

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

December 13th, 2022 @ 6:30 PM

North St. Paul Campus, 2342 Helen Street North, North St. Paul, MN 55109
and Virtual Meeting Option

TO: Pauline Bangma, Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, Jeff Nickolas, Jason Pusey, and ~~Rachel Osband~~
Others: Dr. Diane Restorff, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Julie Moeckly, Director of Human Resources

FROM: Ann Wiesner

Call to order: Ann Wiesner @ 6:32pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating learners on the autism spectrum

Lionsgate Academy Board Land Use Acknowledgement Statement:

The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Figenskau		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123 Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.neoauthorizer.org>

Motion: Move to approve consent agenda			
Made by: Bangma		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

2. Special Education Update – Ryan Rehnstrand

- a. PAC/SEAC Meeting yesterday – MTKA parent speaker talked about Guardianship
 - i. Largest attendance at a PAC/SEAC – meeting was recorded and available on the website
- b. Read 180/System 44 Update
 - i. System 44 was backordered and started after the school year started
 - ii. Positive feedback from teachers
- c. MDE Special Education Complaint – 1st complaint in over 3 years – working with MDE to show compliance

3. Business

- a. Director’s Report – Dr. Restorff
 - i. Principal/Site Director Update
 - 1. SHV/MTKA hosted a virtual info session on Dec. 5th – 75 families signed up
 - 2. MTKA’s Open House is scheduled for Jan. 26th, 2023
 - 3. Request for Research – Martinson – Social Studies Teacher at MTKA
 - a. Participation in research project – National Counsel of Social Studies
 - b. 9th and 10th grades U.S. History classes – units on immigration, depression, WWII
 - c. Would participate in a training and completing surveys and providing information – no student private information would be used
 - d. Compensation – CEUs for Martinson - \$500 for use in classroom and \$500 to school
 - e. Consent form to families – choice to opt-out or opt-in – all student information is confidential

Motion: Move to approve the request for research by Susan Martinson			
Made by: Birnstengel		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- 4. Lynx – Megan Eiselt, Lynx Site Director
 - a. ½ Day Proposal parent inquiry results
 - i. 11 of 20 families (21 students) completed the electronic form
 - ii. Inquiry collected feedback on the ability to have students home, best day to have students home, and most challenging day
 - iii. Eiselt will reach out to families that did not complete the form
 - ii. 2023-24 Academic Calendar

Motion: Move to approve the 2023-24 Academic Calendar			
Made by: Bangma		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

iii. Annual Report/WBWF

1. Annual requirement under charter law

Motion: Move to approve the 2021-22 Annual Report/WBWF			
Made by: Pusey		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

iv. Student Achievement – Meta Thomas

1. 2022 MCA/MTAS science results
2. MTAS name changing to “Alternate MCA” and updated format – currently field testing new format

v. Strategic Planning Update

1. Strategic Planning Session – January 7th – Shoreview – 9am-3pm

vi. Personnel – Julie Moeckly

1. Recruitment continues for licensed and non-licensed positions in all programs
2. New hires since last school board meeting
a. Educational Assistants – 6
b. MHBA – 3
c. Job Coaches – 2
d. Teachers - 2

b. Foundation Update

- i. Director Osband is replacing Director Brotherson as the Board Rep to the Foundation
ii. Joe Timmons, Foundation Chair, has been attending staff meetings to talk about the Foundation

c. Committee Reports

i. Governance – Director Ha

1. Reviewing polices

ii. Finance –Dr. Diane Restorff for Aaron Leisen

1. Committee Update – meet today to discuss November 2002 finances
2. Financials

a. ADM – Actual Current: 393.07; Budgeted: 410.0

b. Revenue (as of November 30th, 2022)

i. Total Revenues: \$10,135,814

ii. Budgeted: \$10,374,203

iii. Total unfavorable variance (\$238,389)

c. Expenses (as of November 30th, 2022)

i. Total Expenses: \$6,846,155

ii. Budgeted: \$7,927,099

iii. Total favorable variance \$1,080,944

d. Cash Flow:

i. According to current cash flow the maximum usage of the Line of Credit is projected to be \$1,100,000

ii. The school has a line of credit with Choice Bank for \$1,450,000

iii. The Cash Flow Projection reflects the FY23 Original Budget, adjusted to reflect timing of payments from MDE

3. Next month will discuss the Lease Aide Application

4. Currently working on the Financial Audit to meet the Dec 30th deadline

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Motion: Move to approve the November 2022 financials			
Made by: Brotherson		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update – nothing to report
- iv. Diversity, Equity, Inclusion and Belonging Committee Update
- v. Ad Hoc Board Diversity Communication Committee Update – no report
 - 1. Representation and Engagement
- vi. Ad Hoc Executive Director Search Committee Update – Director Brotherson
 - 1. Position was posted on Nov 28th and will close on Dec 28th – posted on the school website and several other job application sites
 - 2. Looking for staff/parent input – all staff and parent/guardians were given the opportunity to provide feedback or set up a meeting to ask questions
 - 3. Interview process – 3 rounds of interviews
- vii. Authorizer Report – input from Jean Neuman, NEO

4. Review: Next Month’s Board Meeting Agenda

Motion: Move to approve combining the scheduled Jan 17 th board meeting with the Jan 7 th Strategic Planning Session to take place on Jan 7 th , 2023			
Made by: Bangma		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Motion to Adjourn:

Motion: Move to adjourn @ 8:19pm			
Made by: Birnstengel		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 5	Nay: 0	Abstain: 0

Next Meeting: *January 7th, 2023 @ 9:00AM at the Shoreview Campus: 599 Cardigan Road, Shoreview, MN 55126*