **Special Education Update** – Ryan Rehnstrand
 - a. Recovery Services
 - i. 64 students – ESY, Burst of Services, Music Therapy Contract
 - ii. Cost: \$90,000 – largely due to transportation costs
 - iii. Report due to MDE on August 15th - done
 - b. Read 180/System 44 - implementing this fall in Minnetonka and Shoreview
 - c. No issues of Noncompliance in Student Special Education Records – APR Indicator Review

3. Business

- a. Director’s Report – Dr. Restorff
 - i. Principal/Site Director Update (Brandy Schwab, SHV Principal)
 1. Enrollment – 172
 - a. Still planning to enroll 3 more 9th graders
 2. Still hiring
 3. Implementing PAAWS (Pairing Academics and Activities While Socializing)
 4. Added a Resource Room – for a total of 5
 - ii. Handbook Updates for 22-23
 1. Staff Handbook
 - a. Harassment
 - b. Reimbursement for Travel
 - c. Dress Code
 - d. Leave Balance
 - e. Holiday
 - f. Bereavement Leave
 - g. E-learning
 - h. Covid-19 Leave

Motion: Move to approve the 2022-23 Staff Handbook			
Made by: Ha		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

2. Family Handbook
 - a. PAAWS replace clubs at SHV and MTKA
 - b. Border Stops for families moving outside of 10-mile radius
 - c. Note on personal hygiene
 - d. Covid-19 updates – Dr. Pia Prenevost, Licensed School Nurse updated the board on updates to the Covid-19 guidelines and safe return to school
 - e. Health Section Updates – Dr. Pia Prenevost updated the board on the changes to the health section on the handbook

Motion: Move to approve the 2022-23 Family Handbook			
Made by: Figenskau		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- iii. Input on MAPES for Racial Equity
- iv. Safe Return to School Plan
 - 1. Community Meeting (virtual) tomorrow evening @ 6pm – Dr. Pia Prenevost will be presenting the policies and guidelines related to COVID-19
- v. Student Achievement (Meta Thomas)
 - 1. 2022-23 standardized testing calendar review
 - 2. ACCESS, MCA and MTAS results go live on August 25th
- vi. Strategic Planning Update
 - 1. DEIB/RP Coordinator position – reviewed resumes and started phone screening
 - 2. Performance Measures for Racial Equity Initiative – defer until DEIB/PR position if filled and that person has input on performance measures
- vii. Personnel
 - 1. Job Postings
 - a. AIM – Multiple Job Coaches (due to program growth), Teacher/Case Manager, Teacher/Case Manager – Work Based Learning Coordinator
 - b. Minnetonka – Special Education CM, Special Education Teacher (English Language Arts), Health Teacher, Social Worker (2), Special Education Assistants
 - c. Shoreview - Special Education Teacher (English Language Arts), Inclusion Science Teacher, General Education Social Studies Teacher, Special Education Assistants (4 in center-based room, 16 resource room, classroom, 1:1)
 - d. Lynx – Mental Health Behavior Aide
 - 2. Julie Moeckly has accepted the position for Director of Human Resources, starting date of Sept 8th.
- b. Foundation Update
 - i. Foundation get-together/recruiting meeting on September 14th
- c. Amendment to the agenda

Motion: Move to amend the agenda to include a discussion on representation at Lionsgate – to be included after the ED Search Committee Update			
Made by: Ha		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- d. Committee Reports
 - i. Finance – Aaron Leisen
 - 1. Committee Update – Met today to review July 2022 financials
 - 2. Financials – As of July 31, 2022
 - a. ADM

- i. Actual Current ADM: 0.0
 - ii. ADM from Budget: 410.0
 - b. Revenue
 - i. Total Revenues were \$2,017,681
 - ii. Budget of \$2,074,841
 - iii. Total unfavorable variance of \$57,159.
 - c. Expenditures
 - i. Total Expenditures were \$833,155
 - ii. Budget of \$924,933
 - iii. Total favorable variance of \$91,778
- 3. Using MMKR for FY22 Fiscal Audit
- 4. Board members as of June 30, 2022 sign COI (Conflict of Interest) form

Motion: Move to approve July 2022 financials			
Made by: Brotherson		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

Motion: Move to approve using MMKR for the FY22 Fiscal Audit			
Made by: Bangma		Seconded by: Brotherson	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

- ii. Executive Director Evaluation Committee Update – Brotherson
 - 1. In the process of searching for and interviewing potential agencies to do the search of candidates
 - 2. Budget discussion for search
 - 3. Need to bring new HR Director into the committee
 - 4. Board discussion on options available
 - iii. Governance – Director Ha
 - 1. Adding Juneteenth (June 19th) as holiday for year-round employees
 - 2. Next meeting Sept 6th
 - iv. Ad Hoc Board Diversity Communication Committee Update – no updates
 - v. Diversity, Equity, Inclusion and Belonging Committee Update
 - 1. In process of hiring DEIB/RP Coordinator
 - vi. Ad Hoc Executive Director Search Committee Update – Director Birnstengel
 - 1. Committee met today
 - 2. Reviewed documents from last year
 - 3. Discussed timeline for moving forward
 - 4. Current ED goals for 22-23 reviewed
 - vii. Authorizer Report - none
 - d. Discussion about representation at Lionsgate and possibly reinitiating the Ad hoc DCC committee
- 4. Review: Next Month’s Board Meeting Agenda

Motion to Adjourn:

Motion: Move to adjourn @ 9:37pm			
Made by: Ha		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Next Meeting: *September 20, 2022 @ 6:30 PM at the North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option*