

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES
November 15th, 2022 @ 6:30PM

Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126 and Virtual Meeting Option

TO: Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, Jeff Nickolas, Jason Pusey, Rachel Osband, and ~~Ann Wiesner~~
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Julie Moeckly, Director of Human Resources

FROM: Pauline Bangma

Call to order: Pauline Bangma @ 6:31pm

School Mission Statement: *The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in education learners on the autism spectrum.*

Lionsgate Academy Board Land Use Acknowledgement Statement: *The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, inclusion and belonging. We acknowledge that our school and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.*

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Director. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Nickolas		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Polices

Motion: Move to approve consent agenda			
Made by: Nickolas		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

2. Special Education Update – Ryan Rehnstrand

- a. AIM Center-based Clarification
 - i. Currently have 6 center based students at AIM
 - ii. Possibly 19 total center based students by 2025-26 with current predictions
- b. PAC/SEAC Update
 - i. Meeting last Monday - 12 parents attended
 - ii. Parents would like to additional resources other than parent guardianship
 - iii. Next meeting is December 11th (Monday) – guest speaker about parent guardianship

3. Business

- a. Director’s Report – Dr. Restorff
 - i. Odds and Ends
 - 1. Board Annual Training – Jan. 7th - Strategic Planning Session
 - a. Possibly include training in charter school finance
 - 2. Annual Report – update and approve at December meeting
 - 3. 2023-24 Academic Calendar – approve at December meeting
 - 4. NEO celebration
 - ii. Principal/Site Director Update – Brandy Schwab, Shoreview Principal
 - 1. 6 students attending PSEO
 - 2. Starting Restorative Practices/circles this quarter
 - 3. Students are going on CBIs from Waldoch farms to theater tours and plays
 - 4. A student is transferring to Shoreview from Lynx
 - 5. Learning Teams are starting next week
 - 6. Hiring staff and still in need, but getting there
 - 7. PAAWS is going well
 - 8. 1st quarter hiccups are calming down as we have gotten to know our students
 - 9. Fall Ball is this Friday at Shoreview and Minnetonka – 6:30-9pm
 - iii. Student Achievement – Meta Thomas
 - 1. 2022 MCA/MTAS reading results
 - 2. Pre-ACT this week at Shoreview (6 students) and Minnetonka (7 students)
 - iv. Strategic Planning Update
 - 1. Admin Team had an offsite meeting last week to discuss executive director transition and strategic planning

2. Megan Eiselt, Aaron Leisen and Andy Saunders - updating Safety Manual and Mental Health Plan
- v. Personnel - Julie Moeckly
 1. Recruitment Initiatives
 - a. Continue to meet weekly with INDEED specialists to maximize recruitment dollars
 - b. Continue to re-post job openings in Paycom bi-weekly
 - c. Updated job postings to focus on benefits and unique opportunities at Lionsgate
 2. Employee Wellness
 - a. Benefit enrollment completed 11/14/22
 - b. Over 120 staff attended open enrollment meetings
 3. Geofencing with Paycom
 - a. Geofencing implemented at all locations 11/14/22
 - b. Majority of staff clocked in with no issues, remaining issues being researched and corrected
- b. Foundation Update – Dr. Restorff
 - i. Give to the Max on Nov. 18th – letter sent and donations already being received
 - ii. Meeting monthly
 - iii. 8th Annual Pickin’ for Autism – April 29, 2023
- c. Committee Reports
 - i. Governance – Director Ha
 1. Next Meeting – Nov. 30th
 2. Updated DEIB language on the website
 - ii. Finance – Aaron Leisen
 1. Committee Update – met to discuss October 2022 finances
 2. Financials (as of October 31, 2022)
 - a. ADM - Actual Current: 393.73; Budgeted: 410.00
 - b. Revenues –
 - i. Total Revenues were \$8,094,478
 - ii. Budget of \$8,299,362
 - iii. Total unfavorable variance of \$(204,884)
 - c. Expenses –
 - i. Total Expenditures were \$5,010,450
 - ii. Budget of \$5,919,218
 - iii. Total favorable variance of \$908,768

Motion: Move to approve October 2022 financials			
Made by: Brotherson		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update – Director Birnstengel
 1. Meeting on 11/2/22

- 2. Briefly reviewed the history of the committee with Diane
- 3. Goals:
 - a. Goal #1 – Staff recruitment, support, and retention
 - b. Goal #2 – New Executive Director onboarding and transition
- iv. Diversity, Equity, Inclusion and Belonging Committee Update - None
- v. Ad Hoc Board Diversity Communication Committee Update - None
 - 1. Representation and Engagement
- vi. Ad Hoc Executive Director Search Committee Update – Brotherson
 - 1. Job Description – nearly ready to give to the recruiter to post the job
 - 2. Start Date – will post start date as July 1st, 2023 but can be flexible if candidate would like to negotiate an earlier start date
 - 3. Timeline – job will be posted as early as next week – will run posting for approximately 30 days and evaluate responses to determine next steps
 - 4. Salary – will include a starting salary on the job posting
- vii. Authorizer Report - None

4. Review: Next Month’s Board Meeting Agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:11pm			
Made by: Ha		Seconded by: Osband	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Next Meeting: *December 13th, 2022 @ 6:30PM at the North St. Paul Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option*