

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
February 21st, 2023 @ 6:30 PM
Virtual Meeting

TO: Pauline Bangma, Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, ~~Jeff Nickolas~~, Jason Pusey, and ~~Rachel Osband~~
 Others: ~~Dr. Diane Restorff, Executive Director~~; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Julie Moeckly, Director of Human Resources

FROM: Ann Wiesner

Call to order: Ann Wiesner @ 6:31pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating autistic learners.

Lionsgate Academy Board Land Use Acknowledgement Statement:

The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Bangma		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Model:

1. **Consent Agenda**
 - a. Approval of Prior Meeting Minutes
 - b. Governance Committee Report
 - c. Approval of Policies
2. **Special Education Update** – Ryan Rehnstrand, Director of Student Services

Motion: Move to approve consent agenda			
Made by: Ha		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- a. New Student Enrollment
 - i. Requesting Due Process
 - ii. Reviewing Due Process
 - iii. 1st Enrollment Meeting
 - iv. Planning Site Visits
 - v. Planning In-person Shadow
 - vi. 2nd Enrollment Meeting
 - vii. Determining Placements
- b. Aging Out of Education – MN may need to change to follow federal guidelines to provide services until age 22
- c. In 2 weeks we will be notified on files that will be picked for MDE review
- d. In 2 weeks we will be notified on CEIS and over identification for the district

3. Business

- a. Director’s Report – Dr. Restorff by Ryan Rehnstrand
 - i. 2022-2023 Academic Calendar Updates – to reflect snow days, e-learning days, make-up days

Motion: Move to approve the updated 2022-23 Academic Calendar			
Made by: Ha		Seconded by: Bangma	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- ii. Upcoming Events
 - 1. AIM open house will be rescheduled TBD
 - 2. Minnetonka school play – rescheduled to 3/24-3/26
 - 3. ED Candidate Forum – 2/28
 - 4. WBWF annual meeting – 3/9
 - 5. Shoreview school play – 3/9-3/11
 - 6. Washington, D.C. trip fundraiser – inside swap meet– 3/8
 - 7. Director Figenskau talked about board member representation at school events
 - a. Board members are asked to sign up for the remainder of events for this year
- iii. Principal/Site Director Update – Rachel Boyack, Minnetonka Principal
 - 1. Minnetonka Water Damage Update
 - a. Feb 6th – Water pipe in bathroom
 - b. Feb 7th – clean-up - fans, dehumidifiers in place – E-learning day
 - c. Feb 8th – school resumed
 - d. Feb 17th and 20th – sheetrock in kitchen replaced, FRP needing replacement. Baseboards being replaced this week. Restroom is functional again.
 - e. No other sheetrock or flooring needing replacement
 - f. Carpets still needing cleaning (hopefully during spring break)
- iv. Student Achievement – Meta Thomas

1. Just finished winter MAP testing – will start to analyze data next week
2. ACCESS testing this month – for English language learners
3. ACT – offered on site at Minnetonka and Shoreview
 - a. SHV – 6 students (Mar 7-8), MTKA – 7 students (Mar 8-9)
 - b. PAAWS sessions offered at each site – what to expect on the test, understanding accommodations, some practice question
4. MCA testing – will be in April
- v. Strategic Planning Update
 1. 2023-2024 Strategic Planning – Balanced ScoreCard

Motion: Move to approve the 2023-2024 Strategic Plan			
Made by: Birnstengel		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- vi. Personnel – Julie Moeckly, Director of Human Resources
 1. Completed second round of interviews for executive director position
 2. HR team is exploring virtual recruiting options for 2023-24 staff
- b. Foundation Update –
 - i. Breakfast Fundraiser schedule for May 12th
 - ii. Pickin’ for Autism scheduled for April 29th
 - iii. Working on documenting processes
- c. Committee Reports
 - i. Governance – Director Ha
 1. Next Meeting – March 6th at 4:15pm
 2. Policies under consideration
 - a. 205 Open and Closed Board Meetings
 - b. 209 Development of School Board
 - c. 402 Fund Balance
 - d. 609 Harassment
 - ii. Finance – Aaron Leisen
 1. Committee Update – committee met to go over Jan 2023 financials
 2. Financials – as of January 31, 2023:
 - a. ADM:
 - i. Actual: 391.13; from budget: 410.0
 - b. Revenue:
 - i. Total Revenues were \$14,500,252; budget of \$14,651,896
 - ii. Total unfavorable variance of \$(151,644).
 - c. Expenses:
 - i. Total Expenditures were \$12,904,612; budget of \$13,790,151
 - ii. Total favorable variance of \$885,539.

Motion: Move to approve January 2023 financials			
Made by: Brotherson		Seconded by: Birnstengel	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update – Director Birnstengel

1. Meeting on 1/18/23 with Diane
 - a. General discussion about survey
 - i. Survey should be completed by April
 - ii. Start survey in March
 - iii. Talk about survey results with board and Diane before evaluation in May
 - b. Discussed goals for Diane
 - c. Next meeting will be March 1st to finalize survey questions
- iv. Ad Hoc Executive Director Search Committee Update – Director Brotherson
 1. Review search process
 2. Candidate journey
 3. Candidate selection process
 4. Community Forum Feb 28th – board discussion/vote needed on how to run the forum
 - a. Option 1 - One candidate comes up at a time and answers questions
(Vote: yea: 5, nay: 0)
 - b. Option 2 - All three (3) candidates are on stage at the same time and answer questions (Vote: yea: 0, nay: 5)
 - c. Majority vote for Option 1
 5. Final interview – March 7th
- v. Authorizer Report – NEO walk through scheduled for this Friday will be rescheduled

4. Review: Next Month’s Board Meeting Agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:10pm			
Made by: Bangma		Seconded by: Pusey	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Next Meeting: *March 21st, 2023 @ 6:30PM at the North St. Paul (AIM) Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option*