

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
 March 19th, 2024 @ 6:30 PM
 AIM Campus, 2342 Helen Street North, North St. Paul, MN 55109
 and Virtual Meeting Option

TO: ~~Ann Wiesner~~, Kim Busse, Stephanie Claybrook (virtual), Janet Ha, Jeff Nickolas (virtual), ~~Rachel Osband~~, Julie Tarshish and Eve Wolfe (virtual)
 Others: Dr. Hala Asamarai, Executive Director; Ryan Rehnstrand, Director of Student Services; ~~Aaron Leisen~~, Director of Finance and Operations, Julie Moeckly, Director of Human Resources (virtual)

FROM: Ann Wiesner

Call to order: Pauline Bangma @ 6:35pm

School Mission Statement:

The Mission of Lionsgate Academy is to foster self-determination by providing a transition focused, personalized education for all, specializing in educating autistic learners.

Lionsgate Academy Board Land Use Acknowledgement Statement:

The School Board of Lionsgate Academy strives to foster a school community of diversity, equity, and inclusion. We acknowledge that our schools and community rests on stolen land of the tribes of the Dakota and Ojibwe in Minnesota. The School Board works to support the Lionsgate Academy community that addresses the needs of underserved students diagnosed on the Autism Spectrum. We work to support students of all backgrounds who wish to attend Lionsgate Academy. As the School Board, we commit to advancing equity and incorporating diversity and inclusion into every undertaking.

Comments from Community Members: Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.

None.

Conflict of Interest Declaration

None.

Approval of the Agenda

Motion: Move to approve agenda with moving the finance update to the first meeting item			
Made by: Busse		Seconded by: Tarshish	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Governance Committee Report
- c. Approval of Policies

Motion: Move to approve consent agenda			
Made by: Ha		Seconded by: Busse	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

2. **Finance Update** – presented by Robert Procaccini, Dieci School Finance for Aaron Leisen
 - a. Committee Update – met today to discuss January and February financials
 - b. Financials
 - i. Month ending January 31, 2024 Financials
 1. ADM - Actual Current: 393.93; Budgeted: 400.00
 2. Revenues - Total revenues were \$15,438,127 compared to a budgeted amount of \$29,725,330 which represents 52% of total budgeted revenues.
 3. Expenditures - Total expenses were \$14,414,433 compared to a budgeted amount of \$29,725,330 which represents 48% of total budgeted expenditures.
 - ii. Month ending February 29, 2024 Financials
 1. ADM – Actual Current: 393.13; Budgeted: 400.00
 2. Revenues - Total revenues were \$15,438,127 compared to a budgeted amount of \$29,725,330 which represents 52% of total budgeted revenues.
 3. Expenditures - Total expenses were \$14,414,433 compared to a budgeted amount of \$29,725,330 which represents 48% of total budgeted expenditures.

Motion: Move to approve month ending January 31, 2024 financials			
Made by: Nickolas		Seconded by: Ha	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Motion: Move to approve month ending February 29 th , 2024 financials			
Made by: Busse		Seconded by: Nickolas	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

3. **Special Education Update** – Ryan Rehnstrand
 - a. Read 180 mid-year report by Theresa O’Donnell, Special Education Assistant Director
 - i. In year 2 of Read 180
 - ii. Who are the students in the program
 - iii. Revamped platform this year –
 1. more measureable gains in functional reading program
 - iv. District overall growth - score report

4. **Business**
 - a. Director’s Report – Asamarai
 - i. Principal/Site Director Update – Dr. Jessica Bjorkman, AIM Site Director
 1. Enrollment
 - a. 49 this year and expected to increase next year to 55-65
 - b. short waitlist (12)
 - c. staffing biggest challenge – short job coaches

