

LIONSGATE ACADEMY  
 District #4183  
**BOARD MEETING MINUTES**  
*November 14<sup>th</sup>, 2023 @ 6:30 PM*  
*Shoreview Campus, 599 Cardigan Road, Shoreview, MN 55126*  
*and Virtual Meeting Option*

**TO:** Pauline Bangma, Janet Ha, Jeff Nickolas, ~~Rachel Osband~~, Kim Busse, Stephanie Claybrook, Julie Tarshish (online), and Eve Wolfe  
 Others: Dr. Hala Asamarai, Executive Director; Ryan Rehnstrand, Director of Student Services; Aaron Leisen, Director of Finance and Operations, Julie Moeckly, Director of Human Resources

**FROM:** Ann Wiesner

**Call to order:** Ann Wiesner @ 6:32pm

**School Mission Statement:**

*The Mission of Lionsgate Academy is to foster self-determination by providing a transition-focused, personalized education for all, specializing in educating autistic learners.*

**Lionsgate Academy Board Land Use Acknowledgement Statement:**

*The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.*

**Comments from Community Members:** Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

**Conflict of Interest Declaration**

None.

**Approval of the Agenda**

<b>Motion:</b> Move to approve agenda			
<b>Made by:</b> Bangma		<b>Seconded by:</b> Claybrook	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>

**Model:**

**1. Consent Agenda**

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

<b>Motion:</b> Move to approve consent agenda			
<b>Made by:</b> Bangma		<b>Seconded by:</b> Busse	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

2. **Special Education Update** – Ryan Rehnstrand, Director of Student Services

- a. Lynx Staffing
  - i. Need more staff and thinking outside of the box to find staff
  - ii. Comparing ratios with 287 and SW Metro Intermediate Districts
- b. PAC/SEAC – meeting last week - working on ideas for more meetings
  - i. Will reach out to case managers to help increase participation
  - ii. Voc rehabilitation will be a topic at an upcoming meeting

3. **Business**

- a. Director’s Report – Dr. Asamarai
  - i. Principal/Site Director Update – Brandy Schwab, Shoreview Principal
    - 1. Fall Ball this week
    - 2. Still hiring EAs, OT
    - 3. Pride A Palooza – to incorporate restorative practice circles in a meaning way
  - ii. Strategic Planning Update
    - 1. Introduced Olivia Fantini – the new Diversity, Equity, Inclusion and Belonging/Restorative Practices (DEIB/RP) Coordinator for Lionsgate
    - 2. Lynx Transition Programming
      - a. Looking at transition needs of Lynx and centerbased students and if any updates/changes are needed at AIM
  - iii. Student Achievement – Meta Thomas, District Assessment Coordinator
    - 1. 2023 MCA/MTAS reading results
  - iv. Business
    - 1. 2022-2023 Annual Report/WBWF

<b>Motion:</b> Move to approve the 2022-23 Annual Report/WBWF			
<b>Made by:</b> Bangma		<b>Seconded by:</b> Nickolas	
<b>Discussion:</b> The board requested a review of staff attrition rates and comparisons to other charter schools in a future meeting.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- 2. 2022-2023 Academic Calendar update to reflect the e-learning day at Shoreview due to plumbing issues

<b>Motion:</b> Move to approve updates to the 2022-23 academic calendar to reflect the e-learning days at Shoreview on 10/26-10/27			
<b>Made by:</b> Ha		<b>Seconded by:</b> Wolfe	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

- v. Personnel – Julie Moeckly, Director of Human Resources
  - 1. Recruiting Updates
    - a. EA openings at SHV and MTKA
    - b. MHBA openings at Lynx

- c. Job coach openings at AIM
  - 2. HR Projects
    - a. Benefit enrollment deadline Wednesday, November 15<sup>th</sup>
    - b. Glenda Apman is taking over payroll position
    - c. Finalizing Employee Safe and Sick Leave changes for 1/1/24
    - d. STAR reporting deadline extended until December 5<sup>th</sup>
  - b. Foundation Update – Director Tarshish
    - i. Meeting on November 8<sup>th</sup>
    - ii. Give to the Max fundraiser happening now
    - iii. The Foundation approved funding for 3 projects
      - 1. Bikes at Minnetonka
      - 2. Funds for AIM outings
      - 3. Scooters at Minnetonka
  - c. Committee Reports
    - i. Governance – Director Claybrook
      - 1. Met on October 30<sup>th</sup> – next meeting is December 5<sup>th</sup>
      - 2. Will be reviewing several policies
    - ii. Finance – Aaron Leisen
      - 1. Committee Update – no meeting this month
      - 2. Financials –
        - a. Due to the earlier scheduled school board meeting the October financials are not ready and will be presented at the December 19<sup>th</sup> meeting
        - b. Finalizing the audit – anticipate to meet the November 30<sup>th</sup> and December 31<sup>st</sup> deadlines
    - iii. Executive Director Evaluation Committee Update
      - 1. Dr. Hala Asamarai’s 90-day review
        - a. Committee has sent surveys to staff, direct reports, board, and Hala for self-review – will include families in the spring
        - b. Would like responses by November 22<sup>nd</sup>
    - iv. Ad Hoc Subcommittee on Visual Displays and DEIB
      - 1. Committee has been assembled with 2 board members, 2 Minnetonka staff, 2 Shoreview staff, 1 AIM staff, and the DEIB/RP Coordinator
      - 2. Will have first meeting on November 15<sup>th</sup>
    - v. Authorizer Report – Jean Neuman from NEO attended the meeting
      - 1. Reminder to sign up for NEO site visit
4. **Review: Next Month’s Board Meeting Agenda**
- a. Board meeting calendar
    - i. Discussion on moving the December 19<sup>th</sup> meeting date to December 12<sup>th</sup>
      - 1. Decided to keep the meeting as scheduled on December 19<sup>th</sup>

**Motion to Adjourn:**

<b>Motion:</b> Move to adjourn @ 7:42			
<b>Made by:</b> Ha		<b>Seconded by:</b> Claybrook	
<b>Discussion:</b> None.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b> 0

**Next Meeting:** *December 19<sup>th</sup>, 2023 @ 6:30PM at the North St. Paul (AIM) Campus: 2342 Helen Street North, North St. Paul, MN 55109 and Virtual Meeting Option*