

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
October 18th, 2022 @ 6:30 PM

Minnetonka Campus: 5605 Green Circle Drive Minnetonka, MN, 55343 and Virtual Meeting Option

TO: Pauline Bangma, Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, Jeff Nickolas, Jason Pusey, Rachel Osband (online)
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations

FROM: Ann Wiesner

Call to order: Ann Wiesner @ 6:45pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum.

Lionsgate Academy Board Land Use Acknowledgement Statement:

The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes. None.

Conflict of Interest Declaration None.

Approval of the Agenda

Motion: Move to approve agenda with the following changes: move the ED evaluation committee to be first in the committee updates and add to the governance update a discussion on the procedures for graduated students to visit Lionsgate			
Made by: Brotherson		Seconded by: Birnie	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

Model:

1. **Consent Agenda**
 - a. Approval of Prior Meeting Minutes
 - b. Governance Committee Report
 - c. Approval of Policies

Motion: Move to approve consent agenda			
Made by: Bangma		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

2. Special Education Update - Ryan Rehnstrand

- a. ESY scheduled – no recovery services
- b. Read 180 Update
 - i. Being successfully implemented into classroom
 - ii. 1st PAC/SEAC meeting of this year was held
- c. MASE (MN Association of Special Education) Conference next week – leadership meeting
- d. Rehnstrand asked to participant in the MASE New Leader Panel
- e. Center-based AIM Students – currently 6 students and expected to grow to possibly 19 additional students by 2025-26

3. Business

- a. Director’s Report – Dr. Restorff
 - i. 2022-23 Academic Calendar Update

Motion: Move to approve the updated 2022-23 Academic Calendar to show the no students days on September 21 and 22 at AIM			
Made by: Ha		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

- ii. Principal/Site Director Update (Boyack by Restorff)
 1. Boyack is on student trip to Italy – 20 students/5 staff
- iii. MDE Reporting Requirements

Motion: Move to approve the 2022-23 Annual Charter School Assurances and the 2022-23 Assurance of Compliance			
Made by: Bangma		Seconded by: Birnie	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain:

- iv. Request for Consideration - ½ day once a month for Lynx staff to crisis debrief, plan, and document
 1. 2nd Wednesday of the month
 2. Would not count as a non-school day
 3. Starting in December
 4. Transportation would be handled like an early release day
 5. Starting in December would give families some time to prepare
 6. Will reach out to parents on feedback
 7. Will bring back to November board meeting for discussion
- b. Student Achievement – Meta Thomas
 - i. 2022 Fall MAP test results

- ii. Corrections to state data calculation that were reported in September – put LGA into the satisfactory range on NEO’s framework
- iii. Winter MAP testing – all school test event
- c. Strategic Planning Update - no update
- d. Personnel - Julie Moeckly
 - i. Recruitment Initiatives –
 - 1. Meeting with INDEED specialists to revamp job postings
 - 2. Reposting to increase views
 - 3. Edit postings to focus on benefits and unique perks
 - 4. DEIB position status update
 - ii. Employee Wellness
 - 1. Flu Shot Clinic
 - 2. Benefit Enrollment – 11/1/22 - 11/14/22
 - iii. Geofencing with Paycom
 - 1. Ability to allow employees to punch in and out on their phones when they are within a certain distance of the building
- e. Foundation Update – Aaron Leisen
 - i. Foundation board met Oct 5th and signed on new board members and Joe Timmons as board chair
 - ii. Next meeting Oct 26th at 6:30 – agenda includes budgeting and planning for the next year
- f. Committee Reports
 - i. Executive Director Evaluation Committee Update – Birnie (Moved before governance update)
 - ii. Governance – Director Ha
 - 1. Next meeting Nov 4th – will look at policies
 - 2. Discussion on procedures for alumni to visit schools – covered under visitor policy
 - a. Procedure will be updated and language to family handbook will be added for next year
 - iii. Finance – Aaron Leisen
 - 1. Committee Update - committee met to discuss Sept 2022 financials
 - 2. Financials – as of September 30, 2022
 - a. ADM - Current ADM: 399.39; ADM from Budget: 410.0
 - b. Revenue – Total Revenue; \$6,014,793; Budgetted; \$6,224,522; Total unfavorable variance of \$9209,728)
 - c. Expenses – Total Expenses: \$3,956,508; Budgetted: \$4,574,507; Total favorable variance of \$618,294
 - 3. AIM Lease - Review of proposed AIM lease with BEAM properties – 7-year term with 5-year renewal options – net lease of \$9.72 per sq ft plus taxes – no tenant improvement allowance
 - a. Lease termination agreement – terminates current lease – LGA will need to pay back remaining tenant allowance
 - b. Sub lease to PIE – 2-year lease with month to month renewal option

Motion: Move to approve financials	
Made by: Birnie	Seconded by: Brotherson
Discussion: None.	

Vote:	Yea: 4	Nay: 0	Abstain:
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Motion: Move to approve AIM lease along with current lease termination and sublease to PIE (Partners in Excellence)			
Made by: Birnie		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain:

- iv. Executive Director Evaluation Committee Update – moved before Governance Update
 - v. Diversity, Equity, Inclusion and Belonging Committee Update - no update
 - vi. Ad Hoc Board Diversity Communication Committee Update – no update
 - 1. Representation and Engagement
 - vii. Ad Hoc Executive Director Search Committee Update
 - 1. Negotiations with company on an hourly contracted rate
 - 2. Will meet weekly with company – they will be paid on an hourly basis
 - 3. Working on a job description
 - viii. Authorizer Report - none
- 4. Review: Next Month’s Board Meeting agenda**

Motion to Adjourn:

Motion: Move to adjourn @ 8:26pm			
Made by: Ha		Seconded by: Birnie	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain:

Next Meeting: *November 15th, 2022 @ 6:30 PM at the Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126 and Virtual Meeting Option*