- 2. Family Engagement Night
 - a. May 4th or 5th, picnic, yard games
- ii. Student Achievement – Meta Thomas, District Assessment Coordinator
 - 1. Winter 2024 NWEA/MAP results for math
 - 2. NEO Framework – NWEA MAP Math Growth Goals
- iii. U of M Research Project Presentation - Jennifer J. McComas, Ph.D. and team, U of M
 - 1. Results of research conducted in the theater department at the Minnetonka campus - Using improv theater to improve social skills
 - a. Exploratory research – mixed results. Looked at:
 - i. Reciprocal social interactions
 - ii. Level of engagement during improv games
- iv. Academic Calendar Update
 - 1. The Lynx campus had an e-learning day on March 6th, 2024 due to parking lot construction

Motion: Move to approve the updated 2023-24 Academic Calendar to reflect the e-learning day at Lynx on March 6 th , 2024			
Made by: Ha		Seconded by: Busse	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- v. Strategic Planning Update – updates to the Balanced Scorecard
 - 1. 2023-2024 Completed/Discontinued Initiatives:
 - a. Broaden Literacy Goals/Skill
 - b. Manage Transition to New Executive Director
 - c. Describe the transition model for Lynx
 - 2. 2024-2025 New/Continued Initiatives & Performance Measures:
 - a. Explore planning the setting 4 transition program
 - i. Explore: the location/physical space; staffing needs; and demand
 - ii. Defining and clarifying the process for supporting setting 4 students with transition programming
 - b. Improve staff recruitment and retention
 - i. Systematizing the exit interview process
 - ii. Review and condense all job descriptions, tailoring them for the particular format of social media / platform
 - iii. Create a system to elicit feedback for all supervisors from their direct reports
 - iv. Use employee satisfaction surveys to elicit feedback from all staff
 - c. DEIB - Prioritize a culture of belonging for all LGA stakeholders based on recognition of the importance of diversity, equity, and inclusion
 - i. Complete an internal equity audit of current school policies and procedures and report on findings*
 - ii. Establish and implement district-wide DEIB professional development plan
 - iii. Develop HR recruitment plan and student recruitment plan with focus on diversity.
- *performance measures subject to change after completion of equity audit

Motion: Move to approve the updated Balanced Scorecard as presented			
Made by: Busse		Seconded by: Wolfe	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

- vi. Personnel – Julie Moeckly, Director of Human Resources
 - 1. Recruitment
 - a. Updating job postings on INDEED to include key words/phrases used by job seekers
 - b. Recruitment video ads at Cub Foods
 - c. Drafting social media message to share with staff
 - 2. Staff Evaluations
 - a. March 31 – deadline for reviews to be administered
 - b. April - assignment of increases and equity review
 - c. May 15 - wage increases communicated to staff
- b. Foundation Update
 - i. Understanding Autism Film on March 17th
 - ii. Sold 290 tickets
 - iii. \$1500 profit for Foundation
 - iv. Showing on PBS beginning April 14th
- c. Board member events – board members asked to attend graduation – Secretary Ha will send a sign-up sheet
- d. Committee Reports
 - i. Governance – Director Claybrook
 - 1. Reviewing policies scheduled for review
 - 2. Next meeting will be on April 9th
 - ii. Executive Director Evaluation Committee Update – Director Busse
 - 1. Created goals with Dr. Asamarai
 - 2. Created a 3-year plan and will be reaching out soon to the ED’s direct reports
 - 3. Satisfaction surveys will go out before the end of the year
 - iii. Ad Hoc Subcommittee on Visual Displays and DEIB – Director Claybrook
 - 1. Created a policy – governance will review in April
- e. Authorizer Report – no NEO member present

5. Review: Next Month’s Board Meeting Agenda

Motion to Adjourn:

Motion: Move to adjourn @ 8:11pm			
Made by: Ha		Seconded by: Busse	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain: 0

Next Meeting: *April 16th, 2024 @ 6:30PM*
Minnetonka Campus: 5065 Green Circle Drive, Minnetonka MN. 55343
And Virtual Meeting Option