

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

June 20th, 2023 @ 6:30 PM
North St. Paul Campus, 2342 Helen Street North, North St. Paul, MN 55109
and Virtual Meeting Option

TO: ~~Ann Wiesner~~, Andrew Birnstengel, Amiri Brotherson, Molly Figenskau, Janet Ha, Jeff Nickolas, Jason Pusey, and ~~Rachel Osband~~
Others: Dr. Diane Restorff, Outgoing Executive Director; Dr. Asamarai, Incoming Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Julie Moeckly, Director of Human Resources

FROM: Pauline Bangma, Vice Chair

Call to order: Pauline Bangma @ 6:55pm

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda			
Made by: Birnstengel		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies
 - i. 209 Development, Adoption and Implementation of School Board Policies
 - ii. 611 School Weapons Policy
 - iii. 617 Tobacco Electronic Cigarette Free Environment
 - iv. 705 Immunization Requirements

Motion: Move to approve consent agenda			
Made by: Brotherson		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

2. **Special Education Update** – Ryan Rehnstrand

- a. Julie Flexhaug is the new site administrator for Lynx
 - i. Yearbook for Lynx students
- b. Posted for the Shoreview Special Education Coordinator to replace Flexhaug
- c. Posted for Speech Language Pathologist (SLP) for Extended School Year (ESY)
 - i. If unable to fill SLP for ESY, may have to do a boost of services in the fall
- d. Age 22 is the new ending age for transition services – law will be in effect July 1st, 2023
- e. Read 180 review in July
 - i. Looking at changing the goals related to Read 180

3. **Business**

- a. Director's Report – Dr. Asamarai
 - i. Principal/Site Director Update – Dr. Jessica Bjorkman, AIM Site Director
 1. Transition services goes through age 22
 - a. Ends at 22nd birthday, not full school year
 - b. Will need to determine programming at AIM for the additional time
 2. Anticipated enrollment for 23-24 is 48 students
 3. Adding a resource room
 - ii. Student Achievement
 1. Curriculum mapping work by departments – English Language Arts, Theatre Department, Spanish
 2. Working on AIM objectives
 - iii. Strategic Planning Update
 1. Managing transition for new executive director
 2. Reworked job description for the Diversity, Equity, Inclusion and Belonging (DEIB) & Restorative Practice (RP) Coordinator position
 3. Staff and Student Handbooks will be ready for board approval at the July meeting
 - iv. Personnel – Julie Moeckly, Director of Human Resources
 1. PTO Update
 - a. Accruing PTO changes
 - b. Providing clarity on accruing PTO
 2. DEIB & RP Coordinator applicants
 - a. posted on INDEED.com
 - b. will be reviewing applications
 3. Unemployment Claims
 - a. Claims will be processed electronically
 - b. Staff who work ESY will have their claims contested due to the hours worked during ESY
 4. Legalization of Marijuana
 - a. Preliminary information to be provided to the governance committee for review
 - b. Lionsgate staff will continue to be subject to existing Drug and Alcohol Testing in the Workplace Act (DATWA)
 - c. Cannabis will still be considered a “drug” for our purposes despite the state’s broader legislation
- b. Foundation Update
 - i. Teacher reimbursements being sent soon
 - ii. Applying for sales exempt status (501C3)

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 3432 Denmark Avenue Suite 103, Eagan, Minnesota 55123
Phone 612-889-2103 Fax 612-870-1200 email executive.director.neo@gmail.com
<http://www.neoauthorizer.org>

- iii. Christine Peper will begin as Foundation board treasurer
- c. Committee Reports
 - i. Governance – Director Ha
 - 1. July 5th next meeting
 - 2. Will be reviewing policies 510, 407, 801, 406
 - ii. Finance – Aaron Leisen
 - 1. Committee Update – met today to discuss May 2023 financials
 - 2. Financials – as of May 31, 2023
 - a. ADM – Actual current: 388.68; from budget: 400
 - b. Revenue
 - i. Total revenues: \$22,764,428; budgeted: \$22,246,779
 - ii. Total favorable variance of \$517,648
 - c. Expenses
 - i. Total expenditures: \$22,500,410; budgeted: \$22,408,170
 - ii. Total unfavorable variance of \$(92,241)
 - 3. LGA Depository Designee
 - a. Continuing to use Choice Bank as the LGA depository and electronic funds transfer bank

Motion: Move to approve May 2023 financials			
Made by: Birnstengel		Seconded by: Figenskau	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Motion: Move to approve Choice Bank as the LGA Depository Designee and Electronic Funds Transfer			
Made by: Figenskau		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- iii. Executive Director Evaluation Committee Update – Director Birnstengel
 - 1. Review Annual Survey
 - a. Participation Rate – 71.5%
 - b. Overall Satisfaction – 97.9%
 - iv. Authorizer Report - none
- 4. **Review: Next Month’s Board Meeting Agenda**
- 5. **Exiting of Outgoing Board Members and Welcoming of New Board Members**
 - a. Thank you to outgoing members
 - i. Amiri Brotherson – community member director
 - ii. Molly Figenskau – teacher director
 - iii. Jason Pusey – parent director
 - b. Welcome to newly elected board members
 - i. Kim Busse – community member director
 - ii. Stephanie Claybrook – teacher director
 - iii. Julie Tarshish – parent director

Motion to Adjourn:

Motion: Move to adjourn @ 7:53pm			
Made by: Figenskau		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 7	Nay: 0	Abstain: 0

Next Meeting: *July 18th, 2023 @ 6:30PM at the Minnetonka Campus: 5605 Green Circle Drive, Minnetonka, MN 55343*